

**GREEN
CLIMATE
FUND**

Meeting of the Board
21 – 24 October 2024
Songdo, Incheon, Republic of Korea
Provisional agenda item 18

GCF/B.40/12

3 October 2024

Dates and venues of upcoming meetings of the Board

Summary

This document has been prepared to assist the Board in confirming the dates and venues of its forty-first and forty-second meetings.

I. Introduction

1. This document has been prepared to assist the Board in confirming the dates and venues of its forty-first (B.41) and forty-second (B.42) meetings.

II. Dates and venues for the forty-first, forty-second, and forty-third meetings of the Board

2. [Paragraph 17 of the Rules of Procedure of the Board](#) provides that, at each meeting, the Board will confirm the date and duration of the following meeting.

3. By [decision B.39/18](#) the Board decided that:

(a) the forty-first meeting of the Board (B.41) will take place from Monday, 24 to Thursday, 27 February 2025 in the Republic of Korea

(b) the forty-second meeting of the Board (B.42) will take place from Monday, 30 June to Thursday, 3 July 2025 in a location outside of the Republic of Korea to be decided further by the Board upon recommendation by the Secretariat; and

(c) the forty-third meeting of the Board (B.43) will take place from Monday, 27 to Thursday, 30 October 2025, in the Republic of Korea.

III. Offers to host a Board meeting

4. As previously informed to the Board,¹ the Secretariat has received and assessed a series of offers to host a meeting of the Board outside of its Headquarters. On 24 October 2023, the national designated authority (NDA) of Papua New Guinea reaffirmed by email the country's previous offer to host a Board meeting, which had been conveyed via a letter dated 17 May 2019, addressed from the then-Ambassador to the Republic of Korea, H.E. Andrew Yamanea to the Executive Director of GCF (see annex III).

5. In 2021, the Secretariat received expressions of interest from the governments of Mongolia and Tajikistan to host Board meetings. The Government of Mongolia expressed its interest through a letter signed by the Director-General of the Mongolian Climate Change Department, Mr. Enkhbat Altangerel, dated 4 October 2021 (see annex IV). The Government of Tajikistan expressed interest in hosting a Board meeting through a letter signed by the Minister of Foreign Affairs of Tajikistan, H.E. Sirojiddin Muhridin, dated 25 November 2021 (see annex V).

IV. Assessment of offers to host a Board meeting

6. GCF has received a growing number of offers to host Board meetings outside of the Republic of Korea. This reflects the growing interest from countries in the work and operations of GCF and provides an opportunity to enhance the visibility of GCF and its work. Additionally, hosting meetings outside the headquarters provides an opportunity to Board members to follow the progress of implementation of GCF funded projects and view their impacts on the ground, as well as understanding better the circumstances and challenges related to climate change that developing countries are facing and addressing.

¹ Document GCF/B.39/09 "Dates and venues of upcoming meetings of the Board".

7. The Secretariat requires that potential host countries meet certain threshold requirements to host a meeting, as evaluated in a technical mission, and indicate their willingness to enter into a memorandum of understanding (MOU) identifying requirements, roles, and responsibilities of both the host country and GCF. The Secretariat conducted technical missions to Mongolia, Papua New Guinea and Tajikistan, between June 2023 and May 2024. Mongolia, Papua New Guinea and Tajikistan have satisfied the threshold requirements, as evaluated in the technical missions, and have all indicated their willingness to enter into an MOU with GCF.
8. If more than one country meets the threshold of minimum technical requirements, as confirmed by the technical mission, and indicated willingness to enter into the MOU, GCF assesses these qualifying offers to host meetings outside the Republic of Korea in a neutral and efficient manner to make an informed recommendation to the Board. Such further assessment involves the consideration of various additional criteria, including the existence of the requisite privileges and immunities agreements, costs, availability of the venue that meets the requirements of a Board meeting as defined by the Secretariat for the desired dates, hotel accommodation, accessibility, safety and security, and readiness to host the Board meeting on the indicated dates. Given the Board's strongly articulated preference for certainty and predictability on dates and venues, emphasis is given to factors that provide assurances to the Secretariat that the host country will be able to host the Board meeting on the dates decided by the Board.
9. Regarding the above additional criteria, the Secretariat notes that as of the date of publication, Mongolia and Papua New Guinea have accorded GCF privileges and immunities through bilateral agreements which are in full force and effect. On 18 July 2024 Tajikistan also entered into an agreement on the privileges and immunities for GCF, which [at the date of writing/publication] is yet to come into effect.
10. Also at the date of publication, the Secretariat was able to confirm with all qualifying host countries that the preferred venue(s) would be available for the preferred/recommended dates, which are subject to a decision by the Board.

V. Recommendations

11. Based on the available information and the process described herein, the Secretariat recommends that the Board confirm that the forty-first meeting of the Board, scheduled for [Monday, 24 to Thursday, 27 February 2025], will take place in the Republic of Korea.
12. The Secretariat, having assessed the offers to host Board meetings, recommends that the forty-second meeting of the Board (B.42) to take place from Monday, 30 June to Thursday, 3 July 2025 in Port Moresby, Papua New Guinea.

Annex I: Draft decision of the Board

The Board, having considered document GCF/B.40/XX titled “Dates and venues of upcoming meetings of the Board”:

- (a) Recalls and Confirms that the forty-first meeting of the Board will take place from [Monday, 24 to Thursday, 27 February 2025], in the Republic of Korea;
- (b) Also Decides that the forty-second meeting of the Board will take place from Monday, 30 June to Thursday, 3 July 2025, in Port Moresby, Papua New Guinea;
- (c) Further Decides that the forty-third meeting of the Board will take place from Monday, 27 to Thursday, 30 October 2025, in the Republic of Korea.

Annex II: Key events in 2025 and GCF Board meetings

Dates	Event	Location
January		
20-24	World Economic Forum Annual Meeting	Davos-Klosters, Switzerland
28-30	Lunar New Year, Republic of Korea	
February		
17-21	CIF Trust Fund Committee Meetings	TBC
24-27 TBC	<i>GCF Board Meeting B.41</i> <i>3 February will be document publication</i>	Republic of Korea TBC
25-28	Fifth meeting of the Board of the Fund for responding to Loss and Damage	Manila, Philippines
TBC	GEF Council Meeting	TBC
March		
3	March 1 st Movement Day Holiday, Republic of Korea	
30	Eid al-Fitr	
TBC	Adaptation Fund Board Meeting	TBC
April		
18	Good Friday***	
25-27	2025 Spring Meetings of the WB Group/IMF	Washington D.C., USA
May		
5	Children's Day Buddha's Birthday	
June		
6	Eid al-Adha*** Memorial Day	
16-26	60th sessions of the Subsidiary Bodies of the UNFCCC	Bonn, Germany
TBC	CIF Trust Fund Committee Meetings	TBC



July		
30 June-3 July TBC	<i>GCF Board Meeting B.42</i> <i>10 June will be document publication</i>	Port Moresby, Papua New Guinea TBC
8-11 July	Sixth meeting of the Board of the Fund for responding to Loss and Damage	TBC
TBC	Adaptation Fund Board Meeting	TBC
August		
15	Liberation Day, Republic of Korea	
September		
9-23	80 th Session of the UN General Assembly (UNGA 80)	New York City, USA
October		
1-2	Yom Kippur*	
3	National Foundation Day, Republic of Korea	
5-7	Chuseok holiday, Republic of Korea	
7-10	Seventh meeting of the Board of the Fund for responding to Loss and Damage	Manila, Philippines
9-15	IUCN World Conservation Congress 2025	Abu Dhabi, UAE
17-19	2025 Annual Meetings of the WB Group/IMF	Washington D.C., USA
21	Diwali*	
27-30 TBC	<i>GCF Board Meeting B.43</i> <i>6 October will be the document publication</i>	Republic of Korea TBC
TBC	GEF Council Meeting	TBC
November		
10-21	UNFCCC COP 30 and related meetings	Brazil
16-17 TBC	G20 Summit	Cape Town, South Africa
December		
8-12	UNEA-7	Nairobi, Kenya
24-25	Christmas Holidays***	



Abbreviations:

CBD = Convention on Biological Diversity, **COP** = Conference of the Parties, **GCF** = Green Climate Fund, **GEF** = Global Environment Facility, **IMF** = International Monetary Fund, **IUCN** = International Union for Conservation of Nature, **SB** = Subsidiary Bodies, **UNCCD** = United Nations Convention to Combat Desertification, **UNFCCC** = United Nations Framework Convention on Climate Change, **UNGA** = United Nations General Assembly, **UNEA** = United Nations Environment Assembly, **WB** = World Bank, **TBC** = to be confirmed, **TBD** = to be decided.

* United Nations floating holidays

** Official holidays observed at the United Nations Headquarters that are national holidays

*** Official holidays observed at the United Nations Headquarters that are not national holidays



Annex III: Letter from Papua New Guinea



EMBASSY OF PAPUA NEW GUINEA
Seoul

17 May 2019

Mr Yannick Glemarec
Executive Director
Green Climate Fund
175 Art Center-daero
Yeonsu-gu, Incheon 22004
Republic of Korea

Dear Mr Glemarec,

SUBJECT: PAPUA NEW GUINEA'S BID TO HOST GCF BOARD MEETING 2019/2020

I take this opportunity on behalf of the Government and the people of Papua New Guinea to congratulate you on your appointment as the Executive Director of the Green Climate Fund.

I also take this time to convey further advice from the Department of Foreign Affairs and Papua New Guinea's National Designated Authority (NDA)-the Office of Climate Change and Development Authority (CCDA) relating to the Government's offer to host a GCF Board Meeting in 2019/2020. This offer was listed for the agenda for deliberation during the 22nd Board Meeting but we believe it was deferred to the 23rd Board Meeting.

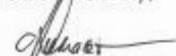
Recently the Government of Papua New Guinea reviewed its earlier position and reaffirmed the Government's offer to host a Board Meeting in 2020 instead of 2019 and committed PGK 1 million to assist with expenses as host to the board meeting should the bid be approved by the GCF Board.

In this respect, we would appreciate if PNG's offer to host a Board Meeting in 2019 can be removed from the agenda but included for consideration in 2020.

With regards to the GCF Privileges and Immunities (P&I) Agreement, the Department of Foreign Affairs and PNG National Designated Authority are working closely with the Department of Justice and Attorney General in prescribing a regulation for GCF to be recognized as an International Organization to allow for tax exemption.

The Department of Foreign Affairs maintains its advice that GCF although still a mechanism under the United Nations Framework Convention on Climate Change (UNFCCC) has already been accorded Privileges and Immunities (P&I) by the Government of Papua New Guinea, therefore does not prevent GCF from entering and pursuing development cooperation activities in Papua New Guinea.

Yours Sincerely,


Andrew Yamanea, MBE
Ambassador

Unit #210 Doosan We've Pavilion Building, 81, Sambong-ro, Jongno-gu, Seoul 03150, South Korea
Telephone: (+82) 2 2198 5771, Facsimile: (+82) 2 2198 5780, Email: pngembasay@kunduaseoul.kr



Annex IV: Letter from Mongolia



**MINISTRY OF ENVIRONMENT AND
TOURISM OF MONGOLIA**

15160 Government building 2, United Nation's street 5/2,
Chingeltei district, Ulaanbaatar, MONGOLIA
Tel: (976-51) 26 33 41, 26 61 71, Fax: (976-11) 32 14 01,
E-mail: contact@mne.gov.mn, <http://www.mne.mn>

Date 4th October 2021
Ref. 11/4658

TO: Mr. Yannick Glemarec, Executive Director of the Green Climate Fund

The Ministry of Environment and Tourism of Mongolia as the National Designated Authority is presenting compliments to the Green Climate Fund, noting the successful cooperation with the Fund since 2014.

In alignment with the Cooperation Agreement signed in 2019 between the Government of Mongolia and the GCF, Mongolia has been prioritizing climate actions in its development pathway. In partnership with international and direct access entities, Mongolia is successfully implementing several Green Climate Fund projects with tangible outcomes in Mongolia. We hope to have the opportunity to share our experiences with GCF Board members and stakeholders through potential project site visits in 2022.

The Government of Mongolia is expressing its interest to host one of the 2022 GCF Board meetings in Mongolia. Furthermore, I look forward to meeting you and GCF colleagues at the upcoming COP 26 meeting to discuss strengthening our continued partnership.

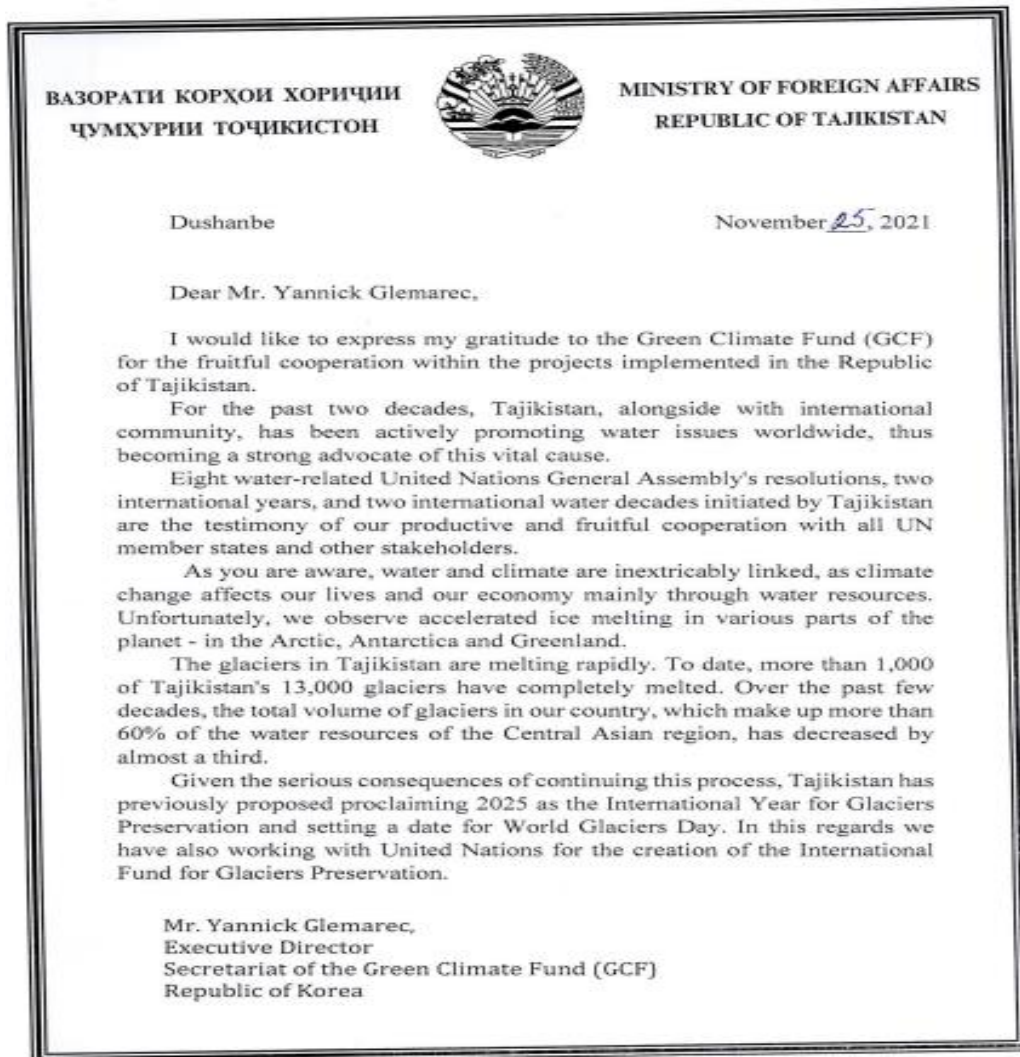
We would appreciate your kind consideration of this proposal.

Sincerely,

ENKHBAT Altangerel,
DIRECTOR-GENERAL,
CLIMATE CHANGE DEPARTMENT



Annex V: Letter from Tajikistan



To this end, we would like to confirm our willingness to hold the upcoming GCF Board Meeting 2022 in Dushanbe on the margins of the Second International High-Level Conference on the International Decade for Action "Water for Sustainable Development, 2018-2028". Therefore, we are committed to take all organizational arrangements in collaboration with GCF to conducting this event.

For further information, please contact the Committee for Environmental Protection under the Government of the Republic of Tajikistan, National Designated Authority to GCF at: gcfnda@tajnature.tj and cepjri@gmail.com.

I am looking forward to continue our mutually beneficial cooperation.

Kind regards,

Minister

Sirojiddin Muhridin