

PRIVATE SCHOOL QUESTIONNAIRE

SCHOOLS AND STAFFING SURVEY

2007-08 SCHOOL YEAR



THIS SURVEY HAS BEEN ENDORSED BY:

Association Montessori International
 Association of Christian Schools International
 Association of Christian Teachers and Schools
 Christian Schools International
 Council for American Private Education
 Evangelical Lutheran Church in America
 Islamic School League of America
 Jesuit Secondary Education Association
 Jewish Community Day School Network
 Jewish Education Services of North America
 Lutheran Church-Missouri Synod

National Association of Episcopal Schools
 National Association of Independent Schools
 National Association of Private Special Education Centers
 National Catholic Educational Association
 National Coalition of Girls' Schools
 National Council for Private School Accreditation
 National Independent Private Schools Association
 North American Division of Seventh-Day Adventists
 Oral Roberts University Educational Fellowship
 Solomon Schechter Day School Association
 Wisconsin Evangelical Lutheran Synod

NOTICE:

This survey is authorized by Title I, Part E, Sections 151(b) and 153(a) of Public Law 107-279, the Education Sciences Reform Act of 2002.



DEAR PRINCIPAL OR SCHOOL HEAD:

The Schools and Staffing Survey is the largest sample survey of America's elementary and secondary schools. Your participation is important. Below are answers to some general questions.

WHAT IS THE PURPOSE OF THIS SURVEY?

The purpose of this survey is to obtain information about schools, such as staffing patterns, student characteristics, and programs and services offered.

WHO IS CONDUCTING THIS SURVEY?

The U.S. Census Bureau is conducting this survey for the National Center for Education Statistics (NCES) of the U.S. Department of Education.

WHY SHOULD YOU PARTICIPATE IN THIS SURVEY?

Policymakers and educational leaders rely on data from this survey to inform their decisions concerning K-12 schools. Because it is a sample survey, your responses represent the responses of many. Higher response rates give us confidence that the findings are accurate.

WILL YOUR RESPONSES BE KEPT CONFIDENTIAL?

Your responses are protected from disclosure by federal statute (P.L. 107-279, Title I, Part E, Sec. 183). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose, unless otherwise compelled by law.

HOW WILL YOUR INFORMATION BE REPORTED?

The information you provide will be combined with the information provided by others in statistical reports. No individually-identifiable data will be included in the statistical reports.

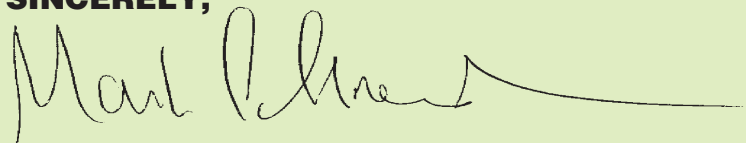
WHERE SHOULD YOU RETURN YOUR COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed pre-addressed, postage-paid envelope or mail it to:

**U.S. CENSUS BUREAU
ATTN: DCB 60A
1201 E. 10TH STREET
JEFFERSONVILLE, IN 47132-0001**

WE HOPE YOU WILL PARTICIPATE IN THIS VOLUNTARY SURVEY.

SINCERELY,



MARK SCHNEIDER

**COMMISSIONER FOR EDUCATION STATISTICS
NATIONAL CENTER FOR EDUCATION STATISTICS**



INSTRUCTIONS

The data you enter on this form will be captured through the use of imaging technology. Please print all information clearly in ordinary characters, using a black ballpoint pen.

CORRECT marking example – <i>(Use care to keep characters in their designated spaces.)</i>	INCORRECT marking example –
<div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">3 5</div> 1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	<div style="display: inline-block; margin-right: 20px;"> <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">35</div> 1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No </div> <div style="display: inline-block; vertical-align: middle; margin: 0 10px;">OR</div> <div style="display: inline-block; margin-left: 20px;"> <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">3 5</div> 1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No </div>

- a. If you are unsure about how to answer a question, please give the best answer you can rather than leaving it blank.
- b. If you have any questions, call the U.S. Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via e-mail at: dsd.sass@census.gov.

YOUR COMMENTS

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0598. The time required to complete this information collection is estimated to average 45 minutes per response, including the time spent to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns about the contents of this questionnaire, e-mail: dsd.sass@census.gov, or write directly to: Schools and Staffing Survey, National Center for Education Statistics, 1990 K Street, N.W., #9018, Washington, DC 20006.



I GENERAL INFORMATION AND SCHOOL AFFILIATION

1. How many students were enrolled in each of the following grade levels around the first of October?

🍏 Report only for the school named on the front of this questionnaire.

🍏 Do NOT include postsecondary or adult education students, or children who are enrolled only in day care at this school.

🍏 In column (1), mark (X) "Yes" or "No" for each grade level.

🍏 In column (2), record the number of students for each grade level with "Yes" marked in column (1).

Grade levels	(1) Does this school have students in this grade?	(2) Number of students in this grade
a. Ungraded (including ungraded special education students)	0400 1 <input type="checkbox"/> Yes →	0401 <input style="width: 60px; height: 20px;" type="text"/>
	2 <input type="checkbox"/> No	
b. Nursery and prekindergarten	0402 1 <input type="checkbox"/> Yes →	0403 <input style="width: 60px; height: 20px;" type="text"/>
	2 <input type="checkbox"/> No	
c. Kindergarten (traditional year of school primarily for 5-year-olds prior to first grade)	0404 1 <input type="checkbox"/> Yes →	0405 <input style="width: 60px; height: 20px;" type="text"/>
	2 <input type="checkbox"/> No	
d. Transitional (or readiness) kindergarten (extra year of school for kindergarten-age children who are judged not ready for kindergarten)	0406 1 <input type="checkbox"/> Yes →	0407 <input style="width: 60px; height: 20px;" type="text"/>
	2 <input type="checkbox"/> No	
e. Transitional first (or prefirst) grade (extra year of school for children who have attended kindergarten but have been judged not ready for first grade)	0408 1 <input type="checkbox"/> Yes →	0409 <input style="width: 60px; height: 20px;" type="text"/>
	2 <input type="checkbox"/> No	

YOUR COMMENTS



1. *Continued* – How many students were enrolled in each of the following grade levels around the first of October?

Grade levels	(1) Does this school have students in this grade?	(2) Number of students in this grade
f. <u>1st</u>	0410 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0411 <input style="width: 50px;" type="text"/>
g. <u>2nd</u>	0412 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0413 <input style="width: 50px;" type="text"/>
h. <u>3rd</u>	0414 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0415 <input style="width: 50px;" type="text"/>
i. <u>4th</u>	0416 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0417 <input style="width: 50px;" type="text"/>
j. <u>5th</u>	0418 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0419 <input style="width: 50px;" type="text"/>
k. <u>6th</u>	0420 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0421 <input style="width: 50px;" type="text"/>
l. <u>7th</u>	0422 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0423 <input style="width: 50px;" type="text"/>
m. <u>8th</u>	0424 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0425 <input style="width: 50px;" type="text"/>
n. <u>9th</u>	0426 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0427 <input style="width: 50px;" type="text"/>
o. <u>10th</u>	0428 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0429 <input style="width: 50px;" type="text"/>
p. <u>11th</u>	0430 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0431 <input style="width: 50px;" type="text"/>
q. <u>12th</u>	0432 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No	0433 <input style="width: 50px;" type="text"/>

2. What was the total number of students enrolled in this school around the first of October?

🍏 Please sum lines 1(a) through 1(q).

0434
Students



3. Is this school coeducational?

0435

- 1 Yes
- 2 No, it is an all-female school
- 3 No, it is an all-male school

GO TO item 5 below.

4. Around the first of October, how many MALE students in grades K-12 and comparable ungraded levels were enrolled in this school?

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.
 🍎 If none, please mark (X) the box.

0041

0 None or Male students

5. Around the first of October, how many students enrolled in grades K-12 and comparable ungraded levels were –

🍎 Do NOT include prekindergarten, postsecondary, or adult education students.
 🍎 If none, please mark (X) the box.

a. Hispanic or Latino, regardless of race?

0042

0 None or Students

b. White, not of Hispanic or Latino origin?

0043

0 None or Students

c. Black, not of Hispanic or Latino origin?

0044

0 None or Students

d. Asian or Pacific Islander?

0045

0 None or Students

e. American Indian or Alaska Native?

0046

0 None or Students

f. Total students (sum of entries in items 5a-e)

0047

Students



6. For this school year (2007-08), what is the Average Daily Attendance (ADA) at this school?

🍏 Round to the nearest whole percent.

0050

Percent

7. How long is the school day for students in this school?

🍏 Report BOTH hours and minutes, e.g., 06 hours and 00 minutes, 05 hours and 45 minutes, etc.

🍏 If the length of day varies by grade level, record the longest day.

0051

Hours

AND

0052

Minutes

8. At what time do most of the students in this school begin the school day?

🍏 If PM, please mark (X) the box.

0053

:

AM

0054

PM

9. How many days are in the school year for students in this school?

0055

Days per school year

10a. Does this school have a kindergarten?

🍏 Please include regular kindergarten as well as transitional kindergarten and transitional first grade, if offered.

0056

Yes

No → (GO TO item 11 on page 8.)

b. How long is the school day for a kindergarten student?

🍏 Mark (X) only one box.

0057

Full day (4 hours or more per day)

Half day (less than 4 hours per day)

Both offered

c. How many days per week does a kindergarten student attend?

🍏 If the number of days per week varies (e.g., some students attend 3 days per week and some attend 5 days per week), record the most days that a student would attend in a week.

0058

Days per week

YOUR COMMENTS



11. Does this school have its own website?

0059

- 1 Yes
- 2 No → GO TO item 14 below.

12. How often is the website updated?

0060

- 1 Daily
- 2 Weekly
- 3 Monthly
- 4 Less than monthly

13. Can teachers at this school have individual web pages located on the school's website?

0061

- 1 Yes
- 2 No

14. Does this school have a library media center?

(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators. A library media center may be called a school library, media center, resource center, information center, instructional materials center, learning resource center, or any other similar name.)

0062

- 1 Yes
- 2 No

15. Which of the following best describes this school?

🍏 *Mark (X) only one box.*

0048

- 1 REGULAR school – elementary or secondary
- 2 MONTESSORI school
- 3 SPECIAL PROGRAM EMPHASIS school – such as a science or math school, performing arts school, talented or gifted school, foreign language immersion school, etc.
- 4 SPECIAL EDUCATION school – primarily serves students with disabilities
- 5 CAREER/TECHNICAL/VOCATIONAL school – primarily serves students being trained for occupations
- 7 EARLY CHILDHOOD PROGRAM OR DAY CARE CENTER – such as kindergarten only, prekindergarten and kindergarten only, kindergarten and transitional first grade only, day care and transitional kindergarten only, etc.
- 6 ALTERNATIVE/OTHER school – offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school – *Please describe.* ↘

5048



16. Is a major role of this school to support homeschooling?

0436 1 Yes

2 No

17. Is this school located in a private home that is used primarily as a family residence?

0437 1 Yes

2 No

18. Is this ENTIRE SCHOOL specifically for students who have been suspended or expelled, who have dropped out, or who have been referred for behavioral or adjustment problems?

0049 1 Yes

2 No

19. Does this school have a religious orientation or purpose?

0438 1 Yes

2 No → *GO TO item 22 on page 11.*

20. Is this school affiliated with a religious organization or institution?

0439 1 Yes

2 No

YOUR COMMENTS



21. What is this school's religious orientation or affiliation?

🍏 *Mark (X) only one box.*

0440

- 1 Roman Catholic →
- 2 African Methodist Episcopal
- 3 Amish
- 4 Assembly of God
- 5 Baptist
- 6 Brethren
- 7 Calvinist
- 8 Christian (no specific denomination)
- 9 Church of Christ
- 10 Church of God
- 11 Church of God in Christ
- 12 Church of the Nazarene
- 13 Disciples of Christ
- 14 Episcopal
- 15 Friends
- 16 Greek Orthodox
- 17 Islamic
- 18 Jewish
- 19 Latter Day Saints
- 20 Lutheran Church – Missouri Synod
- 21 Evangelical Lutheran Church in America (formerly AELC, ALC, or LCA)
- 22 Wisconsin Evangelical Lutheran Synod
- 23 Other Lutheran
- 24 Mennonite
- 25 Methodist
- 26 Pentecostal
- 27 Presbyterian
- 28 Seventh-Day Adventist
- 29 Other – *Specify* ↘

Is this school –
 🍏 *Mark (X) only one box.*

0441

- 1 Parochial (or inter-parochial)
- 2 Diocesan
- 3 Private

5440



22. To which of the following associations or organizations does this school belong?

🍏 *Mark (X) all that apply.*

0442 0 This school does NOT belong to ANY associations or organizations

RELIGIOUS

0443 1 Accelerated Christian Education (ACE) (or School of Tomorrow)

0444 1 American Association of Christian Schools (AACCS)

0445 1 Association of Christian Schools International (ACSI)

0446 1 Association of Christian Teachers and Schools (ACTS)

0447 1 Association of Classical and Christian Schools (ACCS)

0448 1 Christian Schools International (CSI)

0449 1 Evangelical Lutheran Education Association (ELEA)

0450 1 Friends Council on Education (FCE)

0451 1 General Conference of the Seventh-Day Adventist Church (GCSDAC)

0452 1 Islamic School League of America (ISLA)

0453 1 Jesuit Secondary Education Association (JSEA)

0454 1 National Association of Episcopal Schools (NAES)

0455 1 National Catholic Educational Association (NCEA)

0456 1 National Christian School Association (NCSA)

0457 1 National Society for Hebrew Day Schools (Torah U'Mesorah)

0458 1 Oral Roberts University Educational Fellowship (ORUEF)

0459 1 The Jewish Community Day School Network (RAVSAK)

0460 1 Solomon Schechter Day School Association (SSDSA)

0461 1 Southern Baptist Association of Christian Schools (SBACS)

0462 1 Other religious school association(s) – *Specify* ↴

5462

YOUR COMMENTS



- 22. Continued – To which of the following associations or organizations does this school belong?**
 ● Mark (X) all that apply.

SPECIAL EMPHASIS

- 0463 1 American Montessori Society (AMS)
- 0464 1 Association Montessori International (AMI)
- 0465 1 Other Montessori association(s)
- 0466 1 Association of Military Colleges and Schools (AMCS)
- 0467 1 Association of Waldorf Schools of North America (AWSNA)
- 0468 1 Bilingual School Association (BSA)
- 0469 1 Council of Bilingual Education (CBE)
- 0470 1 Council for Exceptional Children (CEC)
- 0471 1 National Association of Private Special Education Centers (NAPSEC)
- 0472 1 Other association(s) for exceptional children
- 0473 1 European Council for International Schools (ECIS)
- 0474 1 National Association for the Education of Young Children (NAEYC)
- 0475 1 National Association of Bilingual Education (NABE)
- 0476 1 National Association of Laboratory Schools (NALS)
- 0477 1 National Coalition of Girls Schools (NCGS)
- 0478 1 Other special emphasis association(s) – *Specify* ↘

5478

OTHER SCHOOL ASSOCIATIONS OR ORGANIZATIONS

- 0479 1 Alternative School Network (ASN)
- 0480 1 National Association of Independent Schools (NAIS)
- 0481 1 State or regional independent school association
- 0482 1 National Coalition of Alternative Community Schools (NCACS)
- 0483 1 National Independent Private Schools Association (NIPSA)
- 0484 1 The Association of Boarding Schools (TABS)
- 0485 1 Other school association(s) – *Specify* ↘

5485



II TUITION AND ADMISSIONS

23a. Do any students board at this school?

- 0500
- 1 Yes
- 2 No → **GO TO item 24 below.**

b. How many students board at this school?

- 0501
- 1 All or ⁰⁵⁰² Students

24. Does this school charge tuition for any students?

- 0503
- 1 Yes
- 2 No → **GO TO item 28a on page 14.**

25a. Does this school have any policy for modifying or discounting tuition rates, such as on the basis of additional students from the same family, financial need, or church membership?

- 0504
- 1 Yes
- 2 No → **GO TO item 26 below.**

b. How many students receive a modified or discounted tuition rate on the basis of FINANCIAL NEED?

🍏 If none, please mark (X) the box.

- 0505
- 0 None or Students

26. What is the highest ANNUAL tuition charged by this school for a full-time student?

🍏 Please report in whole dollars.

🍏 Do not include boarding fees.

- 0506
- \$.00 Per year

27. Does this school currently have one or more students supported through a publicly-funded tuition voucher program?

(A publicly-funded voucher is a payment that the government makes to a parent or an institution to be used for a child's education expenses. The voucher may be funded by local, state, or federal taxpayer dollars.)

- 0507
- 1 Yes → **If so, how many students participate at this school?**
 🍏 Please include all students that receive private school vouchers, including low-income students, students from a failing public school, or any other criteria with which students receive tuition vouchers.

0508 Students → **GO TO item 28a on page 14.**

- 2 No → **If not, is this school approved to receive students under a publicly-funded tuition voucher program?**

- 0509
- 1 Yes
- 2 No



28a. Does this school have any special requirements for admission other than proof of immunization, age, or residence?

0070

1 Yes2 No → *GO TO item 29 on page 15.*

b. Does this school use the following requirements for admission?

(1) Admission test

0071

1 Yes2 No

(2) Standardized achievement test

0072

1 Yes2 No

(3) Academic record

0073

1 Yes2 No

(4) Special student needs (e.g., students "at risk" or with disabilities)

0074

1 Yes2 No

(5) Special student aptitudes, skills, or talents

0075

1 Yes2 No

(6) Personal interview

0076

1 Yes2 No

(7) Recommendations

0077

1 Yes2 No

(8) Religious affiliation

0510

1 Yes2 No

III STUDENTS AND CLASS ORGANIZATION

29. THIS school year (2007-08), does this school use the following methods to organize most classes or most students?

a. Traditional grades or academic discipline-based departments

- 0100
- 1 Yes
- 2 No
-

b. Grades subdivided into small groups such as "houses" or "families"

- 0101
- 1 Yes
- 2 No
-

c. Student groups that remain two or more years with the same teacher
(e.g., looping)

- 0102
- 1 Yes
- 2 No
-

d. Multi-age grouping

(Most students normally in different grades placed together)

- 0103
- 1 Yes
- 2 No
-

e. Block scheduling

(Class periods scheduled to create extended blocks of instruction time)

- 0104
- 1 Yes
- 2 No
-

30a. Does this school use a year-round calendar to distribute school days across 12 months?

- 0105
- 1 Yes
- 2 No → GO TO item 31 below.
-

b. Do all students attend on the same cycle?

- 0106
- 1 Yes
- 2 No
-

31. Does this school have students in one or more of grades 9-12?

- 0107
- 1 Yes → GO TO item 32 on page 16.
- 2 No → GO TO item 33 on page 16.



32. Are the following opportunities available for students in grades 9-12 in this school?**a. Dual or concurrent enrollment that offers both high school and college credit funded by the school**0108 1 Yes2 No**b. Career and technical education courses**

(These include courses on topics such as: agriculture, business, computer science, health care, public and consumer services, communications, construction, engineering, manufacturing, repair, science, or transport technologies.)

0109 1 Yes2 No**c. Work-based learning or internships outside of school, in which students earn COURSE CREDITS for supervised learning activities that occur in paid or unpaid workplace assignments**0110 1 Yes2 No**d. Specialized career academy**

(Curriculum organized around a specific career area, such as health, hospitality, IT.)

0111 1 Yes2 No**33. Does this school offer the following programs?****a. Programs with special instructional approaches**

(e.g., Montessori, self-paced instruction, open education, ungraded classrooms, etc.)

0081 1 Yes2 No**b. Talented or gifted program or honors courses**

(Designed for students with specifically identified talents or exceptional academic achievement)

0082 1 Yes2 No**c. A program in which at least half of the core subjects are taught in a foreign language**

(A foreign language immersion program)

0083 1 Yes2 No**d. Advanced placement (AP) courses for college credit**0084 1 Yes2 No

33. Continued – Does this school offer the following programs?**e. International Baccalaureate (IB)**

(An international curriculum certified by the International Baccalaureate Organization)

0085 1 Yes2 No**f. Distance learning course(s)**

(Taught primarily via television, satellite, Internet, or e-mail)

0086 1 Yes2 No**34. Are the following programs or services currently available AT THIS SCHOOL for students in any of grades K-12 or comparable ungraded levels, regardless of funding source?****a. Extended day program providing instruction beyond the normal school day for students who need academic assistance**0087 1 Yes2 No**b. Before-school or after-school day care programs**0088 1 Yes2 No**35. LAST summer (2007) or LAST school year (2006-07), were summer school activities or academic intersessions provided AT THIS SCHOOL for students who sought ACADEMIC ASSISTANCE?**0089 1 Yes2 No**36. LAST summer (2007) or LAST school year (2006-07), were summer school activities or academic intersessions provided AT THIS SCHOOL for students who sought ACADEMIC ADVANCEMENT OR ENRICHMENT?**0091 1 Yes2 No**YOUR COMMENTS**

IV GRADUATION REQUIREMENTS

37. Does this school grant high school diplomas?

🍎 Do not include vocational certificates, certificates of attendance, or certificates of completion.

0370

1 Yes2 No → GO TO item 41 on page 19.

38. For high school graduates of the class of 2008, how many years of instruction are required in each of the following areas for a standard diploma?

🍎 Record the number to the nearest **TENTH**, e.g., 3.0, 2.5, etc.

🍎 If none, please mark (X) the box.

a. English or language arts

0371

0 None or Years

b. Mathematics

0372

0 None or Years

c. Computer science

0373

0 None or Years

d. Social sciences, social studies (e.g., history, geography, economics)

0374

0 None or Years

e. Physical or biological sciences

0375

0 None or Years

f. Foreign languages

0376

0 None or Years

39. For high school graduates of the class of 2008, does this school have a community service requirement for a standard diploma?

0377

1 Yes2 No → GO TO item 41 on page 19.

40. What is the minimum number of community service hours required of the high school graduates in the class of 2008?

0378

 Hours

41. LAST school year (2006-07), were any students enrolled in 12th grade?

0112

1 Yes

2 No → GO TO Section V on page 20.

42. How many students were enrolled in 12th grade around October 1, 2006?

0515

12th graders

43a. LAST school year (2006-07), how many students graduated from the 12th grade with a diploma?

🍏 Include 2007 summer graduates. Do not include students who received only vocational certificates, certificates of attendance, or certificates of completion.

🍏 If none, please mark (X) the box.

0516

0 None → GO TO Section V on page 20.

Graduates

b. Of those who graduated with a diploma last school year, approximately what percentage went to four-year colleges?

🍏 If none, please mark (X) the box.

🍏 Round to the nearest whole percent.

0114

0 None or Percent

YOUR COMMENTS



V STAFFING

INSTRUCTIONS AND AN EXAMPLE FOR ITEM 44

In item 44, we ask for the number of teachers for grades K-12 by the amount of time they teach at THIS school.

Example:

The following is an example to illustrate how to report teachers in this item for a school that includes prekindergarten through grade 8.

If this school has eight full-time teachers for grades 1-8, one full-time teacher who teaches kindergarten $\frac{1}{2}$ time and prekindergarten $\frac{1}{2}$ time, a music teacher who teaches two days each week, a physical education teacher who teaches three days each week, and a teaching principal who teaches one 30-minute class each day, you would complete item 44 as follows:

- o None or Full-time teachers
- o None or Teach at least $\frac{3}{4}$ time but less than full time
- o None or Teach at least $\frac{1}{2}$ time but less than $\frac{3}{4}$ time
This number includes the one full-time teacher who teaches kindergarten $\frac{1}{2}$ time and prekindergarten $\frac{1}{2}$ time. The time he or she spends teaching prekindergarten is not counted in item 44. This number also includes the physical education teacher who teaches three days a week.
- o None or Teach at least $\frac{1}{4}$ time but less than $\frac{1}{2}$ time
This includes the music teacher who teaches two days a week.
- o None or Teach less than $\frac{1}{4}$ time
This includes the principal who teaches one 30-minute class each day. The time he or she spends working as a principal is not included in item 44.

TOTAL TEACHERS



44. Around the first of October, how many persons were teaching in grades K-12 and/or COMPARABLE ungraded levels at this school in the following time categories?

🍏 Consider only the amount of time an individual works as a teacher during a typical week at THIS school.

🍏 Include:

- Regular classroom teachers
- Teachers who teach subjects such as music, art, physical education, and special education
- Teaching principals or administrators who teach a regularly scheduled class at this school

🍏 Do NOT include:

- Teachers who teach ONLY nursery, prekindergarten, postsecondary, or adult education
- Student teachers, teacher aides, day care aides, or short-term substitute teachers
- Counselors, library media specialists or librarians, speech therapists, social workers, or administrators UNLESS they also teach a regularly scheduled class at THIS school

🍏 If none, please mark (X) the box.

0120 0 None or Full-time teachers

0520 0 None or Teach at least $\frac{3}{4}$ time but less than full time

0521 0 None or Teach at least $\frac{1}{2}$ time but less than $\frac{3}{4}$ time

0522 0 None or Teach at least $\frac{1}{4}$ time but less than $\frac{1}{2}$ time

0523 0 None or Teach less than $\frac{1}{4}$ time

0524 TOTAL TEACHERS



🍏 In item 45, include only **TEACHERS** who teach students in one or more of grades K-12 or comparable ungraded levels. Do **NOT** include student teachers, short-term substitute teachers, or teachers who teach only nursery, prekindergarten, postsecondary, or adult education.

45. Of the full-time and part-time TEACHERS in this school around the first of October, how many were –

🍏 If none, please mark (X) the box.

a. Hispanic or Latino, regardless of race?

0122 0 None or Teachers

b. White, not of Hispanic or Latino origin?

0123 0 None or Teachers

c. Black, not of Hispanic or Latino origin?

0124 0 None or Teachers

d. Asian or Pacific Islander?

0125 0 None or Teachers

e. American Indian or Alaska Native?

0126 0 None or Teachers

f. Total Teachers (sum of entries in items 45a-e)

0127 Teachers

NOTE: Sum of entries in items 45a-e should equal the total teachers reported in item 44 on page 21.

YOUR COMMENTS



46. Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?
 (Staff with **part-time** positions or assignments include: Employees shared with other schools and employees who perform more than one function at this school, such as a teaching principal.)

	🍏 If none, please mark (X) the box.	
	FULL-TIME	PART-TIME
a. Principals or School heads	0 <input type="checkbox"/> None 0128 <input type="checkbox"/>	0 <input type="checkbox"/> None 0129 <input type="checkbox"/>
b. Vice principals and assistant principals or school heads	0 <input type="checkbox"/> None 0130 <input type="checkbox"/>	0 <input type="checkbox"/> None 0131 <input type="checkbox"/>
c. Other managers, such as business manager, developmental director, director of admissions	0 <input type="checkbox"/> None 0525 <input type="checkbox"/>	0 <input type="checkbox"/> None 0526 <input type="checkbox"/>
d. Instructional coordinators and supervisors, such as curriculum specialists	0 <input type="checkbox"/> None 0132 <input type="checkbox"/>	0 <input type="checkbox"/> None 0133 <input type="checkbox"/>
e. Library media specialists or Librarians	0 <input type="checkbox"/> None 0134 <input type="checkbox"/>	0 <input type="checkbox"/> None 0135 <input type="checkbox"/>
f. School/guidance counselors, excluding psychologists and social workers	0 <input type="checkbox"/> None 0136 <input type="checkbox"/>	0 <input type="checkbox"/> None 0137 <input type="checkbox"/>
g. Student support services professional staff	0 <input type="checkbox"/> None 0138 <input type="checkbox"/>	0 <input type="checkbox"/> None 0139 <input type="checkbox"/>
(1) Nurses	0 <input type="checkbox"/> None 0140 <input type="checkbox"/>	0 <input type="checkbox"/> None 0141 <input type="checkbox"/>
(2) Social workers	0 <input type="checkbox"/> None 0142 <input type="checkbox"/>	0 <input type="checkbox"/> None 0143 <input type="checkbox"/>
(3) Psychologists	0 <input type="checkbox"/> None 0144 <input type="checkbox"/>	0 <input type="checkbox"/> None 0145 <input type="checkbox"/>
(4) Speech therapists or pathologists	0 <input type="checkbox"/> None 0146 <input type="checkbox"/>	0 <input type="checkbox"/> None 0147 <input type="checkbox"/>
(5) Other professional staff	0 <input type="checkbox"/> None 0146 <input type="checkbox"/>	0 <input type="checkbox"/> None 0147 <input type="checkbox"/>



46. Continued – Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

🍎 If none, please mark (X) the box.

h. Aides

(1) Regular Title I aides

FULL-TIME		PART-TIME	
0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0148	<input type="checkbox"/>	0149	<input type="checkbox"/>

(2) English as a Second Language (ESL) or bilingual teacher aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0150	<input type="checkbox"/>	0151	<input type="checkbox"/>

(3) Special education instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0152	<input type="checkbox"/>	0153	<input type="checkbox"/>

(4) Special education non-instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0154	<input type="checkbox"/>	0155	<input type="checkbox"/>

(5) Library media center instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0156	<input type="checkbox"/>	0157	<input type="checkbox"/>

(6) Library media center non-instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0158	<input type="checkbox"/>	0159	<input type="checkbox"/>

(7) Other classroom instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0160	<input type="checkbox"/>	0161	<input type="checkbox"/>

(8) Other non-instructional aides

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0162	<input type="checkbox"/>	0163	<input type="checkbox"/>

i. Secretaries and other clerical support staff

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0164	<input type="checkbox"/>	0165	<input type="checkbox"/>

j. Food service personnel

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0166	<input type="checkbox"/>	0167	<input type="checkbox"/>

k. Custodial, maintenance, and security personnel

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0168	<input type="checkbox"/>	0169	<input type="checkbox"/>

l. Other employees not reported above

0	<input type="checkbox"/> None	0	<input type="checkbox"/> None
0170	<input type="checkbox"/>	0171	<input type="checkbox"/>



47a. Do any of the teachers or staff have the following specialist assignments in this school?
(A specialist works with students.)

(1) Reading specialist

- 0172
- 1 Yes
- 2 No
-

(2) Math specialist

- 0173
- 1 Yes
- 2 No
-

(3) Science specialist

- 0174
- 1 Yes
- 2 No
-

b. Do any of the teachers or staff have the following coaching assignments in this school?
(A coach works with teachers. Coaching includes observing lessons, providing feedback, and demonstrating teaching strategies.)

(1) Reading coach

- 0175
- 1 Yes
- 2 No
-

(2) Math coach

- 0176
- 1 Yes
- 2 No
-

(3) Science coach

- 0177
- 1 Yes
- 2 No
-

48. On the most recent school day, how many SHORT-TERM substitute teachers of any grades K-12 were teaching at this school?

🍎 Do not include teachers who teach ONLY prekindergarten or adult education.

🍎 If none, please mark (X) the box.

- 0178
- 0 None or Short-term substitute teachers



VI SPECIAL PROGRAMS AND SERVICES

49a. Of the students enrolled in this school as of October 1, do any have a formally identified disability?

(A student with a formally identified disability may or may not have an IEP (Individualized Education Program) or Services Plan.)

🍏 Do not include prekindergarten, postsecondary, or adult education students.

0200

1 Yes

2 No → GO TO item 51a on page 27.

b. How many students have a formally identified disability in this school?

0201

Students

50a. Does this school primarily serve students with formally identified disabilities?

🍏 If you marked "SPECIAL EDUCATION school – primarily serves students with disabilities" for item 15, then please mark "Yes" for this item.

0202

1 Yes → GO TO item 51a on page 27.

2 No

b. How many students with a formally identified disability are in each of the following instructional settings?

🍏 The sum of entries in item 50b should equal the entry in item 49b above.

🍏 If none, please mark (X) the box.

(1) All day in a regular classroom (100 percent of the school day)

0203

o None or Students

(2) Most of the day in a regular classroom (80-99 percent of the school day)

0204

o None or Students

(3) Some of the day in a regular classroom (40-79 percent of the school day)

0205

o None or Students

(4) Little or none of the day in a regular classroom (0-39 percent of the school day)

0206

o None or Students



51a. Of the students enrolled in this school as of October 1, have any been identified as limited-English proficient?

(Limited-English proficient (LEP) refers to students whose native or dominant language is other than English and who have sufficient difficulty speaking, reading, writing, or understanding the English language as to deny them the opportunity to learn successfully in an English-speaking-only classroom.)

🍏 Do not include prekindergarten, postsecondary, or adult education students.

0207

1 Yes2 No → GO TO item 54 below.**b. How many limited-English proficient students are enrolled in this school?**

0208

Students

52. Does this school require limited-English proficient students to pass a test of English language proficiency to complete its limited-English proficient program?

0209

1 Yes2 No**53. Are limited-English proficient students in this school administered assessments at least once per year to determine their level of English language proficiency?**

0210

1 Yes2 No**54. Does this school provide the following services for any PARENTS with limited-English skills?****a. Interpreters for meetings or parent-teacher conferences**

0211

1 Yes2 No, not provided3 No, no parents with limited-English skills**b. Translations of printed materials, such as newsletters, school notices, or school signs**

0212

1 Yes2 No, not provided3 No, no parents with limited-English skills**YOUR COMMENTS**

55a. Does this school participate in the National School Lunch Program (that is, the federal free or reduced-price lunch program)?

0215

1 Yes

2 No → GO TO item 56 below.

b. Around the first of October, how many students at this school were APPROVED for free or reduced-price lunches?

🍎 Report a separate count for prekindergarten students.

🍎 If none, please mark (X) the box.

0216

0 None or Prekindergarten students approved

0217

0 None or Other students approved (K-12)

56. Around the first of October, did any students enrolled in this school receive Title I services at this school or at any other location?

(Title I is a federally funded program that provides educational services, such as remedial reading or remedial math, to children who live in areas with high concentrations of low-income families.)

0218

1 Yes

2 No → GO TO item 59a on page 30.

57. How many students participate in the Title I program?

🍎 Report a separate count for prekindergarten students.

🍎 If none or all, please mark (X) the box.

0219

1 None

2 All

0220

Prekindergarten students

0221

1 None

2 All

0222

Other students (K-12)

YOUR COMMENTS



58. Are students receiving Title I services in –

a. Reading or language arts?

0223 1 Yes

2 No

b. Mathematics?

0224 1 Yes

2 No

c. English as a Second Language (ESL)?

0225 1 Yes

2 No

YOUR COMMENTS



VII RECRUITMENT AND HIRING OF TEACHERS

59a. For THIS school year (2007-08), were there teaching vacancies in this school, that is, teaching positions for which teachers were recruited and interviewed?

0179

- 1 Yes
- 2 No → *GO TO item 60a on page 31.*

b. How easy or difficult was it to fill the vacancies for this school year in each of the following fields?

		🍏 Mark (X) one box on each line.					
		No positions in this school	No vacancy in this field	Easy	Some-what difficult	Very difficult	Could not fill the vacancy
(1)	General elementary 0180	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(2)	Special education 0181	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(3)	English or language arts 0182	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(4)	Social studies 0183	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(5)	Computer science 0184	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(6)	Mathematics 0185	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(7)	Biology or life sciences 0186	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(8)	Physical sciences 0187	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(9)	English as a Second Language (ESL) or bilingual education 0188	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(10)	Foreign languages 0189	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(11)	Music or art 0190	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
(12)	Career, technical, or vocational education 0191	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>



- 60a. For this school year, how many teachers were newly hired by this school for grades K-12 and comparable ungraded levels?**
 (Newly hired teachers are teachers not employed in this school last school year as teachers.)
 🍏 Record HEAD COUNTS, not FTEs (full-time equivalent).
 🍏 If none, please mark (X) the box.

0192 0 None → GO TO item 61 below.

↓ Teachers

- b. Of these newly hired teachers, how many were in their first year of teaching?**
 🍏 Record HEAD COUNTS, not FTEs (full-time equivalent).
 🍏 If none, please mark (X) the box.

0193 0 None or Teachers

- 61. Is training available to prepare staff members in this school, at no cost to them, to teach in fields with current or anticipated shortages?**

0315 1 Yes

2 No

- 62. LAST SCHOOL YEAR (2006-07), how many teachers of the following types were DISMISSED or did not have their contracts renewed as a result of poor performance?**

🍏 Record HEAD COUNTS, not FTEs (full-time equivalent).

🍏 If none, please mark (X) the box.

🍏 If this school does not have a tenure system, please distinguish teachers based on definitions provided.

🍏 Please include only classroom teachers, which means any staff member who currently teaches any regularly scheduled classes in any of grades K-12. Please do NOT include short-term substitute teachers, aides, or librarians who only teach library skills or how to use the library.

- a. Non-tenured teachers:** Teachers who are often relatively inexperienced or novices. This includes teachers in their initial induction year, teachers who are on year-to-year contracts, and those teachers who have not entered a more permanent status, traditionally referred to as tenure.

0318 0 None or Teachers

- b. Tenured teachers:** Teachers who have satisfactorily completed a probationary period and were given a contract as a career or permanent employee.

0319 0 None or Teachers

YOUR COMMENTS



VIII TEACHER COMPENSATION

63. Is there a salary schedule for teachers in this school?

0328 1 Yes → *GO TO item 65 below.*

2 No

64. What would be the normal yearly base salary for a teacher with a bachelor's degree and no teaching experience in this school?

🍏 *Report salaries in whole dollars.*

0329 \$, .00 Per year → *GO TO item 66a below.*

65. According to the salary schedule, what is the normal yearly base salary for –

🍏 *Please respond to each of the options.*

🍏 *If this school's salary schedule does not include the specific degree and experience combination, report the salary that a person with this degree and experience would earn.*

🍏 *Report salaries in whole dollars.*

a. A teacher with a bachelor's degree and no teaching experience?

0330 \$, .00 Per year

b. A teacher with a bachelor's degree and 10 years of teaching experience?

0331 \$, .00 Per year

c. A teacher with a master's degree and no teaching experience?

0332 \$, .00 Per year

d. A teacher with a master's degree and 10 years of teaching experience?

0333 \$, .00 Per year

e. A teacher at the highest possible step on the salary schedule?

0334 \$, .00 Per year

66a. Thinking about the teachers in this school this school year, what is the base salary of the lowest paid full-time teacher?

🍏 *Please report salaries in whole dollars.*

0335 \$, .00 Per year

b. Thinking about the teachers in this school this school year, what is the base salary of the highest paid full-time teacher?

🍏 *Please report salaries in whole dollars.*

0336 \$, .00 Per year



67. Does this school offer the following to any teachers?**a. General medical insurance**

- 0337 1 Yes
2 No

b. Dental insurance

- 0338 1 Yes
2 No

c. Group life insurance

- 0339 1 Yes
2 No

d. Defined-benefit retirement plan

(A defined-benefit retirement plan is a plan in which benefits are invested in a group trust fund which employees do not control. Benefits are based on a formula that takes into account employee's length of employment and earnings.)

- 0340 1 Yes
2 No

e. Defined-contribution retirement plan

(A defined-contribution retirement plan is a plan where contributions are paid into an individually controlled retirement account. Funds available at retirement depend upon the nature of the investment and its returns. 401k and 403b plans are defined-contribution.)

- 0341 1 Yes
2 No

(1) Does the employer pay any funds into this plan?

🍏 Mark (X) only one box, then GO TO item 67f below.

- 0342 1 Yes, but only as a match to employee contribution
2 Yes, but no employee contribution required
3 No

f. Tuition reimbursement

- 0343 1 Yes
2 No

g. Housing, housing subsidies, or rent assistance

- 0344 1 Yes
2 No

h. Subsidized meals

- 0345 1 Yes
2 No

i. Subsidized transportation

- 0346 1 Yes
2 No



68. Does this school currently use any pay incentives such as cash bonuses, salary increases, or different steps on the salary schedule to –

a. Reward teachers who have attained National Board for Professional Teaching Standards certification?

0347 1 Yes

2 No

b. Reward excellence in teaching?

0348 1 Yes

2 No

c. Recruit or retain teachers to teach in a less desirable location?

0349 1 Yes

2 No

d. Recruit or retain teachers to teach in fields of shortage?

0350 1 Yes

2 No

69. How many days is the normal contract year for a teacher in this school?

Include professional development, student contact days, and other days covered in a typical teacher's contract.

0297 Days

70. What is the name of the person who completed most of this questionnaire?

9001

71. What is his or her job title?

9002

72a. What is his or her work e-mail address?

9004

b. What is his or her home e-mail address?

9005

73. What is the school telephone number?

AREA CODE TELEPHONE NUMBER

9006 - -



74. How long did it take to complete this form, not counting interruptions?

🍏 Please record the time in minutes, e.g., 45 minutes, 60 minutes, etc.

0235

Minutes

75. Please enter the date you completed this questionnaire.

🍏 Report month as a number, i.e., 01 for January, 02 for February, etc.

0236

Month

0237

Day

0238

Year

76. Please verify this school's or program's name and mailing address that are printed on the front of this questionnaire.

If any part of the name and mailing address is incorrect, enter the correction(s), as necessary, in the appropriate space(s) below.

School or program name

9007

Mailing address

9008

City

9009

State

9010

ZIP Code + 4

9011

 -
77a. Is the physical or street address of this school or program the same as the mailing address?

9012

1 Yes

2 No

**b. Please print this school's or program's physical or street address.****Street**

9013

City

9014

State

9015

ZIP Code

9016

78. What is the SCHOOL e-mail address?

9017



Thank you very much for your participation in this survey. If you have any questions, please contact us, toll-free, at: 1-800-221-1204 or by e-mail at: dsd.sass@census.gov.

To learn more about this survey and to access reports from earlier collections, see the Schools and Staffing Survey (SASS) website at: <http://nces.ed.gov/surveys/sass>

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from NCES' website at: <http://nces.ed.gov>

For additional data collected by various Federal agencies, including the Department of Education, visit the Federal Statistics clearinghouse at: <http://www.fedstats.gov>

