

8.009 Educational Locations

(1) Educational locations are defined as the following.

- (a) **Main Campus:** The primary location of the university's educational, research, and administrative activities. Within Florida, on-site lower-level (1000- and 2000-level) courses shall be offered only on a university's main campus unless approved by the Board of Governors.
- (b) **Additional Campus:** A university's instructional, research, and administrative unit that is apart from the main campus. This includes campuses that have received separate institutional accreditation. Campuses under this definition meet the following requirements and require Board of Governors approval:
 - 1. Primarily offers students upper-division undergraduate and graduate programs.
 - 2. Provides a wide range of administrative and student support services appropriate for the number of full-time equivalent university students served.
 - 3. Reflects a relatively permanent commitment by a university in facilities that are university-owned, university-leased, or jointly used with another public institution.
 - 4. Additional campuses will be classified as follows:
 - a. **Type I Additional Campus:** Maintains an enrollment of more than 2,000 full-time equivalent university students in courses that lead to a degree and provides a broad range of instruction for numerous full and partial degree programs, research activity, and an extensive complement of student services.
 - b. **Type II Additional Campus:** Maintains an enrollment of 1,000 to 2,000 university full-time equivalent university students in courses that lead to a degree and provides a moderate range of instruction for full and partial degree programs, limited research activity, and a moderate complement of student services.
 - c. **Type III Additional Campus:** Maintains an enrollment of 300 to 999 full-time equivalent university students and provides a limited range of instruction for full and partial degree programs, limited research activity, and a limited complement of student services. At its discretion, the Board of Governors may require an operation with less than 300 full-time equivalent university students to be presented for approval.
- (c) **Special Purpose Center:** A unit of a university, apart from the main campus, that provides certain special, clearly defined programs or services, such as research or public service, and reflects a relatively permanent commitment by a university for the foreseeable future in facilities that are university-owned, university-leased, or jointly used with another public institution. Special purpose

centers typically do not offer instructional programs or courses leading to a degree. Cooperative extension sites are not considered special purpose centers. Special purpose centers require Board of Governors approval.

- (d) **International Site:** A unit of a university other than an additional campus or special purpose center located outside the United States. International sites may be established and closed by universities consistent with regulations established by their boards of trustees.
- (e) **Instructional Site:** A temporary instructional unit of a university, apart from the main campus, that provides a limited range of educational programs or courses leading to a degree in facilities not owned by the institution within the United States. Instructional sites may be established and closed by universities consistent with regulations established by their boards of trustees.
- (f) **Other Site:** A location apart from the university in the United States primarily intended for non-instructional functions. Limited courses or community outreach services may be available at such locations; however, entire degree programs may not be offered at locations classified as other sites. Other sites may be established and closed by universities consistent with regulations established by their boards of trustees.
- (g) **Relatively Permanent Commitment:** Maintaining continuously, beyond the length of a single course, for any purpose related to offering a degree or certificate program, a physical location away from the main campus, including classrooms, teaching laboratories, or other facilities for student instruction. Externships, internships, residencies, clinical rotations, student fieldwork, and other similar educational experiences do not constitute a relatively permanent commitment. The convening of students for orientation, testing, practica, and group seminars or projects does not constitute a relatively permanent commitment.

(2) The approval process for establishing, reclassifying, relocating, and closing educational locations is as follows.

- (a) **Additional campuses or special purpose centers:** The Board of Governors shall approve the establishment, reclassification, relocation, or closing of additional campuses, and special purpose centers, including acquiring real property for these locations.
 1. If the location of the additional campus or special purpose center is outside the United States, universities must follow the steps in (2)(b).
 2. If the university would like to offer lower-division (1000- and 2000-level) courses at an additional campus, the university president must collaborate with the presidents of the Florida College System and/or State University System institution in that area to ensure that the course offerings are not duplicative.

3. If a university would like to offer a new degree program or programs at a new additional campus or special purpose center, the university must follow the steps in Regulation 8.011, Academic Degree Program Coordination and Approval and collaborate with the president of any impacted State University System institution.
4. If the university would like to offer an existing program or more than half of the total required credits of an existing program at a new location, the university must provide details on the location change to the Chancellor and collaborate with the president of any impacted State University System institution.

(b) Any location outside of the United States: The university president must notify the Chancellor in writing regarding any proposal for the establishment of any location outside the United States. The proposal to establish any location outside the United States should include the following:

1. The relationship of the location to the institution's mission and strategic plan;
2. Any known legal requirements of the host country that must be met to establish and operate a location in that country and the legal jurisdiction that will be applicable to the university's operations;
3. Any financial obligations the university is responsible for relating to the operation of the location;
4. A risk assessment of the university's responsibility for the safety of students, faculty, and staff;
5. The process by which the university will exercise control over the academic program, faculty, and staff if the programs are not operated exclusively by the university; and
6. Any additional requirements outlined in Board Regulation 9.012, Foreign Influence.

(c) International sites: All international sites must follow the provisions in (2)(b). Each university shall approve the establishment, reclassification, relocation, or closing of international sites consistent with regulations established by their board of trustees.

(d) Instructional sites and other sites: Each university shall approve the establishment, reclassification, relocation, or closing of instructional or other sites consistent with regulations established by their boards of trustees.

1. If the intent is that the site will transition to a location that requires Board of Governors' approval, notification must be provided to the Board office in advance of establishing the site. The Chancellor may require that the site and proposed plan for transition be approved by the Board of Governors prior to establishing the site.

2. If the university would like to offer lower-division (1000- and 2000-level) courses at an instructional or other site, the university president must collaborate with the presidents of the Florida College System and/or State University System institution in that area to ensure that the course offerings are not duplicative and notify the Chancellor.
 3. If a university would like to offer a new degree program or programs, the university must follow the steps in Regulation 8.011, Academic Degree Program Coordination and Approval and collaborate with the president of any impacted State University System institution.
 4. If the university would like to offer an existing program or more than half of the total required credits of an existing program at a new location, the university must provide details on the location change to the Chancellor and collaborate with the president of any impacted State University System institution.
- (3) The activities of Florida land grant cooperative extension services that do not include college credit programs will continue to be the responsibility of the University of Florida's Institute of the Food and Agricultural Sciences and Florida Agricultural and Mechanical University's College of Engineering Sciences, Technology and Agriculture and are not subject to the requirements of this regulation.
- (4) Each university shall annually monitor enrollment at its additional campuses and sites.
- (a) If enrollment increases at locations beyond what was approved by the Board of Governors, universities should notify the Board office and submit a plan for maintaining enrollment at the approved levels or reclassifying the location.
 - (b) If enrollments fall below the minimum that was approved by the Board of Governors for three consecutive years, the university should notify the Board office and submit a plan for increasing enrollment, reclassifying the site, or closing the location.
- (5) If a university is closing an educational location that was funded by the legislature or established pursuant to law, the university shall provide notification to the Chancellor, and the Chancellor shall provide notification to the Governor and legislature.
- (6) Each board of trustees shall adopt regulations consistent with this regulation for establishing, reclassifying, relocating, and closing educational locations.
- (7) The Chancellor or designee shall establish a template for universities to request actions related to educational locations.

Authority: Section 7(d), Art IX, Fla. Const.; History: New 11-10-11; 09-18-24.