

Sent: Monday, September 18, 2023 10:25 AM

Subject: A Few UWRF Reminders for National Preparedness Month

Dear UW-River Falls Campus Community,

September is officially [National Preparedness month](#), so we would like to take this time to remind everyone of the safety and emergency preparedness resources on our campus. Please know that these reminders are being sent as a proactive measure and are not in response to any immediate or perceived threat. Your safety and wellbeing are a priority, so please take a few moments to read the following information.

- Every classroom and office should have an Emergency Procedures sheet, containing concise instructions for a variety of scenarios. **Please take the time to review these sheets carefully.** More detailed instructions are available [online](#). If you need a copy, please email risk@uwrf.edu.
- Be sure that you are signed up for the UWRF Emergency Alert System in order to get cell phone messages (text and voice) and to give us the information for your emergency contacts: <https://www.uwrf.edu/Emergency/EmergencyNotifications/>.
- In the event that you need to evacuate the building you are in due to an emergency, for example in the case of a fire, please review that building's assigned [Post Evacuation Assembly Area](#). These locations are also posted near room/building exits. Please note! The buildings may have a new assembly location, due to the area formerly used around Hagestad is now unavailable. Reference the [website](#) for the most up-to-date locations.
- With specific reference to active armed assailants, which are an unfortunate reality of our times, please also review the information on our [website](#), where you can find information on how to respond to active shooters, as well as a link to a six-minute [video](#) describing the **"Run. Hide. Fight."** response, which you might want to view at a department meeting or other venue.
- UWRF Police Chief Karl Fleury is available to provide a 60-minute safety training to employees in your unit on how to deal with a disruption in the office or classroom and active armed assailants. If you are interested in scheduling a training session, please contact University Police at 715-425-3133.
- UW-River Falls has an Emergency Management Team (EMT) which is active year-round. EMT members have completed several hours of emergency response and operations training using the FEMA Incident Command System. During an incident, our EMT activates an Emergency Operations Center which then supports campus leadership in helping manage the institution through the crisis. An EOC can be activated in the case of any major disruption, from a severe weather event to a cyberattack. Following is the current list of UWRF EMT members and their roles (per the FEMA Incident Command structure):
 - Joe Kmiec, EMT Leader
 - Jason Winget, EMT Leader backup
 - Beth Schommer, Liaison Officer
 - Dina Fassino, Public Information Officer
 - Karl Fleury, Operations Section Chief
 - Jeanna Hayes, Planning Section Chief
 - Alan Symicek, Logistics Section Chief
 - Jody Nichols, Finance Section Chief

If you would like to learn more about the EMT or our Emergency Management Plan, or if you have relevant experience and would like to get involved, email joseph.kmiech@uwrf.edu.

We would like to thank you for helping keep our campus and community safe.

Sincerely,

Maria Gallo, Chancellor
Joe Kmiec, CIO/Emergency Management Team Leader
Karl Fleury, UWRF Chief of Police