

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



37th FIG TRAMPOLINE GYMNASTICS WORLD CHAMPIONSHIPS

Birmingham (GBR)
9 - 12 November 2023



DIRECTIVES



Dear President,

The FIG is pleased to herein provide you with the Directives for the 37th FIG Trampoline Gymnastics World Championships to be held in Birmingham (GBR) from 9 until 12 November 2023.

These World Championships will be organized following the current valid version of the FIG Statutes, Technical Regulations, the Trampoline Gymnastics Code of Points as well as all other current Rules and Guidelines valid starting 01 January 2022 (cycle 2022-2024), onwards, any possible amendments by the date of these World Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.



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1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

FIG – Fédération Internationale de Gymnastique

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acola@fig-gymnastics.org

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2. HOST FEDERATION AND LOCAL ORGANISING COMMITTEE (LOC)

BRITISH GYMNASTICS

Ford Hall

Lilleshall Nat. Sports Centre

NR NEWPORT SHROPS

TF10 9NB

Great Britain

E-mail: performance@british-gymnastics.org

LOCAL ORGANISING COMMITTEE

Contact person: Mr. Dom Elsom

Birmingham City Council,

Council House, Victoria Square,

Birmingham, B1 1BB,

Great Britain

E-mail (for general inquiries):

info@wtgc2023.com

E-mail (for accommodation & transport):

Trampoline@cseplc.com

Website:

www.worldtrampolinegymnastics2023.com

3. LOCATION OF COMPETITION, TRAINING AND WARM-UP HALLS

COMPETITION and WARM UP HALL

Venue: Arena Birmingham

Address: King Edwards Road

Birmingham

B1 2AA

Website: www.utilitaarenabham.co.uk

TRAINING HALL

Venue: Community Hall

Address: King Edwards Road

Birmingham

B1 2AA

Website: www.utilitaarenabham.co.uk



Opened in 1991 the Utilita Arena (formerly the National Indoor Arena [NIA]) in the heart of Birmingham city centre has hosted world class concerts, sporting events, conferences and family shows. With a maximum capacity of 15,800, the arena is one of the largest in the UK and also one of the busiest, welcoming over half a million visitors each year. Many sporting events having been hosted here, these include the 2010 Artistic European Championships & 2011 Trampoline World Championships and more recently the 2017 World Indoor Athletics Championships & the 2022 Commonwealth Games (Artistic & Rhythmic Gymnastics).

**Arena Birmingham
Competition Hall**



Venue in use at 2018 Trampoline British Championships

Training Hall



Training Hall – “Community Hall” below the competition arena



4. PROVISIONAL PROGRAMME (subject to changes)

Saturday, 4.11.2023	FIG Sports Managers Arrival
Sunday, 5.11.2023	Arrival TC (All day)
Monday, 6.11.2023 All day	Arrival and Accreditation of delegations Free Training (<i>training hall</i>)
Tuesday, 7.11.2023 All day All day All day 10:00 11:00 11:00 (<i>after OM</i>)	Arrival and Accreditation of Delegations Training as per Schedule Athletes' portrait photo session Orientation Meeting (OM) Head of Delegation Reception (right after OM) Deadline to submit Competition Cards (right after OM)
Wednesday, 8.11.2023 All day All day 09:30-11:00 14:00 – 15:30 16:00 – 17:00 16:00 – 17:00 17:30 – 18:30	Training as per Schedule Athletes' portrait photo session TRA TC Round Table Judges' Meeting and Draw (TRA) Judges' Meeting and Draw (TUM) Athletes' Meeting Judges' Meeting and Draw (DMT)
Thursday, 9.11.2023 09:00 – 09:30 09:30 – 10:00 10:00 – 19:00 10:00 – 20:00 10:00 – 14:00 13:00 – 13:30 14:00 – 21:00	Judges Briefing (TRA & TUM) <u>Opening Ceremony</u> Training as per Schedule <u>Qualifications – Q1</u> TRA Men, TRA Women TUM Women Judges Briefing (DMT) DMT Men & Women
Friday, 10.11.2023 09:00 – 19:00 10:00 – 14:00 15:30 – 16:00 16:00 – 16:30 16:40 – 16:55 17:05 – 17:35 17:35 – 18:05 18:15 – 18:30 18:45 – 19:55	Training as per Schedule <u>Qualifications – Q1</u> SYN Women, SYN Men and TUM Men <u>TUM and DMT Team Finals</u> TUM Women Team Finals DMT Men Team Finals Award Ceremony TUM Women, DMT Men Teams DMT Women Team Finals TUM Men Team Finals Award Ceremony DMT Women, TUM Men Teams <u>Qualifications – Q2</u> SYN Women, SYN Men



Saturday, 11.11.2023	
10:00 – 10:40 10:40 – 11:20	<u>Qualifications – Q2</u> TUM Women / DMT Men DMT Women / TUM Men
11:45 – 12:45	<u>Qualifications – Q2</u> TRA Women, TRA Men
13:15 – 13:45 13:45 – 14:15 14:15 – 14:45 14:45 – 15:15 15:25 – 15:55	<u>DMT and TUM Finals</u> DMT Men Finals (F1 & F2) TUM Women Finals (F1 & F2) DMT Women Finals (F1 & F2) TUM Men Finals (F1 & F2) Award Ceremony TUM and DMT M/W
16:15 – 17:00 17:00 – 17:45 17:55 – 18:15	<u>TRA Team Finals</u> TRA Women Team Finals TRA Men Team Finals Award Ceremony TRA Teams
Sunday, 12.11.2023	
09:00 – 10:30 10:30 – 12:00	FIG President Round Table (tbc) Round table: Medical aspects and fight against Doping
12:00 – 12:30 12:30 – 13:00	SYN Finals SYN Women Finals SYN Men Finals
13:30 – 14:00 14:00 – 14:30 14:40 – 15:10	TRA Finals TRA Women Finals TRA Men Finals Award Ceremony SYN Women, SYN Men, TRA Women, TRA Men
15:30 – 16:00 16:00 – 16:30 16:30 – 17:00 17:10 – 17:30	All-Around Team Finals: Round 1 Round 2 Round 3 Award Ceremony All-Around Team Finals
19:30	Closing Ceremony Farewell Party
Monday, 13.11.2023	
All day	Departure of WCH Delegations

Note: This schedule is provisional and may be adjusted after the definitive and/or nominative entries are received.

5. PARTICIPATION RIGHT AND ACCREDITATION

Athletes from FIG affiliated national federations in good standing, holding a valid FIG License until the end of the event and with the correct age may take part in these World Championships.



An individual is entitled to only one accreditation card. If an individual has several valid “*accreditable*” functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

5.1. Maximum Delegation Size

The maximum size of each delegation, together with the number of transferable access cards - TAC (transferable within the Federation’s official delegation) is as per FIG Technical Rules and Rules for Accreditation.

Please consult the rules [here](#).

5.2. Transferable access cards (TAC):

Transferable access cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation’s official delegation and appropriate function.

Lost TAC will not be replaced.

5.3. Supplementary Accreditations

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by August 2nd, 2023.

Additional Medical doctor or paramedical staff	£180 GBP
Delegation Guest	£180 GBP
Delegation VIP Guest	£180 GBP

FIG and Honorary Members

FIG and former FIT Honorary Members	Free of Charge
Former Olympic and World Champions	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the delegations seating, BHX local airport transportation and banquet)	£180 GBP
NF President as Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the delegations seating only)	£220 GBP
NF President as VIP Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, BHX local airport transportation and banquet)	£400 GBP
NF President as VIP Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge)	£450 GBP
Accompanying person of an NF President	£180 GBP
VIP Accompanying person of an NF President	£400 GBP
VIP Accompanying person of TC Members	Free of Charge
VIP Accompanying person of EC Members	Free of Charge
VIP Accompanying person of FIG and former FIT Honorary Members	£400 GBP

Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next TRA World Competitions

Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, BHX local airport transportation and banquet as well)	£180 GBP
Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating)	£220 GBP



VIP Observers (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, BHX local airport transportation and banquet as well)	£400 GBP
VIP Observers (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	£450 GBP

Organizers of the next Trampoline Gymnastics World Championship Maximum 6 accreditations including 2 VIP

Observers maximum 6 (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers maximum 6 (if accommodation not booked through the Organizing Committee: access to the delegations seating)	Free of charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	Free of charge

The accreditations for the World Championships are not valid for World Age Group Competition and vice versa.

In case of lost or stolen accreditation, the Organizing Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (£220 GBP). Lost or stolen TAC will not be replaced.

6. AGE LIMIT

The competitors must fulfil the age as stated in the Technical Regulations, Reg. 5.2. The age of the senior competitors (in 2023) is minimum 17 years old (i.e. born in 2006) or older.



**Please check the age of your athletes carefully!!!
No changes of category will be allowed.**

7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing, via the FIG on-line system (click [here](#)) and by using the National Gymnastics Federations' login (e-mail) and password.

7.1. Provisional Registration

The provisional registrations must be completed by entering the composition of the delegation, from May 11th, 2023 until June 7th, 2023 (23:59 Swiss time) at the very latest.

7.2. Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation, from June 8th, 2023 until August 2nd, 2023 (23:59 Swiss time) at the very latest.

Definitive Registrations which are not accompanied by the registration fees as mentioned in point 7.4 are not valid.



Definitive registrations received in the FIG Offices after the drawing of lots will be refused (i.e. the athletes will not be allowed to compete).

7.3 Nominative Registration

The nominative entries must be completed by entering the composition of the delegation, from August 3rd, 2023 until October 11th, 2023 (23:59 Swiss time) at the very latest.

7.4 Entry Fees

The non-reimbursable registration fee is of CHF 100.- per gymnast and per event and must be paid to the FIG at the very latest at the time of the definitive registration by **August 2nd, 2023**.

7.5 Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF	500
Fine after missing the Definite Registration deadline or after late Definite Registration	CHF	1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration (until the gymnast's draw of lots)	CHF	1'000
Fine for not participating with a team or for participating with individuals only after a Definitive Entry with a team	CHF	1'000

8. LICENSES

No athletes will be accepted without a valid FIG License at the deadline of the Nominative Registration.

In order to be considered, Licence application forms (new or renewal) must be submitted at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules ([here](#)) for additional information in this respect.

9. JUDGES

9.1 Judges' Panels

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the General and Specific Judges' Rules.



Judges shall recuse themselves if

- they are or were married to or live in a registered partnership or co-habit with a gymnast.
- they are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

9.2. Jury of Appeal and Supervisory Board

The Presidential Commission appoints the Jury of Appeal which consists of two members of the Executive Committee with one (1) of them acting as President, and a third competent person who was involved neither in the decision of the Competition Jury, nor in the decision of the Superior Jury, nominated on site if necessary by the President or his representative.

Please refer to the FIG Technical Regulations 2023, Art. 7.8.3.

The composition of the Jury of Appeal will be communicated in the Work plan.



10. DRAWING OF LOTS - (Starting Order)

The drawing of lots will take place within two (2) weeks after the deadline of the Definitive Registrations.

Please refer to the FIG Technical Regulations 2023, Art. 4.3.

11. COMPETITION FORMAT AND PROGRAMME

The competition will be conducted according to the FIG Technical Regulations, 2023 edition including Section 4: Special Regulations for Trampoline Gymnastics and the Trampoline, Tumbling and Double Mini-Trampoline Codes of Points.

12. MEDIA ACCREDITATION

International and local media representatives as well as federations' communications staff who are interested in covering the World Championships can register online at <https://media.gymnastics.sport>

In addition, National Federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at mediafig@fig-gymnastics.org.

Accreditation registration timeline: 26 September to 17 October, 2023.

The FIG Accreditation Rules and Media Rules have to be strictly respected.

13. ATHLETES' BIOGRAPHIES

Athlete biographies are available online at:

http://www.gymnastics.sport/site/athletes/bio_view.php and will be updated before the World Championships.

14. ATHLETES' PORTRAIT PHOTO SESSION

An official and compulsory athletes' portrait photo session will be held on the training days, 7 and 8 November 2023.

15. AMBASSADORS

The Gymnastics Ambassadors for the World Championships will present medals. They will also be available for photo shoots and autograph sessions, meeting with athletes, interview requests and other activities from the FIG and the LOC on site.

16. PUBLICITY

As the Code of Points foresees deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (*FIG Rules for Advertising and Publicity Appendix E for men and F for women*) if deemed necessary **by 15 September 2023**, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "[Rules](#)" for additional information, you may also contact tv@fig-gymnastics.org for further assistance if required.



17. EQUIPMENT

Trampolines:

Manufacturer Supplier	Eurotramp
Trampolines	FIG ID: 610
Spotter Mats	FIG ID: as FIG norms, without certificate
HDMD	FIG ID: 269
Mats around Tramp.	Gymnova: FIG ID: 162

Tumbling Track:

Manufacturer Supplier	Skakun / Gymnova:
Track	Skakun FIG ID: 465
Landing Area	FIG ID: as FIG norms, without certificate
Springboard	FIG ID: 580 & 581

Double Mini-Trampolines:

Manufacturer Supplier	Eurotramp:
DMT	FIG ID: 493
Spotter Mats	FIG ID: as FIG norms, without certificate
Landing Area	FIG ID: 566

Further details of these apparatuses may be found here: [FIG - Apparatus](#)

18. VISA

Please verify immediately with your travel agent or the Embassy or Consulate of Great Britain in your country if a visa is required for your travel to Birmingham.

Please be aware that once the application is submitted it may take up to 8 weeks to be processed.

The LOC will be happy to assist each delegation member with an official letter of invitation, provided that the request is made to the LOC by completing the online form [here](#): by **28 August 2023 at the latest**.

After this date there can be no guarantee that a visa will be issued in time for the event.

19. TRANSPORTATION

19.1. International Transportation

The international travel to Birmingham will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their international transportation.

The destination airport is: Birmingham Airport (IATA code: BHX).

19.2. Local Transportation

The LOC offer free local transportation to the official hotels and back for all accredited persons (if applicable) from:

1. Birmingham Airport (BHX)
2. Birmingham Railway Station
3. Birmingham Bus station

The majority of official hotels are within walking distance of the venue, therefore a transport requirements is not envisaged.

However where a delegation member has additional accessibility needs, the Federation should contact the LOC as soon as possible, so the appropriate arrangements may be made.



Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit their Travel Schedule for Arrival and Departure to the LOC by **11 October 2023** via e-mail: Trampoline@cseplc.com.

Delegations that do not stay at one of the official hotels did not book their accommodation through the LOC and did not submit their Travel Form in due course, will not be entitled to use the event local transportation service and will be responsible to be on time!

20. ACCOMMODATION

Official FIG hotel:

The LOC is delighted to provide FIG and official delegations members with the following selection of hotels.

The Organizing Committee is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories.

Official FIG & Delegations hotel (Cat. A)

Hyatt Regency Birmingham - Hotel ****

2 Bridge St, Birmingham B1 2JZ, Birmingham

Rooms available: 25 single / 25 twin

Bed & Breakfast

Single room – £165 GBP per person per night

Twin – £99 GBP per person per night

Half Board – Bed, Breakfast and Dinner

Single room – £195 GBP per person per night

Twin – £129 GBP per person per night

Full Board – Bed, Breakfast, Lunch* and Dinner

Single room – £215 GBP per person per night

Twin – £149 GBP per person per night

*Lunch in all cases will be served at the competition venue only.

Other Delegation Hotels

Cat. B

Crowne Plaza Birmingham City Centre - Hotel ****

Central Square, Holliday St, Birmingham B1 1HH, Birmingham

Rooms available: 35 single / 115 twin

Bed & Breakfast

Single room – £165 GBP per person per night

Twin – £95 GBP per person per night

Half Board – Bed, Breakfast and Dinner

Single room – £195 GBP per person per night

Twin – £125 GBP per person per night

Full Board – Bed, Breakfast, Lunch* and Dinner

Single room – £215 GBP per person per night

Twin – £145 GBP per person per night



Hilton Garden Inn Birmingham Brindley Place - Hotel ****

1 Brunswick Square, Birmingham B1 2HW, Birmingham

Rooms available: 20 single / 60 twin

Bed & Breakfast

Single room – £145 GBP per person per night

Twin – £90 GBP per person per night

Half Board – Bed, Breakfast and Dinner

Single room –£175 GBP per person per night

Twin – £120 GBP per person per night

Full Board – Bed, Breakfast, Lunch* and Dinner

Single room – £195 GBP per person per night

Twin – £140 GBP per person per night

Leonardo Royal Hotel Birmingham - Hotel ****

245 Broad St, Birmingham B1 2HQ, Birmingham

Rooms available: 30 single / 110 twin

Bed & Breakfast

Single room – £145 GBP per person per night

Twin – £90 GBP per person per night

Half Board – Bed, Breakfast and Dinner

Single room – £175 GBP per person per night

Twin – £120 GBP per person per night

Full Board – Bed, Breakfast, Lunch* and Dinner

Single room – £195 GBP per person per night

Twin – £140 GBP per person per night

*Lunch in all cases will be served at the competition venue only.

Cat. C

Holiday Inn Express Birmingham City Centre - Hotel ***

19 Holliday St, Birmingham B1 1HH, Birmingham

Rooms available: 40 single / 110 twin

Bed & Breakfast

Single room - £130 GBP per person per night

Twin - £80 GBP per person per night

Half Board – Bed, Breakfast and Dinner

Single room –£160 GBP per person per night

Twin – £110 GBP per person per night

Full Board – Bed, Breakfast, Lunch* and Dinner

Single room – £180 GBP per person per night

Twin – £130 GBP per person per night

*Lunch in all cases will be served at the competition venue only.



Media hotel

Please contact LOC at the following e-mail: Trampoline@cseplc.com

Given the unpredictable situation, regarding the Covid-19 Pandemic all Delegations **must use** the official accommodation packages, offered by the LOC. This way the movement of all participants during the competitions would be a lot easier to track and it would allow for a quick reaction, given a positive case of Covid-19.

Packages are available from November 6th to November 13th 2023 (included).
For earlier or later arrivals/departures, please contact the Organizing Committee (Trampoline@cseplc.com).

Transportation to/from other national traffic points (airports, etc.) can be arranged on payment.

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.

Hotel Reservations

Federations should request their accommodation as a matter of priority as rooms are limited and will be allocated strictly in order of booking receipt (i.e. “first come, first served”). To secure your preferred category it is strongly recommended to submit your reservation request to the LOC via e-mail: Trampoline@cseplc.com well in advance of the due date, respectively **02 August 2023** at the very latest.

Delegations booking accommodation and catering through the LOC are advised that packages are inclusive, i.e. Half Board includes Bed, Breakfast & Dinner every day (without deviation). Similarly, for Full Board, delegates will incur the costs for lunch for the duration of their attendance. It is not possible to purchase ad-hoc lunches or dinners on individual days.

The Accommodation (names-to-rooms assignment) has to be submitted to the LOC via e-mail: Trampoline@cseplc.com by **11 October 2023** at the very latest.

Note: *the above-mentioned hotel prices are valid before the accommodation deadline, which is **02 August 2023**. The hotel prices will likely increase at all the official hotels after this accommodation deadline.*

21. MEALS & FAREWELL PARTY

The Meal Plan (lunch) is not compulsory and the delegations are free to make their own meals arrangements for lunch.

21.1. Breakfast

Included in the accommodation packages and will be served at the hotels.

21.2. Lunch (reservation required)

The price for one meal ticket is: £20 GBP which is included within the “Full Board” Accommodation rates indicated above.

Meal Plan requests for the delegation members can be made to the LOC in via e-mail: Trampoline@cseplc.com by **02 October 2023** at the very latest.

Lunch will be made available at the competition venue only.



21.3. Dinner (reservation required)

Meal Plan requests for the delegation members can be made to the LOC in via e-mail: Trampoline@cseplc.com by **02 October 2023** at the very latest.

Dinner will be available at hotels.

21.4. Farewell Party

Accredited Delegation members (with the exception of E- and R-media) will receive a free ticket for the Farewell party planned to be held on 12 November 2023.

22. FINANCIAL OBLIGATIONS – PAYMENT

22.1. Payments to FIG

The non-reimbursable entry fee of CHF 100.- per athlete and per discipline must be received by the FIG at the latest at the date of the deadline for the Definitive Registrations, otherwise the athletes will not be included in the Draw of Lots. In case of none or partial participation, the entry fee will **not** be reimbursed.

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) will not be allowed to participate in these World Championships either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

NF Event ID Discipline Event Level Year

(Example: SUI 16244 TRA WCH 2023)

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Total amount of the FIG entry fees to be paid to:

22.1.1. Bank transfer

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A, CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
Bank	UBS Switzerland AG, Place de St. François 16 CH-1002 Lausanne /Switzerland
SWIFT/BIC	UBSWCHZH80A

The payment must be made in **CHF** (swiss francs) only.

22.1.2 Credit card

Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:

- NF – FIG Event ID - Event (Example: SUI 16244 TRA WCH 2023)
- Amount and currency
- Email address to be used for sending the link which will allow you to directly enter the credit card details

22.2. Payments to the LOC (Organising Committee)

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.



Payment for the Accommodation, Meals (if applicable), and supplementary accreditations (if any) must be made via bank transfer in GBP only to:

Beneficiary	Corporate & Sporting Events Management Limited
Beneficiary address	Corporate & Sporting Events Alexander Stadium Walsall Road Birmingham B42 2LR
Beneficiary's account	Account Number: 10924775 Sort Code: 05-03-03
Bank	Yorkshire Bank
Bank address	14 Broadway Bradford BD1 1EZ
SWIFT	YORKGB22
IBAN Number	GB83YORK05030310924775

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

All bank fees in connection with the bank transfer must be covered. Please state the name of your Federation and the payment purpose on the transfer (i.e. SUI - TRA World Championships Birmingham 2023 - Accommodation Payment).

The costs must be paid (and proof of payment available as a minimum) to the LOC as follows:

Accommodation:

- 20% deposit payment due at the time of reservation
- 40% interim payment due no later than 02 August 2023
- 40% balance payment due no later than 02 October 2023

Meals:

- 02 October 2023: 100%

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) will have to be settled to the hotels by the participating delegations upon departure.

21.2.1. Cancellation Policy

The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their accommodation and meals booking.

Accommodation cancelled:

Date	Cancellation fee
Until 01 August 2023	No penalty
from 02 August to 01 October 2023	60% of the total accommodation cost will be charged
after 02 October 2023	100% cancellation fee of the total accommodation cost will be applied

Lunch / Dinner cancelled:

Date	Cancellation fee
from 02 October 2023	100% cancellation fee of the total lunch cost will be applied



23. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <https://www.gymnastics.sport/site/pages/medical-insurance.php> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the Delegation members' insurance upon arrival at the latest (e.g., coverage note or photocopy of the valid policy in **English**). Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.

Delegation members with insufficient insurance coverage must inform the LOC in writing no later than 02 October 2023.

24. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

From the event's official date of arrival until the official day of departure, participants (athletes, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail a Safeguarding Officer in case of harassment, abuse of any type, if they are worried or do not feel comfortable.

There will be two LOC Safeguarding Officers as well as one person from the FIG on-site throughout the event. The contacts will be communicated upon arrival of the delegations.

In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.

25. WORK PLAN

The Work plan will be sent to all the participating federations at the latest six weeks before the start of the competitions.

26. OFFICIAL HOSPITAL(S)

Birmingham Children's Hospital

Steelhouse Lane
Queensway
Birmingham B4 6NH

Birmingham City Hospital

Dudley Road
Birmingham B18 7QH

Queen Elizabeth Hospital Birmingham

Mindelsohn Way
Edgbaston
Birmingham B15 2GW



27. MEDICAL and DOPING CONTROLS

Covid 19:

The FIG Medical Guidelines for FIG Competitions and Events are still effective and they should be used according to the situation with COVID-19 pandemic in your country. Considering the current situation as it is written in the guideline, it is the health situation in your country that prevails:

"These guidelines can be adapted according to the health situation related to the COVID-19 pandemic in the host country and the city."

Under the supervision of the FIG, doping controls will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.

The doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

28. IMPORTANT REMARKS

- After the Definitive Registrations, no additional athletes will be accepted (only withdrawals can be accepted).
- Registrations received after the draw **will not be taken into consideration**. The same action will be taken for not paying the entry fee in time.
- Federations which have not fulfilled their financial obligations towards FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in the World Championships. All participating Federations commit themselves to respect the Statutes and all FIG rules and regulations. Especially the age and nationality of the athletes as well as the respective Regulations concerning "Insurance" art. 11.6 of the Technical Regulations.



29. DEADLINES SUMMARY

FOR THE FIG

Online Registrations (FIG web site)	Opening Date	Closing Date
Provisional Registration	11 May 2023	7 June 2023
Definitive Registration	8 June 2023	2 August 2023
Nominative Registration	3 August 2023	11 October 2023

Publicity	Opening Date	Closing Date
Publicity (not compulsory)		

Request for Supplementary Accreditations	Deadline
Written request to FIG	2 August 2023

Payment (to be made to the FIG)	Deadline
Registration Fee	2 August 2023

FOR THE LOC

Registration and requests through the LOC's e-mail: General inquiries: info@wtgc2023.com Accommodation, Catering & Transport inquiries & bookings: Trampoline@cseplc.com	Deadline
Accommodation: Room Numbers	02 August 2023
Visa Request (not compulsory)	28 August 2023
Accommodation: By Name	11 October 2023
Travel Schedule (Arrivals / departures)	11 October 2023
Lunch	02 October 2023

Payment (to be made to the LOC)	Deadline
Accommodation Costs (60%)	02 August 2023
Accommodation Costs (Balance)	02 October 2023
Lunch Cost	02 October 2023
Accreditations at the charge of the Delegations	02 October 2023

Lausanne, 8 May 2023

Sincerely Yours,

Nicolas Buompane
FIG Secretary General

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