

An aerial, top-down view of a large, diverse group of people in a meeting or conference setting. The individuals are scattered across the frame, some standing in small groups, some sitting, and some in motion. They are dressed in professional attire, including suits, blouses, and jackets. The background is plain white, making the people stand out. The overall atmosphere is one of a busy, professional gathering.

You meet.  
We care.

Serving Sciences  
since 1988



Copernicus Meetings  
The Professional Congress Organizer



Promoting scientific work is our focus.  
Serving those dedicated to science is our passion!





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## Service package A – abstract and programme management

If you want to organize a complex conference programme, our service package A is the perfect choice. We automate the process from abstract submission via session organization to the final programme. With the help of various online tools, all stakeholders (authors, session organizers, and programme committee members) contribute their part to the programme composition. There is no need for installations, and the usage of our tools is accompanied by the continuous personal support of the conference manager assigned to your event. We can also take care of the event's website, programme book, and mobile apps.



ABSTRACT &  
PROGRAMME MANAGEMENT



CONFERENCE  
MEDIA, APP & WEB



PERSONAL  
CUSTOMER CARE



OPEN  
ACCESS

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## Service package B – registration management

We provide all services needed to register your participants: the online registration, including the possibility of bank transfer or online credit card payment, financial management and administration, as well as invoices and receipts. Convenient online forms manage conference registrations and participation in social events such as dinners or excursions. The web forms are programmed according to your needs and can combine complex shopping workflows with statistical data collection. In addition to providing our services exclusively before the conference, we are also pleased to offer our services for professional on-site handling.



REGISTRATION  
MANAGEMENT



PERSONAL  
CUSTOMER CARE

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## Service package C – local organizing

You meet. We care. – in addition to assisting in the preparation of your conference, we are pleased to manage your local organizing worldwide: venue search and negotiations, technical equipment for professional presentations, poster areas, exhibitions, signage of the venue, accommodation for the participants, catering, ceremonies and social events, excursions, conference assistants, as well as budget and controlling.



LOCAL  
ORGANIZING



CONFERENCE  
MEDIA, APP & WEB



PERSONAL  
CUSTOMER CARE

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## Service package D – conference publications

We combine professional congress organization by **Copernicus Meetings** with innovative open-access publishing by **Copernicus Publications** to fulfil all the service needs of scientists. You may publish the proceedings of your event as special issues in one of our open-access journals (after the approval of the chief editors) or publish extended abstracts on the conference website. We offer the production of proceedings, and any other type of online open-access publication with optional print services. The publication is permanently archived and offered to different index services and databases.



OPEN  
ACCESS



PUBLICATION  
PRODUCTION



FAST  
PROCESSING



PERSONAL  
CUSTOMER CARE



ARCHIVING  
& INDEXING



MODERATE ARTICLE  
PROCESSING CHARGES

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## Financial management

We offer two ways of handling your conference financially. In most cases we act in the name of and on behalf of your organization. The outgoing invoices are charged by Copernicus but in the name of and on behalf of your organization. Depending on the legal status, the invoices may or may not include VAT. Alternatively, we can offer the organization of the conference on our own account. We will organize the conference as a licensee, including the fiscal registration in the country where the conference takes place. We then provide the respective sales tax summary reports to the revenue office in the corresponding country.

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## Core PCO

As your preferred *professional congress organizer*, we can become your core PCO by providing our expertise and services for either multiple events of your organization or for the same ongoing annual event. Your organization as well as the meeting participants can benefit from long-term collaboration. Our system is convenient for organizers and participants. Your community does not need to get used to a new system or support team every time. With every meeting, we learn from your community. The programme of your meeting can be compiled easily because we can refer back to previous meetings. We also guarantee continuous branding for your meeting. Website templates will always correspond to your event or organization and will only be changed if and when you wish.



PERSONAL  
CUSTOMER CARE



ABSTRACT &  
PROGRAMME MANAGEMENT



REGISTRATION  
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LOCAL  
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## Meetings facts

- 16 conferences and workshops in 2018
- 21,000 contributions handled in 2018
- 18,046 registrations handled in 2018



More information: <https://meetings.copernicus.org>



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By the way, we also publish open-access journals.

