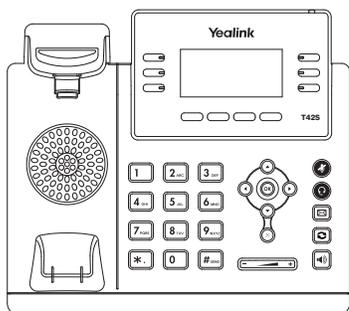


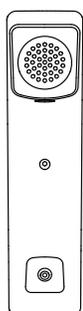
# One Talk T42U IP Desk Phone

## Package contents

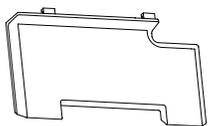
The following items are included in your package.



Phone



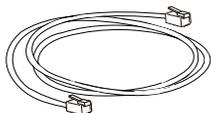
Handset



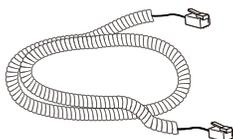
Stand



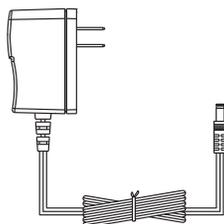
Quick-start guide



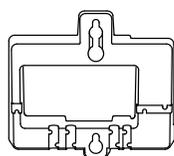
Ethernet cable  
(2 m CAT5E UTP cable)



Handset cord



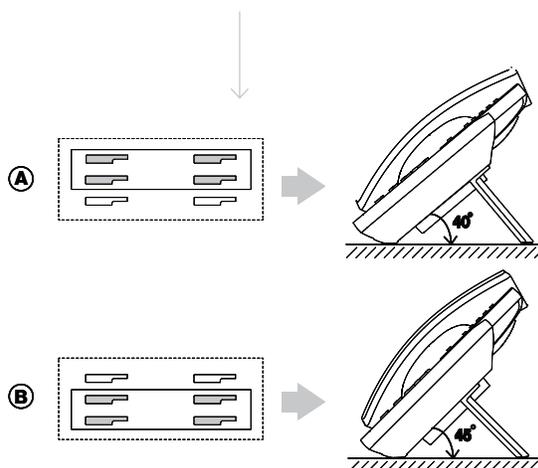
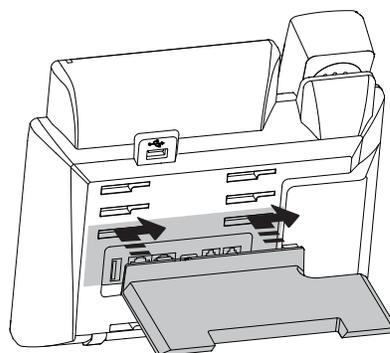
Power adaptor



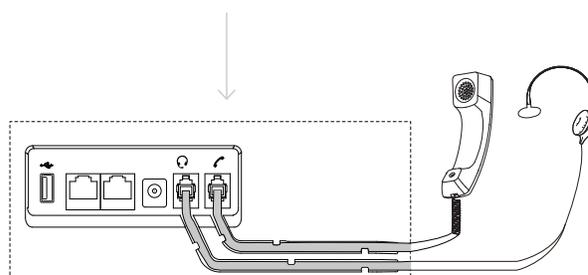
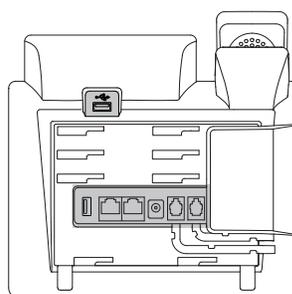
Wall-mount bracket  
(optional)

## Assembling the phone

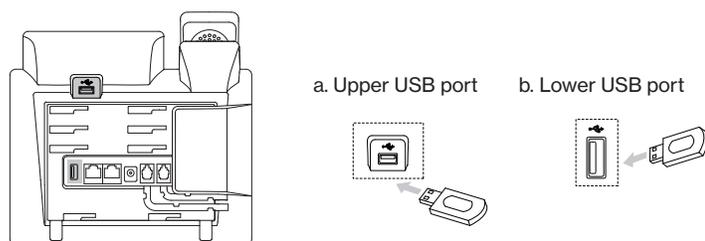
1. Attach the stand, as shown below:



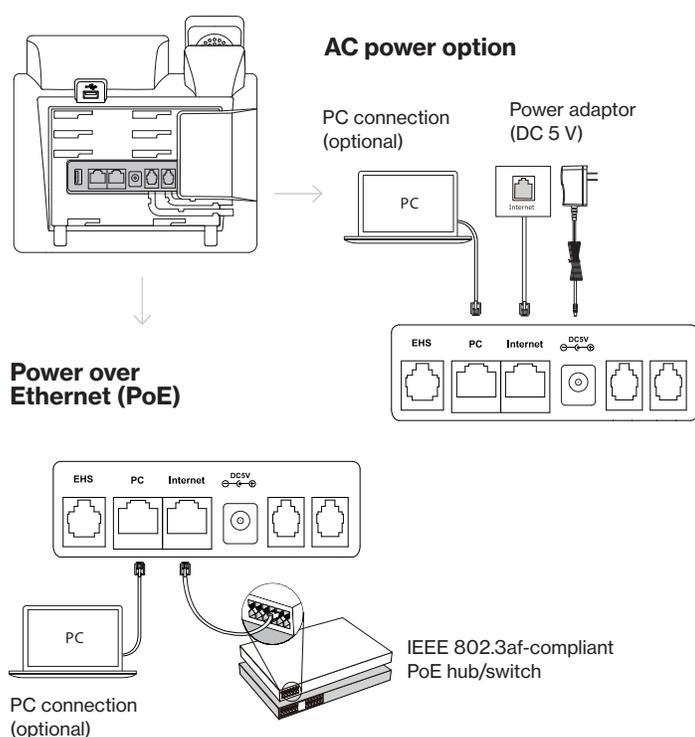
2. Connect the handset and optional headset, as shown below:



3. Connect the USB flash drive, as shown below:



4. Connect the network and power, as shown below.  
You have two options for network and power connections:

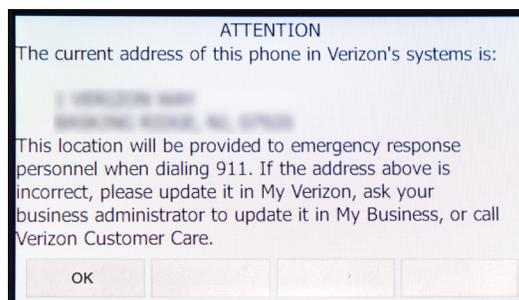


**Note:** The IP phone should be used with the original power adaptor (5 V/1.2 A) only. The use of a different power adaptor may cause the damage to the phone.

If inline power (PoE) is provided, you don't need to connect the power adaptor. Make sure the network switch is PoE compliant.

## Startup

After the IP phone is connected to a network and supplied with power, it will automatically begin the initialization process. The phone will go through a series of screens and update the firmware on the device; the first-time setup process takes about 15 minutes and should not be interrupted. You will know the phone is ready to be used when the 911 address appears in the screen of the device.



## Basic call features

### Placing a call

#### Using the handset:

1. Pick up the handset
2. Enter the number, and then press the **Send** soft key

#### Using the speakerphone:

1. With the handset on-hook, press 
2. Enter the number, and then press the **Send** soft key

#### Using the headset:

1. With the headset connected, press  to activate the headset mode
2. Enter the number, and then press the **Send** soft key

**Note:** During a call, you can alternate between the headset, hands-free speakerphone and handset modes by pressing the **Headset** key, the **Speakerphone** key or by picking up the handset. Headset mode requires a connected headset.

### Answering a call

#### Using the handset:

Pick up the handset.

#### Using the speakerphone:

Press .

#### Using the headset:

Press .

**Note:** You can reject an incoming call by pressing the **Reject** soft key.

## Ending a call

### Using the handset:

Hang up the handset or press the **End Call** soft key.

### Using the speakerphone:

Press  or the **End Call** soft key.

### Using the headset:

Press the **End Call** soft key.

## Redial

- Press  to enter the placed call list, press  or  to select the desired entry, and then press  or the **Send** soft key
- Press  twice when the phone is idle to dial out the last dialed number

## Call mute and unmute

- Press  to mute the microphone during a call
- Press  again to unmute the call

## Call hold and resume

### To place a call on hold:

Press the **Hold** soft key during an active call.

### To resume the call, do one of the following:

- If there is only one call on hold, press the **Resume** soft key
- If there is more than one call on hold, press  or  to select the desired call, and then press the **Resume** soft key

## Call transfer

You can transfer a call in the following ways:

### Direct transfer

1. Press the **Direct** soft key during an active call. The call is placed on hold
2. Enter the number you want to transfer to
3. Press the **Direct** soft key

### Consultative transfer

1. Press the **Consult** soft key during an active call. The call is placed on hold
2. Enter the number you want to transfer to, and then press 
3. Press the **Consult** soft key when you hear the ringback tone

## Call forward

### To enable call forward:

1. Press the **Menu** soft key when the phone is idle, and then select **Features > Call Forward**
2. Select the desired forward type:
  - Always Forward**—Incoming calls are forwarded unconditionally.
  - Busy Forward**—Incoming calls are forwarded when the phone is busy.
  - No Answer Forward**—Incoming calls are forwarded if not answered after a period of time.
3. Enter the number you want to forward to. For **No Answer Forward**, press  or  to select the desired ring time to wait before forwarding from the **After Ring Time** field
4. Press the **Save** soft key to accept the change

## Call conference

1. Press the **Conference** soft key during an active call. The call is placed on hold
2. Enter the number of the second party, and then press the **Send** soft key
3. Press the **Conference** soft key again when the second party answers. All parties are now joined in the conference
4. Press the **End Call** soft key to disconnect all parties

**Note:** You can split the conference call into two individual calls by pressing the **Split** soft key.

## Speed dial

### To configure a speed-dial key:

1. Press the **Menu** soft key when the phone is idle, and then select **Features > Dsskey**
2. Select the desired DSS key, and then press the **Enter** soft key
3. Select **Speed Dial** from the Type field, select the desired line from the Account ID field, enter a label in the Label field and then enter the number in the Value field
4. Press the **Save** soft key to accept the change

### To use the speed-dial key:

Press the speed-dial key to dial out the preset number.

## Voice message

The “message waiting” indicator on the idle screen indicates that one or more voice messages are waiting at the message center. The power indicator LED slowly flashes red.

### To listen to voice messages:

1. Press  or the **Connect** soft key
2. Follow the voice prompts to listen to your voice messages

## Customizing your phone

### Call history

1. Press the **History** soft key when the phone is idle, then press  or  to scroll through the list
2. To select an entry from the list, you can do the following:
  - Press the **Send** soft key to call the entry
  - Press the **Delete** soft key to delete the entry from the list

If you press the **Option** soft key, you can also do the following:

- Select **Detail** to view detailed information about the entry
- Select **Add to Contact** to add the entry to the local directory
- Select **Add to Blacklist** to add the entry to the blacklist
- Select **Delete All** to delete all entries from the list

### Contact directory

#### To add a contact:

1. Press the **Directory** soft key when the phone is idle, and then select **All Contacts**
2. Press the **Add** soft key to add a contact
3. Enter a unique contact name in the Name field and contact numbers in the corresponding fields
4. Press the **Add** soft key to accept the change

#### To edit a contact:

1. Press the **Directory** soft key when the phone is idle, and then select **All Contacts**
2. Press  or  to select the desired contact, press the **Option** soft key and then select **Detail** from the prompt list
3. Edit the contact information
4. Press the **Save** soft key to accept the change

#### To delete a contact:

1. Press the **Directory** soft key when the phone is idle, and then select **All Contacts**
2. Press  or  to select the desired contact, press the **Option** soft key and then select **Delete** from the prompt list
3. Press the **OK** soft key when the LCD screen prompts "Delete selected item?"

**Note:** You can add contacts from call history easily. For more information, refer to **Call History** above.

### Volume adjustment

- Press  during a call to adjust the receiver volume of the handset/speakerphone/headset
- Press  when the phone is idle or ringing to adjust the ringer volume

### Ring tones

1. Press the **Menu** soft key when the phone is idle, and then select **Settings > Basic Settings > Sound > Ring Tones**
2. Press  or  to select **Common** or the desired account and then press the **Enter** soft key
3. Press  or  to select the desired ring tone
4. Press the **Save** soft key to accept the change

### Regulatory notices

Operating ambient temperatures:

- Operating temperature: +14° F to 122° F (-10° C to 50° C)
- Relative humidity: 5% to 90%, noncondensing
- Storage temperature: -22° F to +160° F (-30° C to +70° C)

### Safety instructions

Save these instructions. Read these safety instructions before use!

The following basic safety precautions should always be followed to reduce the risk of fire, electrical shock and other personal injury.

#### **General requirements**

- Before you install and use the device, read the safety instructions carefully
- During the process of storage, transportation and operation, please always keep the device dry and clean
- During the process of storage, transportation and operation, please avoid smashing or dropping the device
- Do not attempt to dismantle the device

#### **Environmental requirements**

- Place the device in a well-ventilated place. Do not expose the device to direct sunlight
- Keep the device dry and free of dust
- Place the device on a stable and level surface
- Please do not place heavy objects on the device
- Do not place the device on or near any flammable or fire-vulnerable materials, such as rubber
- Keep the device away from any heat source or open flame, such as a candle or an electric heater
- Keep the device away from any household appliance with a strong magnetic field or electromagnetic field, such as a microwave oven or a refrigerator

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### **Operating requirements**

- Do not let a child operate the device without supervision
- Do not let a child play with the device or any accessory in case of accidental swallowing
- Please use only the accessories provided or authorized by the manufacturer
- The power supply of the device should meet the requirements of the input voltage of the device
- Before plugging in or unplugging any cable, make sure that your hands are completely dry
- Do not spill liquid of any kind on the product or use the equipment near water, for example, near a bathtub, washbowl, kitchen sink, wet basement or swimming pool
- Do not tread on, pull or overbend any cable in case of malfunction of the device
- During a thunderstorm, stop using the device and disconnect it from the power supply
- If the device emits smoke or an abnormal noise or smell, disconnect the device from the power supply and unplug the power plug immediately. Contact the specified maintenance center for repair
- Do not insert any object into equipment slots that is not part of the product or auxiliary product
- Before connecting a cable, connect the grounding cable of the device. Do not disconnect the grounding cable until you disconnect all other cables

### **Cleaning requirements**

- Before cleaning the device, stop using it and disconnect it from the power supply
- Use a piece of soft, dry antistatic cloth to clean the device
- Keep the power plug clean and dry. Using a dirty or wet power plug may lead to electric shock or other hazards

### **FCC statement**

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: 1) This device may not cause harmful interference, and 2) this device must accept any interference received, including interference that may cause undesired operation.

### **Environmental recycling**

 This device needs to be treated as an electronic device for recycling purposes.

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### **Technical support**

For additional support information, please visit [verizon.com/support/one-talk](https://www.verizon.com/support/one-talk)