



Annex E - Evacuation

PVAMU Evacuation Annex

Record of Changes

Change #	Date	Part Affected	Date Posted	Who Posted

PVAMU Evacuation Annex

A. General

Evacuation is one means of protecting the campus community from the effects of a hazard through the orderly movement of people away from the hazard. The type and magnitude of the emergency will determine the necessity and scope of an evacuation.

Evacuations for PVAMU may range from single-building, short-term evacuations to large-scale, long-term evacuations. Incidents requiring an evacuation may include, but are not limited to, fires, hazardous materials releases, gas leaks and bomb threats.

B. Concept of Operations

Evacuation notices are generally given by the University Police Department, Risk Management and Safety, Facilities Services, the fire department, a person in charge of a building, or any person who identifies a hazard and activates a fire alarm via a pull station.

Evacuations in response to emergency situations are often managed by the University Police Department, Risk Management and Safety, or the fire department.

1. Large-scale Evacuations

Large-scale evacuations will be initiated when a large portion, or all, of the campus population must evacuate due to a specific hazard. The Panther Alert System will be used for immediate dissemination of the emergency evacuation message as described in the Warning Annex. Updates will be provided as needed via the Panther Alert System.

A large-scale evacuation may involve the movement of a large number of people. In general, both private and PVAMU-owned vehicles may be used as appropriate to carry out the evacuation. Traffic direction will generally be performed by UPD. If a large part, or all, of the campus is evacuated, reentry should be controlled and very limited.

2. Person(s) with Functional and Access Needs

PVAMU recognizes the unique requirements of persons with functional or access needs. Individuals requiring assistance with evacuating should contact Student Services. Persons with functional or access needs should be assisted as needed while evacuating.

3. University Housing Evacuation

The Office of Housing and Residence Life have the responsibility to account for student residents in campus housing during an evacuation. There are two types of evacuations of university housing covered in this plan: Short Term and Long Term. Short-term evacuation is defined as displacement from university housing for 24 hours or less. Any evacuation of university housing for more than 24 hours is considered to be long-term.

The Director of Housing and Residence Life will make arrangements to provide temporary sleeping and dining facilities for the duration of the evacuation. A roster of displaced residents will be compiled and made available to UPD and Risk Management & Safety.

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C. Organization and Assignment of Responsibilities

University Police

- Assist in evacuation by providing traffic control
- Protect property in evacuated areas and limit access to evacuated areas
- Assist in warning the campus community as needed

Risk Management & Safety

- Maintains copies of emergency evacuation plans
- Assists building occupants with development of emergency evacuation plans
- Fulfills an incident command function as needed