

INFORMATION ON THE PROCESSING OF PERSONAL DATA PURSUANT TO Art. 13 and 14 OF REGULATION 2016/679/EU

a) Data controller and contact details

The Data Controller is the University of Turin, in the person of the pro-tempore legal representative of the Rector, with registered office in [via Verdi 8 - 10124 Turin](#) (data of contact: pec address: ateneo@pec.unito.it - email address: rettore@unito.it; tel. no. 011 6706111).

b) Contact details of the Data Protection Officer

The Data Protection Officer - DPO, in the Italian version Responsabile della protezione dei dati personali- RPD, can be contacted at the following email address: rpd@unito.it.

c) Purpose of processing and legal basis

The University of Turin is a public institution of high culture honored with tasks with **the institutional purposes of higher education and research** (art. 1 of the Statute of the University of Turin), in implementation of art. 33 of the Constitution.

The personal data provided will be used by the University for the **institutional purposes of:**

- **teaching and orientation**
- **research**
- **the transfer of scientific and technological knowledge (Third Mission)**

Purposes strictly connected and instrumental to the activities as indicated in the disclaimer footnote.

The personal data provided, including the portrait contained in the photographs/video/audio, will be the subject of processing operations in compliance with the current legislation on data processing and contemplated confidentiality obligations. The University of Turin processes personal data for the performance of a task of public interest or connected to the exercise of public authority pursuant to art. 6 par. 1 letter e) of the EU Regulation no. 2016/679.

The legal basis for the accomplishment of the purposes of this processing, pursuant to art. 2 third of Legislative Decree no. 101 of 2018, is composed of:

- ✓ Law no. 240 of 2010 for the purposes related to teaching.
- ✓ Law no. 168 of 1989 for research purposes.
- ✓ Law 7 June 2000, n. 150 concerning the regulation of information and communication activities of public administrations.
- ✓ Statute of the University of Turin issued with Rector's Decree no. 1730 of 15.03.2012, in implementation of art. 33 of the Constitution to pursue higher education and research purposes.

The processing of personal data takes place in compliance with the provisions of the Law of 7 June 2000, no. 150 concerning the regulation of information and communication activities of public administrations.

The audio/video recordings are assimilated to temporary processing aimed at the occasional publication of articles and therefore comply with the provisions contained in the Deontological Rules relating to the processing of personal data in the exercise of journalistic activity published pursuant to art. 20, paragraph 4, of the legislative decree dated 10 August 2018, no. 101 - 29 November 2018.

d) Types of data processed

Photographs/video recordings/audio recordings in which data subjects are identifiable.

e) Data provision

The provision of data is optional. Failure to provide data will result in the exclusion from photographs or video shootings.

f) **Processing methods**

The processing of personal data will take place using manual, IT, and telecommunication tools, suitable however to guarantee the security and confidentiality of the data.

To accomplish the aforementioned purposes, the data are processed by authorized subjects (persons in charge of technical support to the platform, researchers, etc.), and by authorized external collaborators, in turn required to respect the confidentiality and compliance required in the matter of data processing.

Within the limits relevant to the processing purposes indicated, personal data (images and audiovisual recordings) may be subject to communication, publication and/or dissemination in any form. These data may be published on: University web portal (www.unito.it), University institutional sites, University thematic sites, Unito media (institutional platform of University multimedia content - www.unito.it/media), UnitoNews (www.unitonews.it), Moodle (E-Learning platform - moodle.org), videoconference platforms, monitor for digital poster designing and official University pages on Facebook, Twitter, YouTube, LinkedIn and Instagram. The data could therefore also be extracted from common search engines in the case of online searches carried out by third parties.

The images and shooting may be communicated, for the same purposes, to Italian and foreign universities or other educational and research cultural institutions or entities with which the University of Turin has stipulated agreements, affiliations, or other partnerships, including partnership agreements, approved by the corresponding bodies, limited to their duration.

The data will neither be processed for commercial or marketing purposes or transferred to third parties.

g) **External data processors**

The data could also be communicated and processed externally by third parties supplying some services necessary for the execution of the processing, who act on behalf of the Data Controller for the sole purpose of the requested service and who will be duly appointed "Data Processors" pursuant to art. 28 of EU Regulation 2016/679.

h) **Categories of recipients of personal data**

The personal data subject to the processing hereof, in compliance with the regulations in force, may be communicated, for the same purposes, to Italian and foreign universities or other educational and research cultural institutions or entities with which the University of Turin has stipulated agreements/affiliation or partnerships, including partnership agreements, approved by the relative bodies, limited to their duration.

i) **Data transfer to third countries**

The University uses Google services for the educational sector for which adequate guarantee measures have been adopted (for further information see the Google Privacy and Security section referred to in the Privacy section of the University Portal); these services involve the transfer of personal data to non-European countries (these are the so-called "cloud" solutions of Google LLC).

j) **Data retention period**

Personal data are kept for the time strictly necessary for the accomplishment of the purposes of the processing (in compliance with the principle of necessity and purpose of the processing).

k) **Data rights**

The data subject can exercise, free of charge, the rights on personal data provided for by art. 15 et seq. of the EU Regulation on the processing of personal data 2016/679 (GDPR) where applicable, by sending a specific request concerning: "Privacy Rights" to the Director of the competent Department at the following email address: direzione.ict@unito.it

l) **Complaints**

The data subject has the right to lodge a complaint with the supervisory authority and can contact the Guarantor Authority for the protection of personal data: www.garanteprivacy.it.

m) **Profiling**

The Data Controller of personal data does not use automated processes aimed at profiling.

SELF-CERTIFICATION (ART. 46 OF DPR 28.12.2000, no. 445)

Subject exercising parental responsibility (1 *)

The undersigned (name) _____ (surname) _____

and

Subject exercising parental responsibility (2 *)

The undersigned (name) _____ (surname) _____

*the natural or legal parents of the minor, or the appointed legal guardian, can fill in this section.

* to be completed also in cases of legal separation or divorce of the people who hold parental responsibility.

DECLARE

To be aware of the penal sanctions to be incurred, in the event of a false declaration or containing data that no longer corresponds to the truth, as provided for by Article 76 of Presidential Decree 28.12.2000, no. 445, **and to be exercising parental responsibility** of the minor:

Name: _____

Surname: _____

The undersigned - **subject exercising parental responsibility (1)**- _____, having acquired the abovementioned information:

has read and understood the information on the processing of personal data of the minor (name and surname of the minor) _____.

The undersigned - **subject exercising parental responsibility (2)** _____, having acquired the abovementioned information:

has read and understood the information on the processing of personal data of the minor (name and surname of the minor) _____.

Date ___ / ___ / _____

Read, understood, and signed (legible signature of the declarant)

Subject exercising parental responsibility (1 *)

Read, understood, and signed (legible signature of the declarant)

Subject exercising parental responsibility (2 *)

DISCLAIMER FOR THE CREATION AND USE OF CONTENT RELATING TO MINORS (audio, video, photographs, and declarations)

EVENT TITLE _____

RECORDING DATE __ / __ / _____ PLACE _____

The aforementioned exercising parental responsibility, informed of the possibility of exercising the rights provided for by art. 12 and following of Law no. 633/1941

AUTHORIZE

the University of Turin pursuant to art. 96 and 97 of the Law regarding the protection of copyright and other rights connected with its exercise pursuant to Law no. 633 of April 22, 1941, within the limits of art. 10 of the Civil Code, to:

- record with radio, television, cinematographic and photographic means: images, audio, video, and statements made by the minor
- create multimedia materials
- communicate to the public, pursuant to Article 16 of the Copyright Law, images, audio/video recordings, multimedia materials of the minor and disseminate them on any University platform: University portal (www.unito.it), institutional sites of the University, thematic sites of the University, Unito media (multimedia contents institutional platform of the University - www.unito.it/media), UnitoNews (www.unitonews.it), Moodle E-Learning platform – moodle.org) videoconference platforms, monitor for digital poster designing and institutional sites of universities or cultural, educational and research partner institutions of the University of Turin
- reproduce the same on any known and future technical and /or multimedia support and disseminate them on any University platform: University portal (www.unito.it), University institutional sites, University thematic sites, Unito media (institutional platform of University multimedia contents - www.unito.it/media), UnitoNews (www.unitonews.it), Moodle (E-Learning platform - moodle.org), videoconferencing platforms, monitors for digital poster designing, institutional sites of universities or cultural, educational and research institutions or entities that have signed agreements or protocols, including partnerships with the University of Turin, approved by the relevant bodies, disseminate the same on the official pages of the University on Facebook, Twitter, YouTube, LinkedIn and Instagram, such as sites of external parties that have a direct connection with the University Portal
- print and publish them in magazines, books, brochures and in promotional material of the University or of other universities or cultural, educational and research partner institutions of the University of Turin
- exhibit and project images on the occasion of exhibitions, debates, conferences (also in the form of posters, leaflets, fliers, and 3D creations)
- use the images licensed with unlimited duration and for the whole world, a non-exclusive license free of charge, also including the rights referred to in articles 12-19 of the Law of 22 April 1941, no. 633.

DECLARE

- to have authorized the recording of their own image, voice and/or other sounds produced by them or related to the context, in the terms and conditions previously indicated below, for the institutional purposes relating to the event
- to have authorized that the recording of their own image, voice and/or other sounds produced by them or related to the context be communicated, for the same purposes, to Italian and foreign universities or other educational and research cultural institutions or entities with which the University of Turin has stipulated agreements, affiliations, or other partnerships, including partnership agreements, approved by the corresponding bodies, limited to their duration
- to assume full responsibility in relation to statements they have made, and the ownership of the illustrated material presented, relieving the University of any claim and/or action, including those from third parties
- to be informed and aware of the fact that downloads are allowed for some transmissions
- to waive any fee for the installation, use, reproduction, representation, and dissemination of the images
- that I have read and understood the information for the processing of personal data indicated above so that the University of Turin processes my personal data for the purposes and in the manner described therein

The undersigned also prohibits the use of images in contexts that compromise their personal dignity and decorum.

Date ___ / ___ / _____

Read, understood, and signed (legible signature of the declarant)

Subject exercising parental responsibility (1 *)

Read, understood, and signed (legible signature of the declarant)

Subject exercising parental responsibility (2 *)

Organizational contact person for the event who acquires the disclaimer and verifies the identity of the signatory:

Name and surname

.....

Body/structure requesting the transmission of the event

.....

Legible signature of the organizational contact person

.....