

Name	State Station(s)

1. **Security**(a) Type of security: Customs bond Bank guarantee (Please tick)

(b) Existing removal and transit bond(s) and penal sum(s):

Bond No. (Z/RT)	Penal Sum (K000,000)	Station	Surety	Bond No. (Z/RT)	Penal Sum (K000,000)	Station	Surety

[Attach confirmation from the surety: For new applicants, written acceptance from intending surety, indicating the amount/station, should be attached]

1. (a) Directors:

Name of Director	NRC No.	Name of Director	NRC No.
(i)		(iii)	
(ii)		(iv)	

(b) Shareholders:

Name of Shareholder	NRC No.	Shares
(i)		
(ii)		
(iii)		
(iv)		
(v)		
(vi)		

1. Any other business in which Directors/Shareholders above have interest:

Name of Director/Shareholder	Details of Business
(i)	
(ii)	
(iii)	
(iv)	
(v)	
(vi)	

1. Do you own or operate any bonded warehouse(s)? YES NO (Please tick)

If answer is Yes, then state locality of the bonded warehouse(s):

	Plot/Stand No., Road/Street/Avenue and Area	City/Town
(i)		
(ii)		
(iii)		
(iv)		

1. Value, duty and VAT of unacquitted removals in bond/transit as at the time of application:

Value (VDP)	Duty	VAT
K	K	K

[Attach list(s) reflecting the RIB/RIT and B/E Nos., date, consignee, destination, VDP, duties and originating port]

1. Value of other outstanding financial obligations (e.g., company tax, bank loans, etc.):

Institution owed	Amount

	K
	K
	K

1. Has any Director/member of staff been involved in customs fraud or other misdemeanours?

YES NO (Please tick)

If answer is yes, then state name(s) of member(s) involved:

(i)	
(ii)	
(iii)	
(iv)	

1. Is your company currently being investigated by any Division of ZRA or involved in court cases?

YES NO (Please tick)

If answer is yes, then state nature of investigation/case:
.....
.....

2. Any other relevant information:
.....
.....

DECLARATION

I hereby declare that the above particulars are correct to the best of my knowledge.

Managing Director's name:

Signature: Date:

NOTE

1. The following additional documentary proof must be attached by the applicant:
 - (a) Updated copies of-
 - Certificate of Incorporation;
 - Certificate of Share Capital; and
 - Articles of Association.
 - (b) Customs area appointment letter.
 - (c) Proof of ownership of a customs area.
 - (d) Lease agreement and/or proof of its extant, if you are not the owner of the customs area.
 - (e) VAT and Direct Taxes compliance letters (certificates confirming non-indebtedness).
 - (f) Customs and Excise compliance letters from all stations of operation.
2. Two Custom Houses **cannot** be one station (e.g., Lusaka and Lusaka Airport or Livingstone and Victoria Falls).
3. There should be at least one qualified person at each station.
4. An applicant without a licences in the year preceding the one to which the application relates should apply for a new licence

PART II (To be completed by the Assistant Commissioner/Senior Collector/Collector in charge of the Collectorate)

I (full name of officer) do hereby **recommend/do not recommend** the applicant to continue/do business as a Clearing and Forwarding Agent.

Reasons for your commendations:
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.....
.....
.....

Signed: Date:
**Assistant Commissioner/Senior Collector/Collector*

PART III

HEAD OFFICE

Application **Approved / Not Approved**

Comments:
.....
.....
.....

Signed: Date:
COMMISSIONER OF CUSTOMS AND EXCISE