

GENERAL INFORMATION ABOUT THE OPEN ACCESS PUBLICATION

Author(s) / Editor(s):

Title of publication:

Expected release date:

If applicable, announcement on the publisher's website:

Contact person at the publishing house:

Contact details (email):

Total publication costs (€, net):

A fee-based print version will be published parallel to the open access version.

Yes No

Planned sales price of the fee-based print version:

ELIGIBILITY CRITERIA CHECKLIST

Open access financing through our publication fund is subject to the following funding criteria. Please confirm that you comply with them by ticking the appropriate box.

RIGHTS AND LICENSES

The publication will be released under one of the following Creative Commons licenses:

CC BY CC BY-SA

Other free license:

The following requirements for the publication are met:

- The author(s) or editor(s) grant the publisher non-exclusive rights of use for the planned open access publication.
- The rights to images and other third-party material that are subject to third-party rights have been clarified, clearly identified and do not stand in the way of a CC licensing of the overall work.
- The legal information is contained in the imprint of the publication and embedded in the file in a machine-readable manner, as well as being clearly stated on the publisher's website.

PUBLICATION AND ACCESSIBILITY

- As soon as it is published, the publication will be made clearly visible, free of charge and publicly accessible on the publisher's website. The publication will be clearly marked as an open access publication.
- The open access publication will happen at (at least) the same time as any planned print edition.

- It will be clearly indicated on the website and in the publisher's own advertising material that it is an open access publication.
- If a print edition is also distributed, the open access edition will also be clearly indicated in this print edition
- Long-term archiving is guaranteed by a certified service. It will be carried out by (*please complete*):

METADATEN

The publication has one of the following persistent identifiers

- DOI URN
- The metadata contains (at least) the following information:
 - Title and, if applicable, subheading
 - Author(s) / Editor(s) / ORCID (if available)
 - Publication date by the publisher
 - If applicable, series title, volume number, persistent identifier
 - If applicable, ISBN (for the additional print version), Creative Commons license
 - Abstract
 - Keywords
- The metadata (including abstracts, keywords and any thumbnails) will be made available under the CC 0 license.

INCLUDED PUBLISHING SERVICES

Please inform us of the scope of the publishing services below so that we can decide on which funding module is suitable.

TYPESETTING AND LAYOUT

Calculated number of pages:

Images (number):

Tables, graphics, diagrams:

- The publisher receives a printable manuscript
- Typesetting and layout are carried out by the publisher.

Additional information:

QUALITY ASSURANCE UND COPY EDITING

- Technical editing
- Subject proofreading
- Peer review procedure (please specify):

- Foreign language editing
- Other (please specify):

Distribution

The publication will be made available in the following open access formats (please complete):

The persistent identifier is assigned to

- Book level
- Chapter level

The metadata will be provided in the following formats:

- CSV
- MARC Records
- Other:

The metadata of the publication will be recorded in the following databases:

- DOAB
- OASPA
- Other:

Other dissemination services? Please fill in if applicable:

Communication and Marketing

- The publisher promotes the publication via the following media and channels (*please specify*):

- The following review services are carried out:

- Acquisition of reviews and forwarding to the author(s) / editor(s)

- Publication / linking via the publisher's website

- Integration of usage statistics and altmetrics (*please specify*):

- Other:

ADDITIONAL SERVICES?

STATEMENT OF COSTS

In order to understand the price for the publication and to be able to make a reliable decision on funding, a breakdown of the estimated costs is very important for us.

NET COSTS IN EUROS

Typesetting and layout	
Quality assurance und copy editing	
Distribution	
Communication und marketing	
Printing costs	
Overhead expenses	
Additional services (see page 4)	
Total price	

City, date

Signature