



Conference Agenda Report

24-30 APRIL

WORLD SERVICE CONFERENCE 2016



World Service Conference

Mission Statement

The World Service Conference brings all elements of NA World Services together to further the common welfare of NA. The WSC's mission is to unify NA worldwide by providing an event at which:

- ◆ Participants propose and gain fellowship consensus on initiatives that further the NA World Services vision;
- ◆ The fellowship, through an exchange of experience, strength, and hope, collectively expresses itself on matters affecting Narcotics Anonymous as a whole;
- ◆ NA groups have a mechanism to guide and direct the activities of NA World Services;
- ◆ Participants ensure that the various elements of NA World Services are ultimately responsible to the groups they serve;
- ◆ Participants are inspired with the joy of selfless service, and the knowledge that our efforts make a difference.

Good will is best exemplified in service; proper service is “Doing the right thing for the right reason.” When Good will supports and motivates both the individual and the Fellowship, we are fully whole and wholly free.

Basic Text, *Our Symbol*

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WSC 2016

24 – 30 April

Woodland Hills, California

2016 Conference Agenda Report
World Service Conference of Narcotics Anonymous

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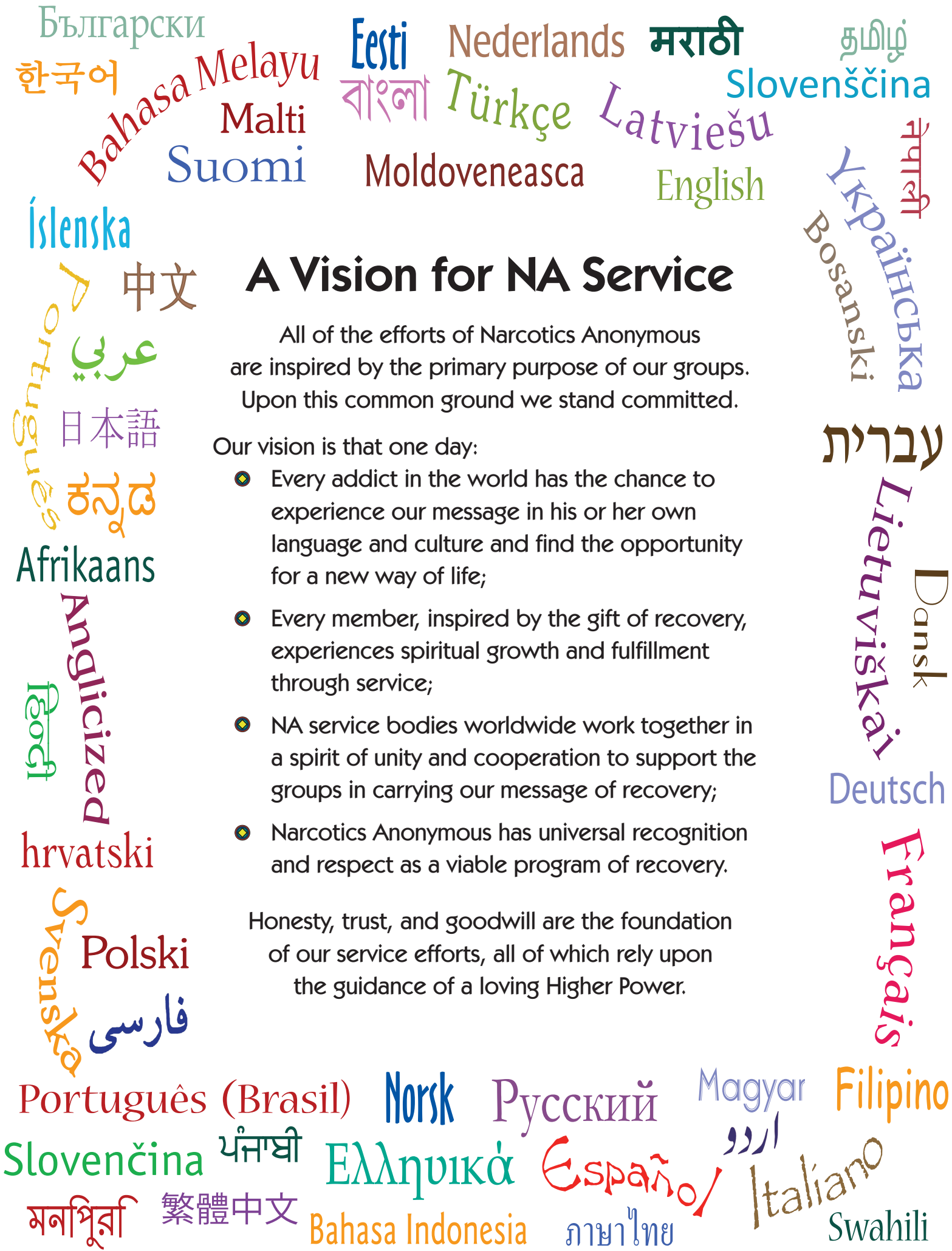
A Vision for NA Service

All of the efforts of Narcotics Anonymous are inspired by the primary purpose of our groups. Upon this common ground we stand committed.

Our vision is that one day:

- Every addict in the world has the chance to experience our message in his or her own language and culture and find the opportunity for a new way of life;
- Every member, inspired by the gift of recovery, experiences spiritual growth and fulfillment through service;
- NA service bodies worldwide work together in a spirit of unity and cooperation to support the groups in carrying our message of recovery;
- Narcotics Anonymous has universal recognition and respect as a viable program of recovery.

Honesty, trust, and goodwill are the foundation of our service efforts, all of which rely upon the guidance of a loving Higher Power.



World Board Report

The theme of this year's World Service Conference comes from A Vision for NA Service. "Honesty, trust, and goodwill are the foundation of our service efforts." It seemed like an appropriate theme in a time when we are challenged by so much, as a Fellowship, and yet we have, in so many ways, continued to move toward our vision.

During this cycle we worked hard to put on a World Convention, only to be disappointed by a low

HONESTY, TRUST, AND GOODWILL ARE THE FOUNDATION OF OUR SERVICE EFFORTS, ALL OF WHICH RELY UPON THE GUIDANCE OF A LOVING HIGHER POWER.

turnout. We have seen an increasing amount of illicit NA literature, and we continue to grapple with a vision of a sustainable and effective World Service Conference. And yet, in each of those challenges there have been gifts.

As we reported in *NAWS News*, since the World Convention in Brazil the NA Fellowship there has already grown, and we have established public relationships that are helping NA gain access to the federal prison system and develop a toll-free 800 number there.

The illegal distribution of unapproved NA literature is one of the most troubling things we have dealt with this cycle, and we can see a silver lining even there. As a result of illicit literature, we have had the opportunity to explain to more members how NA services are funded and where the proceeds from our literature go—to help provide services and support, including literature, to those who need it. We have done so much to work toward a future where "every addict in the world has the chance to experience our message in his or her own language and culture" and "Narcotics Anonymous has universal recognition and respect"; it's important that we make our members aware of the progress we are making.

The challenge of developing a shared vision for the future of the WSC is one that motivated us to try something new at the last Conference. We divided the whole Conference into breakout rooms so that everyone could participate in a series of conversations, and we found at the end of those five sessions that the Conference seemed to be building a consensus on a possible direction for the future. There is great comfort in seeing that we agree on more than we disagree on.

So many of our challenges and opportunities come from the same place. Take technology, for instance; because we now have access to and more experience with technology that allows us to schedule virtual meetings, we took on more workgroups than we would have been able to if we were funding face-to-face meetings for all of our workgroups. You are seeing the results of some of those virtual workgroups now with the Planning our Future and Delegate Sharing material mailed with this *CAR*. We also were able to hold many web meetings with interested members this cycle on the service system, PR, H&I, service offices, and more. However, at the same time, we are finding that meeting virtually is not a panacea. It is difficult for a group to move through a range of discussions and decisions without meeting around a table together. To be effective, the meeting seems to need a very finite scope. In the case of the WSC

Decision Making Workgroup, whose work you will see in the Conference Approval Track material, we needed to schedule two face-to-face meetings to make sure we could complete the work in time to affect the upcoming Conference.

Social media in particular seems to be a two-edged sword for NA. Social media has made it possible for people to share their news and ideas with each other instantly. In NA that means everything from sharing about recovery with NA members on the other side of the world to letting your home group know that the coffee maker won't be able to make it this week. Unfortunately, social media can also be a vehicle to publicize nasty, sometimes uninformed, opinions and to personally attack other members. The Board has no official presence on social media, but many of us do participate individually, and we have tried to be mindful and to behave with dignity and integrity on social media. We do wish there were more honesty, trust, and goodwill involved with the ways we treat each other online. Our principles have all of the answers for us.

We have worked hard this cycle to become a cohesive Board, a challenge with a Board this size. The Executive Committee of the Board has done a great job helping us be effective and guiding the Board. We took on a number of internal projects that have helped the Board's development, such as our operating values group, which has helped keep us focused on our values and principles. During our recent October meeting to finalize this report, we received news that our dear Board member and longtime NA member Bob G passed away from an ongoing illness. He will be sorely missed.

We have been privileged to be able to see NA growing around the world. Every cycle we visit each zonal forum, and we respond to requests for Board participation at events as we are able. We have seen NA growing and flourishing in so many places—within the US and around the world. Communities are trying new things—virtual service meetings, group support forums, shared services, the list goes on. *Living Clean* meetings have sprung up all over the world. In newer communities, World Services has been able to commit to consistent and ongoing help and support. New communities need a stable base of experience, support, and consistency to take root and grow. Follow-through is crucial in public relations and fellowship development work everywhere. We would love to see an NA where “every member, inspired by the gift of recovery, experiences spiritual growth and fulfillment through service.” And we have worked hard this cycle in the spirit of that vision.

We may have differences within NA, but when we focus on the principles and our vision, it reminds us of what unites us. The work we do is challenging enough when we remember the vision statement and the principles it embodies. Our work is almost impossible when we don't remember. We are looking forward to WSC 2016 and coming one step closer to a future where “NA service bodies worldwide work together in a spirit of unity and cooperation to support the groups in carrying our message of recovery.”

Preparing for WSC 2016

As a member, your main job in preparing for the Conference is participating in the collection of your regional conscience about the issues that will be discussed and decided on. Regions have different approaches to collecting a conscience. If you're not sure how to participate, ask a more experienced member in your region or contact World Services and we can put you in touch with your regional delegate.

There are several mailings related to the Conference—the *Conference Agenda Report*, which you are reading right now; the Conference Approval Track mailing, which comes out in January; and the *Conference Report*, which comes out shortly before the WSC. (See below for a description of the latter two.) We are always working to try to make the *CAR* easy to read and understand, but we know it's still a pretty formidable document. Last year, in response to requests, we made some videos summarizing the *CAR* material. Many of you let us know that the videos were helpful, and we are planning to do the same this year. You can watch the videos to prepare for a *CAR* workshop or you can show them at your local *CAR* workshop.

We welcome any of your ideas about how to improve further. How can we make the *CAR* easier to absorb and use?

Along with the *CAR*, we are sending out a packet of information about zones and the future of the WSC. These issues are ongoing conversations we plan to continue at the Conference. There is more information about this packet on page 24. All of this material, as well as the *CAR* itself and any other Conference-related resources, are available on our Conference webpage: www.na.org/conference.

We try to make the *CAR* as accessible and available to members as possible. We mail copies at our cost to all regional service committees and Conference participants. Any NA member can download the *CAR* from our website. Because the *CAR* contains approval drafts of recovery literature, the page where it is posted is password-protected. The user name is wsc2016 and the password is CP2016. Note that the approval draft of the Traditions workbook is posted as a time-expiring PDF. Any member, group, or committee can purchase a hard copy of the *CAR* from NA World Services for US \$15.00, including taxes, shipping, and handling. The *CAR* is published in English, French, Portuguese, Spanish, and Swedish. At the request of the German-speaking Region, we discontinued translating the *CAR* into German. Translated versions of the *CAR* will be available by 24 December 2015.

An Overview of the Contents

This *CAR* contains two World Board motions, one to approve the draft of “Guiding Principles: The Spirit of Our Traditions” that is contained in Addendum A, and the second to approve several changes in the World Board External Guidelines relating to the size of the Board, term limits, and staggered terms. There are also twelve regional motions.

Unfortunately, many people think of the *CAR* as simply a motion-container. The entire document is reduced to the “summary sheet”—the few pages that contain the list of motions (and proposals in the last couple of *CARs*). We encourage you to take the time to read through the *CAR* and familiarize yourself with its contents beyond just the items that are up for immediate decision at the upcoming Conference. It's unfortunate that members have been surprised or even felt blind-sided upon hearing information that we have reported and explained in the *CAR* and *NAWS News* months, even years before. Take the service system material in the 2012 and 2014 *CAR*, for example. Many members felt unprepared to make decisions on these items, although we had been reporting about and asking for input on the project and its ideas for years beforehand. Communication remains one of our biggest challenges.

We use the *CAR* (and other publications like *NAWS News*) to communicate about work that is in process, so that members can educate themselves about the issues and give input to their delegates. This *CAR* and the packet of material we are releasing along with it contain information about the role of zones and the future of the WSC, for instance, issues that we are not offering motions about right now but that we know delegates will discuss at the Conference and that eventually the Fellowship will have to make decisions about.

This *CAR* also contains a survey, for the first time in many years. We've done literature surveys before, but technology has improved since then. We are trying to get a sense of the Fellowship's priorities for recovery literature, service material, and Issue Discussion Topics. We have heard from RDs and other members that the Fellowship and regions want to be more involved in setting priorities and giving input about the focus of World Services' work. This survey is a step in that direction. Before we finalized the survey for this *CAR* we sent it out to Conference participants for input. The delegates and alternates helped us to clarify some of the choices, add items, and condense some of the choices when they seemed repetitive. The version you see in the *CAR* is much improved as a result of their input.

Delegate Preparations

Delegates and alternates have an unenviably difficult job preparing for the WSC. There is a tremendous amount of material to read, absorb, and communicate to your regions. Please don't hesitate to contact World Services if we can help or if you have ideas about tools or other ways we can make Conference preparation less daunting.

You should have received a travel and rooming memo with this mailing. It is also posted on www.na.org/conference.

You will also want to begin thinking about your regional reports. The deadline for regions to submit a report to the WSC is 15 February. For the past several Conferences, almost all regions have been able to send in a report by that date, and for that, we thank you very much. The reports are distributed with the *Conference Report*, and we work hard to summarize the data so that participants can get a good sense of what is happening in NA communities around the world. Regional reports paint a picture of NA service efforts globally that is not available anywhere else, and as such, they both help us to frame the WSC and form an invaluable historical record for the future.

To make it easier for regions to submit reports and for us to summarize the data, we have created a reporting template that you can find online at www.na.org/conference. For this Conference we added two questions to the form, one asking whether there are any new committees or workgroups and another asking about the focus of the fellowship development committee or workgroup if the region has one.

There is a lot to read and prepare for. We encourage you to reach out for support and advice, particularly those of you who are new Conference participants. Of course, if your delegate or alternate is experienced with the Conference, you can lean on him or her. But don't stop there—reach out to other Conference participants. If you participate in a zonal forum or a multiregional event of some kind, get phone numbers and email addresses. Log on to the Conference Participant Bulletin Board and see what other participants are saying: <http://disc.na.org/wsc2012/forum.php>

Conference Sessions

The World Service Conference is part of a cycle of work. It stands at the end of one cycle and the beginning of the next. As such, there is “old business” and “new business.” Old business is the material that appears here, in the *CAR*, as well as ideas to change those motions. World Board members do not vote on old business. New business is composed of motions related to CAT material as well as proposals from delegates and Board members that are submitted during the Conference week often as a result of the discussions that take place.

Most of the time at the Conference is not spent in formal business sessions. There are reports and discussions throughout the week. Some are consistent at each Conference and others change from Conference to Conference depending on the needs of the Fellowship. If you want to learn about the Conference, it is described in more detail in *A Guide to World Services in NA*, which can be found on our Conference webpage: www.na.org/conference.

Here are some of the sessions we know will be included in the Conference week:

- Orientation, giving an overview of what to expect for the week
- Welcome session with introductions
- NAWS report
- Human Resources Panel report
- Public relations presentation
- Fellowship development presentation
- Session or sessions devoted to “planning our future” issues
- Space will be provided for zonal forum meetings during the week
- Old and new business, with each business session preceded by a discussion session
- A session devoted to delegates sharing with delegates; planned by delegates
- Presentation of proposed budget and project plans for the cycle ahead, to be voted on in new business
- Elections for World Board, HRP, and WSC Cofacilitators

We are still early in the planning process, and this list is not complete. The *Conference Report*, which comes out shortly before the WSC, lays out the Conference week in detail.

A Discussion-Based Conference

Change in NA often comes slowly. We have all experienced that in our personal recovery, and we see it in our service bodies as well. But we do change. It’s just that sometimes change comes gradually or incrementally. At each World Service Conference, some things are different from the last one. We make improvements based on suggestions from Conference participants, and we try new things. This Conference we will be trying a number of new things.

As mentioned above, we are including a survey in this *CAR*. We are trying to gather ideas from the Fellowship through means other than motions. These survey responses

will help us to set priorities for literature and service material development and to develop Issue Discussion Topics for the upcoming cycle. We continue to look for ways to use the *CAR* to hear from the Fellowship beyond simply the yes/no response that motions ask for. In the past, we have tried proposals and straw polls, but those seemed to raise confusion more than solicit useful input. We hope a survey will be a more useful approach.

At the last WSC, there was much discussion about how to better utilize consensus-based decision making at the Conference—and in general how to spend more time in discussion that builds to something and less time in debate that isn't fruitful. This is an ongoing issue for us, and sometimes it feels like we are not making much progress. This cycle we formed a workgroup as a result of Proposal BC, which specified some changes to *A Guide to World Services in NA* and called for the following “ideas to be developed for the future”:

1. A process and mechanism for forwarding, considering, and evolving ideas for discussions.
2. To continue to develop ideas about utilizing CBDM at the WSC. The World Board will be responsible for this but will be asking delegates for ideas and input and may create a virtual workgroup that includes current or recent conference participants to assist in the upcoming cycle.

We've reported on the progress with the WSC Decision Making Workgroup throughout the cycle, and as a result of their work, we will have some recommendations in the Conference Approval Track mailing for suggested rules and tools for the WSC Cofacilitators. We hope that the new ideas will help move business more quickly, while still giving time for minority voices to be heard. We will explain further in the CAT material and have more information in the *Conference Report* as well.

One innovation coming out of the WSC Decision Making Workgroup that we want to be sure you know about sooner rather than later is that we are encouraging regions that have ideas for changing *CAR* motions to submit those ideas for inclusion in the *Conference Report*. In thinking about how to improve the decision-making processes at the WSC, we have talked a lot about how it would be a benefit to RDs and their regions if they could somehow share their ideas about any changes to *CAR* motions they may be offering at the WSC prior to the Conference. The *Conference Report* seemed to be the best vehicle because it is published shortly before the WSC, giving most regions enough time to discuss the *CAR* and have a good idea of any proposals for changing motions they plan to offer.

We are also opening up an opportunity for regions to submit material along with the Conference Approval Track mailing. At the same time that the workgroup was discussing item number one above—how to forward discussion and ideas for the WSC—a delegate submitting a regional motion suggested that it might be better framed as an idea for discussion and included along with the CAT material rather than in the *CAR*. In the past, we tried to replace regional motions with “proposals” in the *CAR*. Proposals were intended to be ideas for discussion at the Conference, which seemed to work fine the first time in 2012, but in 2014 it resulted in confusion and frustration for some. We hope separating ideas for discussion into a separate document that is sent along with the CAT while regions continue to be able to make motions in the *CAR* will be less

confusing. We will talk together at the Conference about whether we think these changes worked and how they can be made more helpful.

One thing we are really excited about is that for the first time ever, we will be trying electronic voting at the WSC. We expect there may be some bumps in the road to start off with, as there so often are with new technologies, but ultimately electronic voting should reduce the amount of time we spend on voting and give us clear counts for every vote and straw poll. Exciting stuff!

Conference Approval Track and Other Material

We mentioned above that we will be including ideas for discussion at the Conference along with the Conference Approval Track mailing. Those of you who are newer to the Conference processes might be left wondering, “But what is the CAT mailing?”

Typically the CAT mailing includes the proposed World Services budget and the project plans, requests for seating from regions along with the Board’s recommendations, Conference-related material such as proposed changes to *A Guide to World Services in NA*, and service material for approval and revision.

Sometimes the Board will decide to include those materials in the *CAR* rather than the CAT if they believe there is widespread Fellowship interest about the material or issue. Such is the case with the proposed changes to the World Board External Guidelines described in Motion 2.

Once upon a time, all of this material was released in the *CAR*, which came out annually, 90 days before the World Service Conference. The process of reviewing and voting on the items in the *CAR* could be quite time-consuming, and many members wondered why they were being asked to decide the details of guidelines and service manuals. Now that material is available in a separate document, the Conference Approval Track mailing, and decisions and discussions related to recovery items and issues that more directly affect the groups are included in the *CAR*, which comes out 60 days earlier than it did when we had a Conference every year.

A Guide to World Services in NA explains that:

The Conference Approval Track contains a variety of material to be considered at the upcoming World Service Conference that was not included in the *Conference Agenda Report*. This approval track was created over ten years ago as the result of years of input from members and groups regarding the types of issues they were being asked to review in the *CAR*. Having a separate approval track from the *CAR* allows for materials intended for committees and boards, such as handbooks or service manuals, to be distributed directly to conference participants 90 days before the WSC, allowing time for the regional delegates to workshop it in a manner that fits within their local community. Each local community can determine for itself how the material will be reviewed and how to direct their regional delegate. As the original idea that created the CAT states, “This frees up our members and groups to devote their attention to holding meetings and carrying the message of recovery, without having to ratify every decision made on their behalf at every level of service.” (GWSNA, pp 15–16)

This year's CAT will include seating requests and recommendations from the Board about those requests, as well as the Board's ideas about the future of a WSC Seating Workgroup, proposed rules and tools for decision making at the WSC, and World Services' proposed budget and project plans. The CAT will be available by 25 January 2016.

“Guiding Principles: The Spirit of Our Traditions”

The Traditions Project was prompted by a regional motion at the 2010 World Service Conference, which directed the World Board to develop a project plan to create a Traditions workbook. Our Fellowship has been eager for material to help in studying the Traditions for some period of time, but there hasn't been wide agreement about what type of literature would be best for that job. Some members felt that the material in *It Works: How and Why* was sufficient for the task, while others felt that we needed something similar to *The NA Step Working Guides*, but for the Traditions. Some members have passed around Traditions worksheets among sponsors and sponsees, and one region even developed a piece of literature on its own for consideration by the World Service Conference in 2004. Considering all these various perspectives about a piece of literature for studying the Traditions, we put forward a project plan in 2012 that devoted the first cycle of the Traditions Project to gathering Fellowship input: first, ideas about what a piece of literature for studying the Traditions could (and should) be; and second, experience learning about and applying the Traditions.

The first Conference cycle for the Traditions Project yielded a wealth of input from the Fellowship. Over the course of two years, we gathered input from members, groups, and workshops all over the world about their hopes and ideas regarding what the Traditions literature would be and do. On top of that, we also received hundreds of pages of shared experience on each of the Twelve Traditions—over 2,500 pages in total by the time our initial input gathering for all Twelve Traditions was concluded. Based on the ideas members shared about what they hoped for and expected of a Traditions workbook, we developed a rough outline for the workbook, which was included in the Traditions Project plan for the 2014–2016 Conference cycle. That outline reflected what the Fellowship input had indicated: The Traditions workbook needs to be something that can be used by members, by groups, and by NA service bodies to study, learn about, and improve our application of the Twelve Traditions.

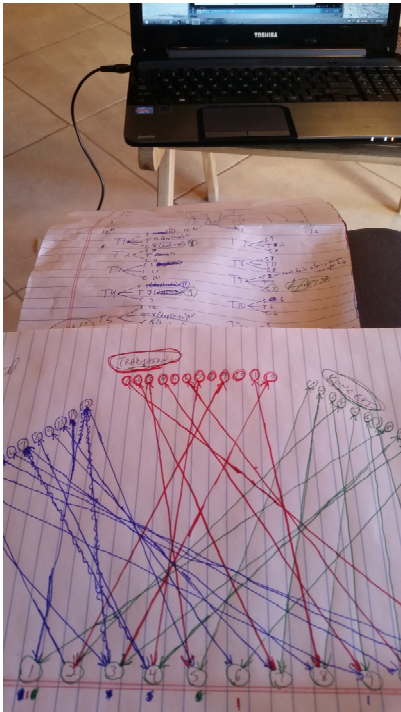
In the second Conference cycle, we formed a workgroup and began drafting the chapters. Knowing there would be a fair amount of input on the structure of each chapter, we released the Introduction and Tradition One together in November 2014. During the 90-day review and input period, we received well over 200 pages of input, much of which helped us to improve the structure of each chapter. We then released drafts of Traditions Two through Six in March 2015, followed by Traditions Seven through Ten in June and Traditions Eleven and Twelve and the conclusion in July. With the staggered review periods, each chapter was available for Fellowship review for at least three months. We did our best to make it possible for those reviewing the material to have roughly two weeks per chapter, and most of the groups and literature committees that planned accordingly seemed to be able to keep up with the schedule. We received input on the drafts from members, groups, and committees in many regions around the world, including at least 15 US states and a dozen countries worldwide. Whenever possible, the workgroup did read and make use of late input to guide the revisions as well. We are very grateful to those who devoted the time and

energy to review these drafts. The approval draft has benefited immensely from Fellowship input.

Beginning with the first round of Fellowship review and input, each set of chapters improved in terms of structure and content. When we ask for input on drafts, we generally ask that members focus their attention on big-picture issues, such as structure, general themes, and adherence to NA practice and philosophy. Some members do tend to be more granular with the input they provide, and when we are reading input we make an effort to get to the heart of what is meant by word choice suggestions and punctuation concerns. We received over 200 pages of input on the Introduction and Tradition One, and between 60 and 100 pages of input on the chapters that followed. The workgroup devoted a considerable amount of time to reading and discussing the Fellowship's reactions to the text, and we are quite hopeful that the Fellowship will be pleased with the work we have collaborated on.

What's in the Approval Form?

The approval form of this workbook consists of an introduction chapter, a chapter for each of the Twelve Traditions, and a brief closing section. The introduction is focused on helping members understand what the workbook is meant to do and how it is structured to do so. Within each chapter, there are a few pages of introductory material, followed by sections for members, for groups, and for service bodies. In response to Fellowship input, we have strived to streamline and simplify these chapters for easier use.



We were also conscious of the fact that the review form drafts were too lengthy. One of our goals in the editing process was to reduce the overall length of each chapter by at least one fourth. We are pleased to report that we were successfully able to bring the overall length of the draft down to a more manageable size, but at the same time, we didn't feel obligated to make sure each chapter was a uniform length. We let the Fellowship's ideas and input guide us, and overall we believe we have struck the proper balance. Fellowship input helped us to identify places where the drafts were repetitive and where they needed more clarification. We believe that these revised chapters do a much better job of getting to the heart of the guidance of each Tradition without repeating what we already know from the Basic Text and *It Works: How and Why*.

The Questions

As a workbook, one of the most critical elements is questions that help us get to the core of what each Tradition teaches us in terms of both principle and practice. In the initial chapters, our approach was to include extensive lists of questions that we drew from Fellowship input, sponsorship family worksheets, and old archival materials. As we moved on to later drafts, we took a different approach and went for fewer, more pointed questions. Fellowship input ultimately led us to seek something in between, and as a result the

chapters in the approval draft have a moderate amount of questions that speak to both principle and practice. The questions for members, which many members are likely to work with their sponsors, are a bit more extensive, while the group and service body questions include fewer questions, as they're most likely to be used for discussions as part of a group inventory or a service workshop. In these types of settings, it's not likely that a group or committee will be able to have productive discussion around more than one or two questions at a time, so these shorter lists of questions—while still covering as many practical applications of each Tradition as possible—should offer each group and service committee a wealth of material for discussion and learning.

The Spirit, Not the Law

Our most extensive resource on the Twelve Traditions prior to this project, *It Works: How and Why*, introduces the Twelve Traditions section with a note that it is intended to engage members with the spirit, not the law, of these guiding principles. Our hope is that this workbook, too, will help to engage members in meaningful discussions that will further the understandings of the value and importance of the principles embodied in our Twelve Traditions. The readings, the exercises, the text, and the questions in this workbook are all meant to help members do with the Traditions what we do best in NA: share our own experience, strength, and hope with the principles we practice, and achieve greater freedom and growth as a result.

Motion 1: To approve the book contained in Addendum A, “Guiding Principles: The Spirit of Our Traditions,” as Fellowship-approved recovery literature.

Intent: To have an additional piece of Fellowship-approved material available about our Traditions for use by NA members, groups, and service committees.

Financial Impact: The cost of creating this material has already been incurred. The only additional costs that would result from adopting this motion are initial production costs, which would be minimal.

Policy Affected: None

World Board External Guidelines

We are offering several changes to the policy related to World Board membership and terms—one to reduce the size of the board from up to 18 to up to 15 members, another to eliminate the policy related to staggered terms, and the third to clarify the policy related to term limits. We decided to offer all three changes in one motion simply because we thought that might make it easier for members to workshop these changes in their home groups. Changes to *A Guide to World Services in NA* could be part of the Conference Approval Track material, but we believe the makeup of the World Board is something many members care about and would rather see in the *Conference Agenda Report*, so we are including the motion here.

Every cycle, we talk about how to improve our performance as a board. For the past couple of cycles, when we've been looking at improving World Board effectiveness, the size of the Board has come up as a topic. Having a focused discussion about the Board's size led us to consider the other items in our External Guidelines that seemed to warrant changes at this time.

Size of the Board

The World Board is entrusted to manage the affairs of NA World Services. If you have been a Conference participant for any length of time, you have probably heard us say that our primary responsibility is strategic in nature, including overseeing the work of workgroups. We began this cycle with 17 members and had 18 the last cycle, and if anything, the increase in members from 15 during the 2010–2012 cycle has meant that conversations take a bit longer and meeting virtually is more cumbersome. A larger number of Board members has not necessarily increased our effectiveness. We believe that a smaller board will lend itself to more productive discussions and help to free up funds for workgroups that do much of the development work. We have been talking about reducing the size of the WSC for some time now, and reducing the size of the Board seems in harmony with that conversation. (See the Future of the WSC video posted at www.na.org/future for more information.)

Staggered Terms

A Board member's term is six years, but in an effort to create staggered terms, *A Guide to World Services in NA* currently calls for a random drawing of term lengths when more than eight Board members are elected at once.

The staggered terms described in *GWSNA* have only been used twice. In 1998, when the World Board was created and the whole Board was elected at once, Board members drew term lengths of two-, four-, or six-year terms. The second time Board members had to draw lots for term lengths was in 2012 when eleven people were elected to the Board.

Anyone who has served on the World Board can attest to the fact that there is a steep "learning curve" and an investment of time and training for each new Board member. Dismissing a member before the completion of their six-year term undermines that time and investment.

Another weakness of the policy currently in place is that it makes no distinction between newly elected Board members and Board members elected to a second term. In 2012, only six of the eleven Board members elected were newly elected; five of the eleven were seated for a second term. The possibility of reelecting Board members was never considered when this policy was created.

The World Service Conference elects World Board members to six-year terms, and we have seen no benefit to artificially reducing some of those terms.

Term Limits

The third and final change we are recommending is a clarification about the definition of Board members' term limits. Policy currently states that members "are eligible for election for two consecutive terms." There has been some confusion about the word "consecutive" and whether it was meant to allow for reelection to more terms after a hiatus of at least two years. We believe that, regardless of the original intention, two terms is enough for any one member to serve, whether they are consecutive or not. Serving on the World Board is an opportunity that only a few will ever have, and we believe that, in the spirit of rotation, two terms in a lifetime are sufficient.

Motion 2: To approve the following changes to the World Board External Guidelines contained in *A Guide to World Services in NA (GWSNA)*:

- ◆ **To change the size of the Board from up to 18 members to up to 15 members.**
 - ◆ **To remove the obligation for staggered terms if more than eight (8) members are elected at one time.**
 - ◆ **To change the limitation from two consecutive terms to two terms in a lifetime.**
-

Intent: There are actually three intents: one to reduce the maximum size of the World Board for effectiveness and financial sustainability; second, to eliminate the requirement for terms of less than six years for some members; and third, to limit the number of terms for which any member is eligible for election to the World Board.

Financial Impact: If this motion is adopted, we estimate that we would reduce costs by \$50,000 to \$70,000 per cycle. That is an estimate of the cost of three members attending eight board meetings in the course of a Conference cycle and the World Service Conference. The cost varies depending on where a member is traveling from.

Policy Affected: The following language would be changed in *A Guide to World Services in NA*. The words that are struck through would be removed and the underlined-bold language would be added.

GWSNA, p 18:**Membership**

The World Board will consist of up to ~~eighteen~~ **fifteen** members elected by at least 60% of the World Service Conference.

Terms

The length of term for Board members shall be six years. All members ~~of the Board~~ are eligible for election for **no more than** two consecutive terms.

~~If the World Service Conference chooses to elect more than eight (8) Board members at the same time, the term lengths will be determined by volunteers and then by random drawing at the first World Board meeting following the WSC.~~

GWSNA, p 26:**Elections**

5. Voting

e) In order to keep the ideal of ~~one-third of World Board seats~~, one-half of the Human Resource Panel, and one Cofacilitator rotating every two years, open positions ~~at the conference on the World Board above eight~~, on the HRP above two, and Cofacilitators above one will be considered vacancies. If the conference chooses to fill a vacancy, the same majority is required for these positions as listed above, but the ~~World Board or the~~ HRP or the Cofacilitators, respectively, will determine the term length after the election.

Literature, Service Material, and IDT Survey

Through these polls we are trying to get a sense of the Fellowship's priorities for recovery literature and service material development as well as Issue Discussion Topics.

We have had lists in the *CAR* before for members to prioritize, but the process always seemed to be cumbersome. We are trying to keep it simple this time by asking that delegates collect and report the top two priorities in each of the following four lists:

1. book-length recovery literature;
2. booklet- or pamphlet-length recovery literature;
3. service tools; and
4. Issue Discussion Topics.

Since the process to collect a conscience varies so much from region to region, according to the regional reports, we are simply suggesting that delegates collect this input in the same way that they would gather a conscience on motions. We welcome any additional information that you want to send to the World Board, but we are asking that delegates be prepared to report to the Conference the top two choices per category. That will amount to well over 200 responses per category and provide us with a great sense of what our members find important.

We will be asking delegates to fill out this survey online, on behalf of their regions, before the Conference if possible, so that we can collect and compile regional responses to distribute to delegates and discuss at the Conference. Delegates will be sent a link when the survey for them to post their results is active. We have also included a motion and survey "cheat sheet" in this *CAR* for delegates to copy and distribute. This sheet will be posted separately on the website.

We will also be offering an opportunity for individual members to fill out the survey online if they wish. Members who fill out the survey individually will still want to participate in the process of collecting a regional conscience. Offering the survey online to individuals is not meant to supplant that process; it simply gives us more data to look at, and it may be interesting to compare the responses delegates bring to the Conference with the ones collected through an online survey. The online survey can be found from the link off the Conference page: www.na.org/conference. Please note: the deadline for individuals to fill out the survey online is 15 March 2016. You can still participate in your regional *CAR* conscience if it takes place after that time, but in order for us to have data to report at the Conference, we need results by mid-March.

We are hoping that this survey will be more user-friendly than some from our past. We "beta-tested" this survey with regional delegates and alternates before we drafted the *CAR* and used their results to refine and expand each list. The items in the lists below come from a variety of sources: project requests from members, holdover items from former surveys, suggestions from delegates and alternates, and items the Fellowship has repeatedly asked for.

Recovery Literature

The first two lists ask what literature our members would like to see worked on next. We have surveyed members several times in the past to get a sense of their literature priorities. Past surveys have pointed to the need for projects like *Living Clean* and the Traditions workbook (the latter grew from a new business motion, but has been consistently prioritized in Fellowship literature surveys). We also used a literature survey to help us determine where to focus revisions to the Basic Text.

Please keep in mind that the process takes time; this is not like drafting a grocery list for a trip to the market this week. Developing a project plan takes a Conference cycle, which is two years. A book-length piece of recovery material takes an additional four to six years, and smaller pieces like pamphlets can usually be completed within a two-year Conference cycle. We are not planning to work on any book-length pieces in the upcoming cycle, so this six to eight years for development would not take place until after WSC 2018 at the earliest.

So, in thinking about this list, the question is not what we want today but what each of us thinks will serve the needs of the Fellowship four to ten years from now. Many of these ideas were taken from our last literature survey conducted in 2010. Others have been suggested by members, delegates and alternates, or service bodies.

In each of the four sections below, please check the two items per section that you believe are most important.

Book-Length Recovery Material – Pick Two

(A complete list of books, booklets, and IPs with copyright and revision dates is included in Addendum B.)

New book about sponsorship	
New step-writing guide (not to replace, but as a possible companion piece to the current <i>Step Working Guides</i>)	
Daily meditation book featuring a spiritual principle a day	
Daily meditation book based on <i>Living Clean</i>	
Service and recovery	
Revise current <i>Step Working Guides</i>	
Revise current <i>Sponsorship</i> book	
Collection of stories from early members in NA communities around the world	
History of NA	
Miracles continue to happen – pictures and stories about the growth of NA around the world	
Other (please specify)	

Booklet- or Pamphlet-Length Recovery Material – Pick Two

(A complete list of books, booklets, and IPs with copyright and revision dates is included in Addendum B.)

The following list contains ideas for both pamphlets (IPs) and booklets. Though sometimes a booklet seems like the ideal length—if we have more to say than will fit in a pamphlet but we don't want to create a full-length book—the reality is that many meetings do not carry booklets. With the exception of the Little White Book, our booklets are not distributed nearly as frequently as IPs or books. You may want to consider this factor when making your choices.

Another thing to keep in mind when thinking about the results of a survey such as this is that people tend to prioritize their personal interests, and as a result it can be difficult for a piece of targeted literature to receive a high ranking even if the need is relatively great. On a related note, sometimes the need for a piece of literature reflects “who's missing” as much as who has already found us.

Application of the Concepts	
Service and recovery	
Indigenous people in recovery	
Older members in recovery	
Revise the current <i>Sponsorship</i> IP	
Create a new sponsorship booklet	
Women in recovery	
LGBT members in recovery	
What is Twelfth Step work? with how-to suggestions	
Quick responses to ten frequent reasons people may resist NA (focused to new or potential members)	
Our Eleventh Step in action	
Practicing these principles in all our affairs	
Carrying a clear NA message	
Mental health	
Revisions to <i>The Loner</i>	
Revise <i>PI and the NA Member</i>	
Revise <i>H&I and the NA Member</i>	
Other (please specify)	

Service Material

Service material can be developed more quickly than recovery material and does not always require the same length of time or expense as a workgroup. Our experience has

shown that smaller pieces like our current “Basics” (*Translations Basics, Planning Basics, PR Basics, H&I Basics*) seem to be most useful to our members in English and are more easily translated.

What pieces do you believe will meet the needs of NA service in the next two to six years?

Service Material – Pick Two

(A complete list of service material with copyright and revision dates is included in Addendum B.)

Revise <i>A Guide to Local Services</i>	
Revise <i>H&I Handbook</i>	
Sponsorship behind the walls	
Events and conventions handbook (new – there is nothing in inventory)	
Group service tools/toolbox (e.g., sample group formats, group support forum basics...)	
Local/Area service tools/toolbox (e.g., GSR orientation, planning assembly tools, trusted servant training tools, project forms...)	
Regional service tools/toolbox (e.g., trusted servant training tools, regional assembly tools, project forms...)	
Role of regional delegates	
A guide for interactions with drug courts	
Information for creating legal entities and service offices and their relationships with the service body they serve	
Treasurers basics	
Facilitation basics	
CBDM basics	
Service and technology	
Revise <i>Planning Basics</i>	
FD/PR tools	
Other (please specify)	

Fellowship Issue Discussions

The Issue Discussion Topics have become a standard for Fellowship-wide discussions over the past ten years. They are generally a set of issues identified at the WSC with discussion taking place over the next two-year Conference cycle. Issues that arise during the cycle have also been added to this list. The results of those discussions can contain some of NA’s best practices and have created the foundation for several service pamphlets and other tools and literature, including the Building Strong Home

Groups worksheet, service pamphlets such as *Principles and Leadership in NA Service* and *Disruptive and Violent Behavior*, the *Money Matters* IP, and more.

This past cycle's topics were:

Group Support, Planning, Welcoming All Members, and Role of Zones.

Previous cycles' Issue Discussion Topics have included:

Collaboration	Self-Support Means	Building Strong Home Groups
Group Conscience	Supporting NA	Who Is Missing?
Supporting Our Vision	Self-Support IPs	Our Service System
Third Tradition	Building Communications	Atmosphere of Recovery
A Vision for NA Service	Our Freedom, Our	Infrastructure
<i>In Times of Illness</i>	Responsibility	Public Image
	Leadership	

While our most requested topics for discussion have been Building Strong Home Groups and Atmosphere of Recovery, we get the best response when we have a mix of group- and service-focused topics. Many topics seem to bear repeating. Most of these topics are broad enough that we could draft a slightly different approach to the topic for those of us who have participated in previous discussions, and there is usually a turnover in trusted servants every few years.

Ideas for Upcoming Fellowship Issue Discussions – Pick Two

How to use “Guiding Principles: The Spirit of Our Traditions” with a session for each Tradition and the ability to choose which to discuss	
The First Tradition and NA unity	
How can we continue to provide services to our Fellowship and at the same time decrease our reliance on funds from literature, events, and conventions?	
Fellowship development	
NA unity, the <i>FIPT</i> , and reprinting NA literature	
Service in NA	
Atmosphere of recovery in service and how we treat each other	
Retaining members	
Who is missing from inner city/urban meetings?	
Outreach/Rural recovery	
The Conference cycle and staying engaged and involved	
<i>Disruptive and Violent Behavior</i> (putting the service pamphlet through the recovery IP process)	
Applying our principles to technology and social media	
Other (please specify)	

The Future of the WSC and the Role of Zones

At the last World Service Conference we had a series of discussions about our collective future as a Conference. No decisions were made at that Conference. Discussions clearly indicated that delegates wanted the conversation to continue and to include more discussion about the role of zones now and in the future. We have tried to do that throughout this cycle, and we plan to schedule time at WSC 2016 to continue the conversation. We are releasing a packet of information along with this CAR that we hope will give you more information about zones and the WSC and help you have this conversation within your region. In this essay we will briefly explain some of the challenges we face, what we think we heard at the last Conference, what is included in the “Planning Our Future” information packet, and the questions we need to discuss further at the upcoming Conference.

The Dilemma

We believe the Conference is both large and expensive. We have been talking about “the future” of the WSC for decades, and now the future is upon us. The WSC is outgrowing its effectiveness. It is not possible to have useful conversations in a body as large as the current WSC. It is a tough subject to talk about and even tougher to come to agreement on, but the WSC began that difficult work again in 2014. We would support a vision of the future that the WSC could come to agreement on.

Ideally, we believe the WSC should be

- Discussion based
- Vision-focused
- Global
- Strategic/focused on planning
- Unifying

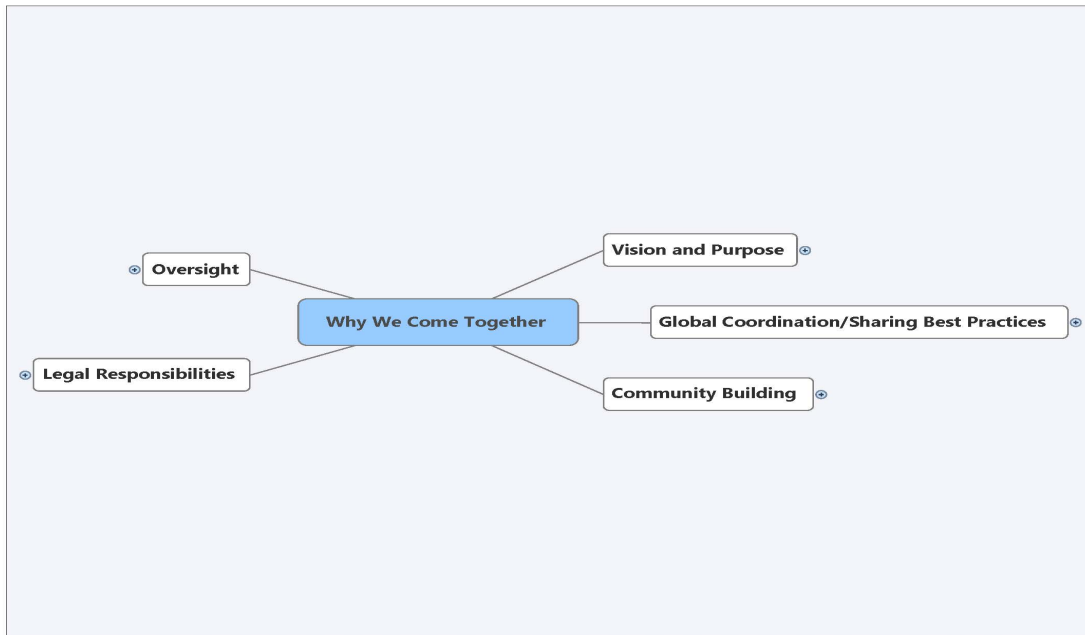
We have offered a number of recommendations that would be beginning steps to transform the current WSC into the WSC we believe will serve the needs of NA now and in the future: moratoriums to slow growth and allow for reconsideration of what the WSC is and how it functions; a downsized WSC based on state/nation/province participation; no automatic funding for regions; a downsized WSC based on the elimination of alternates, etc. We hoped these might be incremental steps toward a more effective and less resource-intensive Conference, but these ideas have not been supported or gained enough traction to effect change.

WSC 2014

And so at WSC 2014, we asked the participants to do the visioning. We set up a series of five sessions titled “Planning Our Future.” The sessions asked participants to identify the needs of NA now and in the near future, then discuss why a worldwide body would need to meet to satisfy those needs, and what some options for a World Service Conference might be, given those results.

WSC 2014 was very clear about the reasons we gather as a Conference:

- Vision and Purpose
- Legal Responsibility
- Oversight
- Global Coordination/Sharing Best Practices
- Community Building



That vision seemed to be shared by most of the delegates who were present and is remarkably similar to the Board’s vision of the ideal WSC described above.

The question we still need to make a decision about, as a Conference, is: Who needs to be present to fulfill this purpose? We see only two possibilities to move toward a more effective WSC that fulfills these purposes. There may well be others. One is a short-term solution that we offered as a motion in the 2014 CAR that was not adopted at the last WSC—to limit seating at the Conference to one delegate per region. The other, regardless of our preference, is some type of zonal seating.

At the last WSC we heard strong support for zonal seating. We were actually surprised by this. It wasn’t what we had offered the WSC. The visions that participants came up with are not necessarily inconsistent with our own, but require a more dramatic restructuring than what we had been ready to suggest. The only motion we had offered that had a new vision for seating was our resolution for state/nation/province-based seating. But the majority of participants at the Conference seemed interested in some form of zonal seating, though not necessarily with “zones” as they are currently configured.

Is that really where we are going? We are not certain, and we are trying to facilitate the process of having this discussion and ultimately making a decision of some kind. If the Conference can come to an agreement about a plan for the future that would

make the WSC more affordable and better able to have substantive discussions, we would support that plan.

Planning Our Future Information Packet

The final Planning Our Future session asked Conference participants to answer the question “Where do we go from here?” Those discussions clearly indicated that the WSC wanted this conversation to be forwarded. Many suggested forming a workgroup related to the issues, and we did. There were also several suggestions related to informing members about the issues. We developed a Role of Zones workshop this cycle that may have helped some in that effort as well. The workshop has been held at numerous zonal forums and other events and has helped to jump-start the conversation about what zones are and what they could be.

During that final Planning Our Future session, participants raised a number of potential challenges related to zones and their lack of definition or consistency. (See the 2014 WSC Draft Summary Record from the link on the Conference page, www.na.org/conference, for more information.) In terms of zones as service providers, the more that zones can learn about each other, the more they can make good choices about how to best serve their member regions and communities. In terms of the possibility of seating zones at some point, the lack of definition may pose challenges to the Conference.

There are two related conversations taking place under the Planning Our Future umbrella: 1. the role of zones in relation to their member communities; 2. The future of the WSC as a sustainable and effective body. There are three pieces in the Planning Our Future packet listed below. Two of them are related most clearly to the first issue, while the third is focused on the need for a sustainable and effective WSC.

Role of Zones Workshop Data: We had two different versions of the workshop, one tailored for zones and another for general Fellowship events. More than half of the zones have done this workshop, and it has also been done at a number of non-zonal events. We are reporting the results of those workshops to you.

Zonal Survey Data: Many members have said they feel they need more information on what zones are, what they do, and what the current zones look like. We asked members of each zone to give us a snapshot of their zone, how it is structured, what the zone focuses on, etc. We are giving you that information. We hope the graphs and infographic begin to paint a picture of zones today.

The Future of the WSC PowerPoint/Video: This PowerPoint/video is geared for delegates to help them have the conversation within their regions about the future of the Conference. The PowerPoint explains the challenges related to sustainability and effectiveness at the Conference, reviews the conversation at the last WSC, and asks for input about the future of the Conference.

All of these items are available on our website at www.na.org/future.

We are hoping these tools will help you discuss these issues with your region and get input from interested members.

Conversations at the Upcoming WSC

We need to continue this discussion at WSC 2016. The Planning Our Future packet is intended to help you be more prepared to do that. Are we heading toward zonal seating? That's what we think we heard at WSC 2014. Is that what you heard? Is that what you support?

As a Board, our main concern is that the Conference can come to agreement about some vision that meets a threshold of sustainability and effectiveness

What will it take for us, as a Conference, to negotiate a workable solution? We need workable criteria for whoever is seated at the WSC—whether that is regions or, at some point, zones. If we seat any additional regions at this Conference, we will need to create space. How do we make more possibilities available?

The Board is still committed to a downsized, discussion-based, global WSC that can provide the wisdom needed to serve the future of the NA Fellowship. And we are committed to supporting whatever solutions the Fellowship can agree to.

Our Service System

At the last Conference three similarly phrased motions related to the service system passed—one “to agree in principle to move in the direction of a service system that contains group support forums,” another about local service conferences, and a third about local service boards. All three of the motions passed by more than a two-thirds majority after being amended to add the phrase “to be included in the *GTLS* as an option along with our current service units.”

Revising *A Guide to Local Services*

We think a revision to *GTLS* could be extremely helpful. However, we don’t believe we are ready to undertake a successful revision yet.

We need service material that describes what is actually working for us—a set of tools that reflect our successful practices. We have published plenty of handbooks about the theory of service delivery. How many regional service committees function as described in *A Guide to Local Services*, for instance, with RCMs also serving as resource coordinators and admin body? Not many that we know of. We plan to focus further in the cycle ahead on capturing those experiences. We would love to be able to revise *A Guide to Local Services* to include material about better supporting our groups, holding planning assemblies, utilizing projects, budgeting, and making decisions through consensus, for instance. These are just a few of the aspects of the group support forum and local service conference and board that we think could enrich *GTLS*.

We have begun to have discussions this cycle with communities that are trying some of the ideas from the Service System Project, but it is only just a start. We have had a few web meetings focused on aspects of the Service System Project, and we plan to have more during the cycle ahead. Web meetings are a great way to hear from communities about what is working well for them—and what they tried that didn’t work too well. We can also focus web meetings on aspects of service delivery for which there seems to be a particular interest, such as rural recovery. Another thing we have done recently is reorganize the local service resources web page and ask members to send us material to post. This is a place you can share everything from recovery group formats to consensus-based decision making guidelines to PSAs: <http://www.na.org/localresources>.

The need for relevant, applicable service material that reflects our successes applies not just to the ideas that have been implemented from the Service System Project, but to all of our best practices. We would like to collect tools and ideas about what is working currently with area and regional service as well. What is important is that we create a “guide” that reflects what we do and what works rather than what we *think* might work. One of NA’s biggest needs continues to be updated service material that is easy to use and understand.

SNP Services

Another idea that came out of the Service System Project that we don’t want to lose sight of is working together within a state, nation, or province (SNP) to provide services. The idea is that having a statewide (or nation- or province-wide) NA

presence can make it easier for members of the public to find us and make it easier for us to communicate and interact with systems such as state or federal prisons. Thinking about services in terms of the state or nation or province as a whole can also help us with fellowship development. Instead of focusing our efforts exclusively on where NA already exists, we can look at how to grow NA throughout the parts of the state or nation with no meetings or few meetings.

The service delivery aspects of SNP bodies may have gotten lost behind the idea of SNP seating. Brazil, Canada, and Russia are great examples of the value of multiple regions within a state or nation working together. We still believe these are good reasons to collaborate on SNP services regardless of where one stands on seating and regardless of whether the regions within a multiregional state have any intention to unify. We are happy to support any efforts to get shared services off the ground.

NA Literature and Our Primary Purpose

As we stated earlier, this Conference cycle has seen a renewed effort on the part of a small but persistent minority of members to expand the distribution of illicit literature. This is not a new issue, and in many ways it feels like a flashback to an earlier era. For many of us who were members of NA in the early 1990s, this is a memory of a painful chapter in NA's history. Lack of unity, strong personal conflicts between members, and the chaos that ensued diverted us all from our primary purpose and drove many members or potential members away from NA. It is not something most of us wish to repeat or relive.

The conflict seemed to have been resolved in the early 1990s, when the World Service Office was recognized as the sole authority with the right to publish and distribute NA literature by group conscience expressed by the WSC. These years also produced *An Introductory Guide to NA* and inspired the *Fellowship Intellectual Property Trust (FIPT)* to be adopted in 1993.

In response to the recent resurgence of illicit literature distribution, we have created two bulletins about this issue over the past year. We encourage you to read them both, as they provide a more complete history of this issue. You can find these reports, *Narcotics Anonymous Literature and Copyrights* and *Group Conscience & NA Literature*, in English, French, German, Portuguese, Russian, and Spanish at www.na.org/fipt. The first is a six-page history of this issue and the second, *Group Conscience and NA Literature*, is a two-page summary.

The *Fellowship Intellectual Property Trust* itself is written in legalese and puts most members to sleep. But it is an expression of the hard-won experience and decisions by the Fellowship in response to many of the same issues that seem to be resurrected today. Its purpose is to ensure that NA's property is held in trust for all of NA and kept safe for members yet to come, in keeping with our primary purpose. "The sole object and purpose of this Trust is to hold and administer all recovery literature and other intellectual properties of the Fellowship of Narcotics Anonymous in a manner that will help addicts find recovery from the disease of addiction and carry that message of recovery to the addict who still suffers, in keeping with the Twelve Steps and Twelve Traditions of NA." (*FIPT*, p 1)

Many of our members who understand the history of this issue have asked why we have not gone back to court. Our response is: "To what end?" Our experience shows that the people who perpetuate this behavior do not care what the courts say. Lawsuits are painful and expensive undertakings, with no potential to benefit the addict who still suffers. We see a lawsuit as a diversion of human and financial resources without any real value. We would much prefer to see NA's resources, both human and financial, used for other purposes. We believe that only NA members by their actions can actually stop this activity. All of us, as members, can help ensure our fellows have accurate information on the history of the issues; we shouldn't be afraid to stand up for the protection of our literature and for the members who are affected by this, some of whom may not be able to speak up for themselves.

Pricing of NA Literature

Explaining what NA World Services does to publish and protect NA literature on behalf of our members, now and in the future, is not a simple or short story to try to convey. Perhaps our World Services Sales Policy Philosophy says it best:

Our Mission is to provide services and support which facilitate the continuation and growth of Narcotics Anonymous worldwide. . . .

Since its inception, this policy has been founded upon two fundamental principles: equitable literature distribution, and overall fellowship continuity and growth through a centralized provision of services. Because of this function as a world level clearinghouse for information and guidance, the WSO provides services in addition to literature distribution. Broadly, these services include:

- Informational support to individuals, groups, areas, and regions, as well as local service committees, and
- Administrative support to Narcotics Anonymous World Services

Such services cost money. Thus, our literature is priced in such a way that the costs associated with providing them are offset, in part, by literature sales proceeds. It is only through members in more developed communities “giving it away” through literature purchases to members in developing communities that our growth and stability have been made possible. Our older members’ willingness to shoulder the burden until our newer members are able to become self-supporting makes it possible for our message to be carried to more addicts each year, regardless of their ability to pay today. In this way, “we keep what we have by giving it away” through our sales policy as well as in our program.

Our literature is priced to help provide services and support, including literature, to those who need it. NA made a decision long ago, and has supported it since, to stay unified as a worldwide effort, to have one point of accountability for NA literature, and not to totally decentralize as other fellowships have done. Ninety percent of NA World Services income comes from literature sales, the majority of that income from the Basic Text. To drastically change that income stream would require rethinking World Services and the service and support it provides.

Today, we are a truly international fellowship, and protecting the fidelity of NA literature and supporting services through literature sales have become increasingly complicated and, perhaps, more important than ever. When the *FIPT* was adopted in 1993, World Services served 16,575 meetings, over 88 percent of them in the US and Canada. We published IPs, booklets, the Basic Text, and the new *Just for Today* in English, and about 100 translated titles. We provided a whopping \$4,771.56 in free literature just to H&I. By contrast, today NA meets 63,000 times per week in 77 languages in 131 countries. That means that there is an NA meeting somewhere in the world, most saying the Serenity Prayer, every ten seconds. Only 45 percent of NA meetings are now in the US and Canada. We publish almost 1,000 translated titles,

with something new being produced almost every week. And we were able to provide \$535,599 in free or subsidized literature in the last fiscal year.

While we do not believe that NA World Services is responsible for all of this amazing growth, we do believe that NA World Services has played a part, along with the tireless efforts of members, groups, areas, regions, and zones around the world. If you look at the NA meeting chart, it's clear the availability of literature in current or potential members' own language and culture has an impact. And the list of what NA World Services provides to make that happen is extensive—and often expensive. Because NA World Services has enough resources, we are able to create contracts with service offices, as well as some groups, areas, and regions who can obtain literature on credit and pay for it after they sell it. Our accounts receivable balance averaged just over \$700,000 during the 2015 fiscal year. But before any of that can happen, we go through a years-long process to draft literature. We create workgroups with members from around the world to create drafts for the Fellowship to review and guide revisions. For the draft of "Guiding Principles" in this *CAR* we have invested slightly over \$180,000 so far. In 1993, the expenses for the WSC Literature Committee were under \$7,000. Part of the reason for the difference is not just rising costs but a change in the nature of how we approach world services today. In 1993, a "world services" committee was entirely or primarily made up of US members, with funding provided only to the chair and vice chair of the committee and for mailings. The majority of committees were made up of US members funded through their own efforts or by their regions. Today, all members of workgroups are funded by World Services in order to ensure equitable access and more diverse membership participation.

Whether it is in English or another language, it is a long process before a piece of recovery literature is ready for Fellowship approval and, ultimately, production. In order to protect the fidelity of our message, we provide professional translation assistance for many languages, to create drafts that are worked on by local translation committees in communication with our translations department. And then we work within the various legal systems to ensure that NA literature and trademarks are copyrighted and protected around the world.

And those are just the efforts to get a piece of literature produced and distributed. Those efforts require staff and management and oversight support for five branch offices and/or literature distribution sites and an increased level of printing at locations around the world.

The other efforts that NA World Services provides on the Fellowship's behalf are extensive and often not things that most members are aware of. We write long reports every year just to summarize some of the fellowship support activities in our annual report that is posted on www.na.org. Many of our recent FD activities will be in the January *NA Way*, and we encourage you to take a look. Literature sales fund much of this important work.

A Basic Text costs \$11.55, which is \$3.55 more than it did 33 years ago when it was first published. This price seems high to some and low to others, *An Introductory Guide to NA* was specifically created to address the possible need for a lower-cost piece of literature for new or potential members. It contains *Am I an Addict?*;

Welcome to NA; For the Newcomer; Another Look; Chapter Four from the Basic Text with the Twelve Steps; Self-Acceptance; Sponsorship; One Addict's Experience with Acceptance, Faith, and Commitment; Just for Today; Staying Clean on the Outside; and Recovery and Relapse.

The NA Fellowship has expressed its conscience regarding our literature: Approved publications should remain with NA World Services. The decision supports the collective priorities of our worldwide Fellowship. NA groups and members have the right and the responsibility to demand that those who would reprint or modify NA literature refrain from doing so. Personal recovery depends on NA unity; we must work together to safeguard the integrity of our lifesaving literature.

Regional Motions

The motions that the World Board puts forward in the *Conference Agenda Report* and the project plans included in the Conference Approval Track material are the result of a strategic planning process and, often, a cycle's worth of discussion and consideration. Part of the Board's planning process is a consideration of issues and trends that may affect NA as well as concerns and successes throughout the Fellowship. A big part of the Board's job is to listen—to really hear what NA members and communities are saying about their needs and their achievements. And the Board is as well positioned to hear those things as any NA members could be.

Every Conference cycle members of the World Board visit each zonal forum as well as other Fellowship events around the world. Each Board member has a group of regional delegates they reach out to personally and often communicate with during the Conference cycle. The Board receives scores of emails and calls from members and service bodies. All of those things factor into the planning process and the resulting work the Board takes on and motions they make in the *CAR*.

There is no way a region could be expected to have the same global vision when making a motion in the *CAR*. Many regions do not engage in a planning process for their own work; how could they be expected to have a vision of what might best serve all of the 116 seated regions around the world?

That is one of the reasons we suggested trying regional proposals rather than motions for the last two Conferences. A proposal is, at least in theory, more open for discussion and adaptation by the Conference than a motion might be. In practice, however, the shift to regional proposals was confusing. We lack guidelines for what makes a proposal clear and "Conference-ready." What resulted was sort of the worst of both worlds—a combination of ideas for discussion and items for yes/no decisions that were, in essence, motions that were called proposals but were no longer subject to the same process to clarify and refine the language that motions are put through.

At WSC 2014 we had a session devoted to changes in *A Guide to World Services in NA* and we talked about how to do things differently. The Conference decided to go back to regional motions in the *CAR* and continue to approach new business using a proposal process. After discussions at the Conference, we added clarifying language to *GWSNA* about the regional motion process and released the proposed revisions to *GWSNA* for delegate review and input before finalizing the language. We saw a clear difference in the process this cycle.

We approached this *CAR* and regional motions with a clear objective of trying to help. If a region or Conference participant had an idea that they would like the Fellowship to consider, we did everything within our power to try to help them articulate their ideas in a way that was clear, understandable, and met WSC policy. Delegates heard our request to not wait to submit their motions, and many began to communicate ideas much earlier than the deadline. It still took us over 90 days from beginning to end. It is a very time-consuming, communication-intensive process, but we believe the time and effort have paid off.

We want to thank the vast majority of delegates who offered motions for being willing to work with us and each other in a spirit of collaboration. We have a first in this CAR—a regional motion with more than one maker. Five regions had submitted motions that contained related ideas, though the motions themselves were quite different from each other. We encouraged them to have discussions with each other, and we provided each delegate with the others' contact information. We did not attempt to make decisions for them; we just tried to make it easier for them to communicate with each other. As a result of those discussions, one region pulled a motion and three delegates collaborated to create a single motion jointly submitted from their three regions. While this has never happened before, we see nothing that would prevent it, and we have listed all three regions as makers of the motion. We believe this combined result makes the CAR workshop process easier because members will not have to discuss three different but related motions.

Whether or not we support the idea contained in a motion is not the issue with this motion or any of the others that follow. Our responsibility was to ensure that the regions had an opportunity to express their ideas as clearly as possible and to make it as easy as possible for members to understand what they are being asked to discuss and decide.

One delegate offered a motion that he felt would best be served if modifications or amendments could be made to it using a consensus-based process instead of the straight yea or nay that a CAR motion seems to ensure. We continue to be interested in moving toward a discussion-based process at the Conference, and giving regions the opportunity to forward material for consideration, beyond just motions to vote up or down, seems like a step in the right direction. We supported the delegate's suggestion that we open an additional opportunity for participants to put ideas before the rest of the body before the WSC. In that spirit we have agreed to include his idea and any other ideas that delegates would like to have considered at WSC 2016 under separate cover as part of the CAT mailing.

Motion 3: That the NA World Board develop a project plan which includes a budget and timeline to create an informational pamphlet specifically about mental illness and recovery for consideration at the 2018 World Service Conference.

Intent: To have a fellowship approved, clear Narcotics Anonymous message about the important issue of mental illness and recovery that is available in a pamphlet format.

Maker: Eastern New York Region

Financial Impact: This motion would not have any real direct costs. Any costs would be projected and communicated in a future project plan.

Rationale by Region: While there is material on the issue of mental illness in the booklet, "In Times of Illness," it does not adequately address the multitude of issues that face addicts in recovery who also suffer from diagnosed mental illness: how the Narcotics Anonymous program balances the need for

prescribed mind and mood altering medication management with the idea of complete abstinence; the stigma associated with mental illness and fear of judgment from others in recovery; the possible need for additional therapeutic treatment outside of self-help groups; how groups can help make addicts suffering from mental illness feel welcome in NA meetings; the sponsor-sponsee relationship and importance of not treating a sponsor like a doctor; and other relevant issues. The Narcotics Anonymous message about mental illness and recovery continues to be a gray area, and it will be helpful to both newcomers and oldtimers alike to have a fellowship approved, widely accessible information pamphlet available as a resource.

World Board: We have added this idea to the literature survey included in this CAR. We hope that the survey will result in discussions about what the Fellowship as a whole wants to see developed. If adopted, this motion would direct the World Board to develop a project plan for consideration at WSC 2018. We are already planning to engage the delegates at WSC 2016 about the results of the survey and what service material and recovery literature the Fellowship would like to see developed.

Policy Affected: None.

Motion 4: That all future approved World Board Minutes be posted on na.org for download.

Intent: To create accessibility to all World Board minutes.

Maker: Show Me Region

Financial Impact: Any estimate of cost here would only be a projection. The actual cost to post material to na.org is minimal.

Rationale by Region: None

World Board: We do provide copies of approved minutes from World Board meetings to any member who requests them, but there are several reasons why we do not post the World Board minutes online. *NAWS News*, which is published after each Board meeting, is our regular reporting mechanism. It is produced in five languages at an annual cost of approximately \$25,000. Our minutes are only in English, and we are not clear what purpose it would serve to post them online. *NAWS News* contains a fuller description of our activity and thoughts on issues than our minutes because it covers our decisions and thinking to date on issues, and gives context and explanation for our activity and discussions. Much of what is covered in *NAWS News* did not happen in one Board meeting, and the minutes can actually be misleading without that additional information. As a Board, we interact by email, webinars, and other means to develop ideas and have ongoing discussions that are not reflected in any one set of minutes.

A second reason we do not post World Board minutes online is the possible legal implications of doing so. NA World Services is often dragged into lawsuits for local issues because parties bringing a lawsuit look for the NA

service body with the most resources. Minutes posted online are considered legally binding records of a corporation and may provide more ammunition for these types of legal actions. If we are required to post our minutes online, we would most likely change the style of our minutes to include only what is legally required.

Policy Affected: None

Motion 5: That all Financial Reporting for the World Convention of Narcotics Anonymous be provided in a detailed line item format and not in a summary as is currently available. This report will be posted on na.org and be downloadable.

Intent: Financial Transparency

Maker: Show Me Region

Financial Impact: The projected expense is difficult to forecast without a clear idea of what is being requested. To put together a line-by-line report that provides meaningful information would require a great deal of staff time.

Rationale by Region: None

World Board: We report all NA World Services income and expenses against the budget adopted at the World Service Conference; World Convention income and expense is no different. If this motion is supported, the WSC would need to provide us with clearer parameters of what sort of reporting is desired. We were unable to get clarity from the motion maker about what type of information is being sought, other than “a detailed line item format.”

The World Convention is a relatively small part of World Services’ budget. For this budget cycle, 2014–2016, the World Convention is budgeted at income and expense of less than a million dollars in a budget with an operating income of over \$16 million.

Listing all of the detail for a World Convention would not provide particularly useful information. As an example, the audiovisual costs for the event are usually paid in several large payments. Listing the payments would not tell you whether the cost was for meetings, special events, translations, NAWS onsite, or any of the other places we might use AV in a convention. To annotate and explain the hundreds and hundreds of invoices so that they are understandable does not seem to be a particularly prudent use of finite staff resources.

We do believe we need to discuss the future of the World Convention, but do not see this as a beneficial way to focus that conversation.

Policy Affected: The following section of *A Guide to World Services in NA* would be affected by the adoption of this motion:

GWSNA, p 14:

NA World Services, Inc. Annual Report

The *NA World Services Annual Report* provides a summary of the activity of World Services for the prior fiscal year and includes the audited financial statement and all contributions received for that fiscal year. It is released around the end of the calendar year, as soon as possible after the audit is finalized. It is distributed to regions and conference participants.

Motion 6: That all face to face World Board meetings be open to any NA member on a space available basis; unless the topic(s) being discussed are required by law to be confidential.

Intent: To return the WB to the common practice that other NA boards and committees follow.

Maker: San Diego Imperial Region

Financial Impact: If there is no change made to where and how the World Board meets, we do not expect a direct financial impact from this motion.

Rationale by Region: All service boards and committees in NA have always followed this practice, including world service boards and committees until the WB decided to close their meetings to WB members and staff only in the last few years.

We feel it is important that our WB reflect the common practice of the other service boards and committees in NA; not doing so sets them apart which some members view as thinking one is different or better than; not in the spirit of anonymity and in our opinion creates unnecessary mistrust of the WB.

We understand that the WB is a corporate board but feel that it is an NA service board first and then a corporate board when required to be by law, no different than any of our other service boards and committees. We appreciate the experience of our WB members and believe it would be beneficial to any member who gets the chance to sit in on one of their meetings.

World Board: The question of whether to open Board meetings to interested members was raised when we held a meeting in San Diego to meet the contractual obligations of a hotel associated with the World Convention. We decided not to open that meeting, and Board meetings in general, not to be elitist or secretive, but in the interest of parity and effectiveness.

To allow observers at our meetings simply because they happened to be in close proximity to San Diego (or Chatsworth) seemed unfair to most of our members who are not nearby.

Even if there were an equitable way to open Board meetings, we still don't believe it is a good idea. We are not as effective when we must function in a

goldfish bowl. As we mention in response to Motion 4, the Board is always evolving issues. Attending a single Board meeting without context can actually give an incorrect impression of where our discussions are on a particular topic. Yet some members would most likely share and post discussions and remarks on social media without that context regardless. We used to have an open Board meeting during the World Service Conference week, but we discontinued that practice because we found that having discussions and making decisions in front of an audience inhibited our communication and made our discussions more self-conscious and less effective.

Policy Affected: None

Motion 7: That if there continues to be a WSC Participants Discussion Board on NA.org that it be made accessible to non WSC participants; only for viewing, not posting.

Intent: To allow any interested member to see what our WSC participants are discussing regarding fellowship and world service issues.

Maker: San Diego Imperial Region

Financial Impact: This would have minimal financial impact.

Rationale by Region: Our region feels this is another way for our members to get more information and different views on issues facing our world services and fellowship. We feel that the mistrust this discussion board being closed creates with some of our members is totally unnecessary and opening it up to viewing by the membership will alleviate those concerns.

World Board: Making the Conference participants' board viewable by Conference participants only was a decision of the WSC, not the World Board. The discussions at the Conference related to the issue were about participants having the freedom to talk through and develop ideas with other Conference participants before all of the details of those conversations became public; participants wanted to be able to brainstorm or have informal discussions without risking being labelled as "wrong." Most zonal and regional committee discussion boards and Facebook pages that we are aware of are limited to the members of that body.

The real issue seems to be how to make any online portal feel relevant, valuable, and safe from attack. Despite the Conference's decision to close the WSC participant board, posts are often reposted on social media without permission of the participants who wrote them. That may be part of the reason why only ten participants are responsible for over 70 percent of the posts on the board. Over 250 participants are eligible for posting to this board, yet only a few participate. We know there is a need for a forum where Conference participants can talk together, but we have yet to find an effective way to do that.

Policy Affected: None

Motion 8: To direct NAWs to produce a low-cost paperback English version of the Basic Text which contains only the first ten chapters called “Our Program”.

Intent: To provide a cost effective means to carry our message and fulfill our primary purpose.

Maker: Oklahoma Region

Financial Impact: The only way that we know to represent the potential financial impact of this motion is to assume that all English Basic Text sales would become sales of “Our Program”—what we used to call “Book One”—and to show you what that would mean for one fiscal year. Communication with the region discussed a sales price of \$4.00 as well as possibly using “no more than 100 percent of the cost of production.” We are using the higher figure, \$4.00, for this analysis.

Using the fiscal year ending June 2015, the potential impact of this motion would be that income from our Basic Text sales could be reduced by about 65 percent. We currently receive an average of \$10.16 per copy for the English Basic Text, after an overall average discount of 12 percent. If we received \$3.52 (a sales price of \$4.00 less our average discount), that would mean a reduction of \$1,600,801 in gross income—from \$2,448,908 in 2015 for hardcover and softcover non-translated texts to \$848,107. The production cost of the hardcover English Basic Text is just under \$2.00, and a softcover “Our Program” version in English would be about \$0.80. For the approximately 240,939 texts sold in 2015, the cost of goods would have been reduced by about \$289,127, which would result in a net income reduction of \$1,311,674 per year.

Rationale by Region: The OK Region feels that creating a version of our Basic Text that can be inexpensively distributed to addicts newly exposed to Narcotics Anonymous is crucial to our primary purpose. We believe strongly that if we can get more of this literature into the hands of addicts, they will have a chance to identify and find a new way to live.

Our initial motion had specifics about the pricing of this book. While we are hoping that the price of this book would not exceed more than 100% of total cost of production, we understand the language of the motion needs to be less specific. Our more general wording reflects our trust in the process and the faith that the intent of our motion will be upheld. The OK Region believes the passing of this motion would further enhance our ability to offer “Our Program” to more addicts seeking recovery.

World Board: It is no secret that NA World Services funds fellowship development efforts of all types—including workshops and face-to-face interactions, thousands of calls, mailings, and emails; translations of NA literature; a variety of public relations efforts around the world; and even the five NA World Service locations throughout the world, the WSC, the World Board, and its workgroups—largely through the funds from sales of the Basic Text.

It would be impossible to encapsulate the work of World Services in the course of a year in the small space we have here. The *NAWS Annual Report* is the closest thing we have, and last year's was 60 pages plus 40 pages of financial reports. We encourage you to take a look at it online and, in addition, if you have not already done so, to read the *Pricing of NA Literature* section on page 31 of this report. Every year we distribute hundreds of group starter kits, and send literature to thousands and thousands of incarcerated addicts. We have made substantial progress over the years in our relationships with professionals; as a result of our efforts, more and more professionals who come into contact with addicts see abstinence as a viable option for recovery from addiction. We were able to bring an NA meeting to over 20,000 incarcerated addicts because of our relationships with various correction agencies. The list goes on and on. All of these services are motivated by our primary purpose and could not happen without resources.

During the last fiscal year, the cost of free or subsidized literature was well over a half million dollars. Sales of the Basic Text make all of those services possible, and we believe the text remains affordable at \$11.55. The conscience of the Fellowship has seemed to bear this out. The motion to produce a lower-cost Basic Text has been before the WSC at least nine times and has never passed.

The *Introductory Guide to NA* is an inexpensive alternative that contains the basics of the NA program, including Chapter Four, "How It Works," of the Basic Text. Many of us got clean and were thriving in NA before the Basic Text was published. We read the Little White Book, which is another, more inexpensive piece of literature that can introduce addicts to what NA has to offer. More prolific use of the Little White Book or the *Intro Guide* would be an effective way to carry the message without undermining a primary source of World Services' income.

Policy Affected: The following sections of *A Guide to World Services in NA* would be affected by the adoption of this motion:

GWSNA, p 43:

Significant WSC Actions

WSC 1991 New Business

The voting participants of the 1991 World Service Conference, after much discussion and consideration of several motions, voted to issue the following statement to the fellowship:

"The Basic Text, Fifth Edition, is the only edition of the Basic Text that is currently approved by the World Service Conference of Narcotics Anonymous for publication and sale. The World Service Office Board of Directors is entrusted with the responsibility for protecting the fellowship's physical and intellectual properties, including the Basic Text, and at the board of directors' discretion, shall take legal action to protect those rights against any and all persons who choose to infringe upon this literature trust."

WSC 2008 approved the Sixth Edition Basic Text. It is now the only edition approved for NAWS production with the exceptions called out in the Translations Policy.

GWSNA, p 36:

Basic Text and Little White Book Personal Stories

Existing translations of the Basic Text are not affected by this change. We will continue to publish translated Fifth Edition versions of the Basic Text until the local community has translated and signed off on the new material in the Sixth Edition for publishing. These versions now include a variety of material, from no personal stories to some selection of Fifth Edition personal stories, to locally developed and World Board-approved local stories. These versions will continue to be published as Fifth Edition Basic Texts. NA communities that wish to have the first ten chapters now titled “Our Program” published while they work on translating some or all of the Sixth Edition personal stories will continue to be able to do so. These partial translations would also be published as Fifth Edition Basic Texts.

Motion 9: To direct the World Board to post a PDF version of all approved English and translated Basic Texts on na.org for free download.

Intent: To provide no cost access to our main piece of recovery literature.

Maker: Western Russia Region

Financial Impact: Were this motion to pass, it’s impossible to estimate the actual financial impact. If you take the figure cited in the rationale, a 20 percent reduction in current sales of the Basic Text would be a net reduction in NA World Services income of over \$2,000,000 per year from gross sales, less cost of goods and average discount.

Rationale by Region: We consider that free of charge distribution of Fellowship’s central piece of recovery literature is inherently spiritual and itself, is embodiment of our primary purpose—to carry the message about miracles of recovery to a still suffering addict.

We assume that volume of sales of printed BT will drop for about 20% for the first 5 years. Later on it will probably be continuing to go down as there is a strong global tendency to use electronic devices for reading. We also believe that eventually this will enlarge the percent of direct 7th Tradition in NA World Services income.

World Board: Making the Basic Text accessible through free download would both endanger our copyright and undermine our ability to provide services. For several years, we did post PDFs of our books online to make them accessible to anyone who was interested, but we found that electronic copies of the texts proliferated to the degree that we feared for our ability to maintain our copyright. The Basic Text was posted in PDF format on na.org from 2008 until 2011. When the issue was presented to WSC 2012, it was reported that the Basic Text had been downloaded 3,850,000 times, with a proliferation of distribution by conventions and other entities.

In the past, people downloaded our texts not just to read but to sell, to turn into apps, and to mass distribute by email. Copyright law requires the active protection of intellectual property, and we believe if we were to post the Basic

Text online, we would run the risk of losing our copyright and no longer being able to protect the integrity of our literature.

Further, as we mention above, NA World Services funds the World Service Conference and its projects, as well as public relations and fellowship development efforts on behalf of NA worldwide through the sale of literature—including making discounted and free literature available to NA communities that need it. For the past fiscal year ending June 2015, the cost of the literature we gave away and/or heavily subsidized was \$539,519. The reduction in income included in the rationale from the region would amount to over \$2,000,000 annually. This far exceeds the cost of free literature, the WSC, its projects, and the World Board. A reduction of this magnitude would require nothing less than rethinking the focus of NA World Services.

Russia is a great example of what can happen with support and resources provided by funds from literature. NA World Services has funded the translation and production of Russian literature, organized and funded numerous Russian-speaking workshops until they were able to do this themselves, and provided free literature to this community for over ten years. When we started they were one region that needed assistance, and today they are five regions, a zone, and a resource for fellowship development efforts for numerous Russian-speaking meetings and communities. We have recently started producing literature in Russia that the zone is helping to distribute, and the Fellowship there is paying for literature. We have yet to recover our costs from literature sales in Russia, but our primary objective was consistent, stable availability and distribution of literature. Because of their efforts, as well as ours, we have been able to meet that objective.

Policy Affected: The following policies would be affected by the adoption of this motion.

FIPT:

Article 5

SECTION 2: GENERAL RESPONSIBILITIES FOR TRUST PROPERTIES The Trustee shall hold in a fiduciary capacity the right to control and use all Trust Properties, and specifically to manufacture and sell products generated from Trust Properties, so long as the Trustee's actions are not inconsistent with the directions of the Trustor.

Section 11: Protection of Trust Properties

The Trustee shall have the duty and authority to protect the Trust Properties from infringement. The Trustee will utilize the following process to proceed with protection of the Trust Properties.

NA Intellectual Property Bulletin #1

Narcotics Anonymous World Services is largely dependent on the income generated from the sale of NA recovery literature. This income is used to cover the costs of publishing as well as the expenses associated with other services provided to the World Service Conference and the NA Fellowship at large. A large part of NA World Services' income comes from NA groups that purchase recovery literature to distribute at their meetings. Many groups consider their purchase of NA Fellowship-approved recovery literature as one way in which they contribute to the unity and growth of NA as a whole.

GWSNA, p 43:

Significant WSC Actions

WSC 1991 New Business

The voting participants of the 1991 World Service Conference, after much discussion and consideration of several motions, voted to issue the following statement to the fellowship:

“The Basic Text, Fifth Edition, is the only edition of the Basic Text that is currently approved by the World Service Conference of Narcotics Anonymous for publication and sale. The World Service Office Board of Directors is entrusted with the responsibility for protecting the fellowship's physical and intellectual properties, including the Basic Text, and at the board of directors' discretion, shall take legal action to protect those rights against any and all persons who choose to infringe upon this literature trust.”

WSC 2008 approved the Sixth Edition Basic Text. It is now the only edition approved for NAWs production with the exceptions called out in the Translations Policy.

Motion 10: To hold every other WSC outside of the US and to begin this rotation with WSC 2020 to be held in Moscow, Russia.

Intent: To launch rotation of the location of the WSC in order to provide local fellowships around the world new opportunities for growth and development.

Maker: Western Russia Region

Financial Impact: For WSC 2014, NA World Services funded 140 people to the World Service Conference (delegates, Board members, WSC Cofacilitators, HRP members, and translators). Eighty-three of those 140 were from the US and Canada. A conservative estimate of the increase in costs due to staff travel, visas, and increases in airfare is over \$145,000. We are unable to estimate the added expense in administration of the WSC and pre-Conference planning activity were it to move to another location.

Rationale by Region: Our fellowship experience shows that large service events have a great beneficial effect to the hosting regions and areas - they inspire both, receiving party and guests participants, giving a great impact for growth. For example, the next 2016 Russian Zonal Forum meeting will take place at the very eastern point of Russia, in the city of Vladivostok, which is 9000 km (5589 miles) away from Moscow. In spite of the distance, we are sure that will help us to get closer and to grow as a fellowship.

World Board: We agree that exposure to service and recovery events is beneficial to most NA communities. However, it would take a great deal of human and financial resources to make this happen, and the benefit would be to a single NA community. Holding the WSC outside the US would add hundreds of thousands of dollars in expense and drastically increase the administrative time and support needed to plan the Conference.

The World Service Conference rotated outside of Southern California every other Conference three times—to Dallas, Texas, in 1992; to Atlanta, Georgia, in 1994; and to Greensboro, North Carolina, in 1996 (the Conference met

annually until 2000). The expense of moving more than 20 staff, the parliamentarian, the equipment, and so on did not seem worth whatever benefit, if any, was realized from the alternative locations. This practice was discontinued and the policy was adopted to hold the event typically within 75 miles of the WSO.

For many delegates, the week of the Conference is the only time they ever visit the World Service Office. Holding the Conference close to the office makes sense from a logistical standpoint. For instance, it makes it possible for us to utilize office equipment such as task chairs and computers, reducing the cost of rental equipment, and it makes the use of hourly staff for tasks much easier. A huge infrastructure is needed for the WSC, and having the Conference in a consistent place makes the event significantly easier to plan and smoother to execute.

While the cost to move the Conference seems to outweigh the benefit, there must be other ways that we can bring the excitement and inspiration of service in our worldwide Fellowship to different communities. We have a similar concern about the future of the World Convention and the expense when it is held outside the US versus the benefit to a single local community. We may need to all work together to come up with new ideas, or resurrect old ideas like the worldwide workshops, in order to provide FD opportunities to more places. We certainly understand the need and the desire for exposure to the broader world of NA service. We would just like to develop some ways to meet this need that do not affect the cost and functioning of the Conference.

Policy Affected: The following section of *A Guide to World Services in NA* would be affected by the adoption of this motion:

GWSNA, p 7:

The Meeting of the World Service Conference

The World Service Conference is held every two years. It typically takes place the last week in April within seventy-five miles of the World Service Office.

Motion 11: To allow a delegate from any Zonal Forum who requests it to be seated at the WSC as a non-voting participant. The expense of attendance will be the responsibility of the Zonal Forum and not the WSC.

Intent: To involve zones at the WSC.

Maker: Western Russia Region

Financial Impact: The financial impact of expanding or moving the Conference would depend on too many factors to effectively estimate at this time.

Rationale by Region: We think that is an essential step forward towards inevitable integration of zones into the actual service structure due to their increasing role.

World Board: While we do have huge concerns about the future and how to address the size of the Conference moving forward, this seems to be a welcome step in a new direction. “If nothing changes, nothing changes,” the expression goes, and we appreciate the attempt to be forward-thinking and to innovate. We recommend trying this once to see how it goes for 2018. If this were passed as a motion, it would become standing policy in GWSNA. We think a safer approach would be to try it first and see if participants feel the change is beneficial and something that they would like to see on an ongoing basis.

The spirit of the motion seems to be in concert with the direction the Conference discussed going in at WSC 2014. Of course, adding zonal delegates to the participants already seated at the Conference can't be a helpful long-term solution to our challenges as a Conference. Adding to our numbers will not address our sustainability and effectiveness issues. However, if we continue to discuss zonal seating, it seems logical to have representatives from zones at the Conference taking part in that discussion. We understand that this motion comes from a zone with one seated region and four unseated regions and that this is an alternative to all of their regions requesting seating.

If the Conference wants to adopt this motion or try this idea, we would offer two changes:

1. A one-time trial for WSC 2018
2. A clear, shared understanding of what “zone” means for the sake of recognizing a delegate from each zone. This could mean one person selected by each of the 15 zones that exist today: African Zonal Forum, Asia Pacific Forum, Autonomy Zone, Brazil Zone, Canadian Assembly, European Delegates Meeting, Latin American Zonal Forum, Midwest Zonal Forum, Northeast Zonal Forum, Plains States Zonal Forum, Rocky Mountain Zonal Forum, Russian Zonal Forum, Southeast Zonal Forum, Southern Zonal Forum, and Western States Zonal Forum.

Were this idea to become policy, there are many complicated issues related to zonal delegation that we hope would be clarified at WSC 2018, not least of which would be a shared understanding of how a zonal seating process might work,

Policy Affected: The following sections of *A Guide to World Services in NA* would be affected by the adoption of this motion:

GWSNA, p 1:

Zonal Forums

. . . Although not a part of NA's formal decision making system, World Services and zonal forums interact in many ways. Zonal Forums are encouraged to provide written reports to the WSC and may also provide short videos that are shown at the WSC and distributed to conference participants following the WSC.

GWSNA, pp 4 & 5:

Service structure charts

GWSNA, p 7:

The Meeting of the World Service Conference

. . . Regional delegates, together with members of the World Board and the executive director of the World Service Office, meet to discuss questions of significance to the Fellowship of Narcotics Anonymous as a whole. In addition, the conference meeting includes members of the Human Resource Panel and up to two WSC Cofacilitators. All are fully funded to attend the weeklong meeting.

For the purposes of decision making, conference participants are defined as regional delegates and World Board members.

GWSNA, pp 27–29:

Criteria for Recognition of New Conference Participants

Motion 12: That Narcotics Anonymous World Services add the following “What is NA Service” card as part of the Group Readings offered by the World Service Office.

What is NA Service?

This is a very important integrant of our recovery, this is how our gratitude speaks, yet this is a way to carry the message of recovery to those addicts who still suffer. We usually begin being of service in NA making coffee/tea or cleaning our rooms after meetings. As we get some experience serving at the group level, many of us try ourselves out at a different point of service structure, for instance, - area or region.

Being of service in NA is for any of us. True service can be expressed by simple words quoted from the Basic Text: «True service is "doing the right things for the right reasons"» .

Being of service at a group level helps to strengthen the very foundation of our recovery because it could probably be the first time when we something for others without seeking to profit, expecting nothing in return. Serving at a group is another motive that helps us to attend meetings regularly. And our experience tells us that those who keep coming back regularly stay clean.

Being of service in NA is our gratitude to the Fellowship of Narcotics Anonymous for a new clean life. Many of us always wanted to be "a part of something". Service in NA indeed gives us a chance to become a part of a fellowship that saves our lives and helps addicts all over the world to stay clean and follow the way of recovery.

Intent: To provide NA groups with an approved piece of literature to use as a tool to foster a culture of getting involved into service.

Maker: Western Russia Region

Financial Impact: There would be minimal production costs to add a new meeting reading card to our inventory.

Rationale by Region: Service is a foundation stone of recovery. This is simply why we think it is important to take the point further at the very beginning of a meeting.

World Board: All of the reading cards produced by NA World Services come directly from Fellowship-approved literature. We are not necessarily opposed to adding readings, but if the Conference were to elect to do so, we believe the material should undergo review, input, and ultimately Fellowship approval. We believe that is in the best interests of Fellowship unity.

Groups are welcome to create whatever format works best for them. *The Group Booklet* explains that groups should “feel free to innovate. Vary the format in whatever way seems to best suit the ‘personality’ of your group and the needs of addicts in your community.” Ideas such as those expressed above could be included in any group’s format without the creation of a new reading card, or the group might want to consider reading *A Vision for NA Service* before their meetings.

Policies Affected: This motion would amend the following list in *The Group Booklet* as well as where it occurs in *A Guide to Local Services in NA* and *The Institutional Group Guide*:

The Group Booklet, p 12:

Sample Meeting Format

Leader: *Select people before the meeting to read one or more of the following short pieces. These readings can be found in our White Booklet, the Basic Text, IP No. 1, or the group reading cards.*

- a) Who Is An Addict?
- b) What Is the NA Program?
- c) Why Are We Here?
- d) How It Works
- e) The Twelve Traditions
- f) Just for Today
- g) We Do Recover

A Guide to Local Services in Narcotics Anonymous, p. 41, Sample Meeting Format

Institutional Group Guide, pp 11–12, Sample Meeting Format

Motion 13: Each World Board member votes only in Elections and may make motions in all sessions. The World Board has one collective vote (made by the Chairperson of the World Board) in new business sessions.

Intent: This motion would change World Board voting in new business from (up to) 18 individual votes to one collective vote.

Maker(s): South Florida, Michigan, and Mid-Atlantic Regions

Financial Impact: We do not see a direct financial impact from this motion. It would require a change in how the World Board schedules its time at the WSC.

Rationale by Region(s): Our rationale for this motion is that this will make new business outcomes more dependent on regional perspective and less reflective of the board's perspective. This motion is no more than what was originally recommended by the Resolution Group when it discussed the creation of the World Board and other structural resolutions in 1996 (see page 56 of the October 1995 Resolution Group Report to the WSC). If adopted, this motion would negate the possibility of what took place at the 2014 WSC when a motion to seat three Regions from Brazil had 80 out of 106 Regional Delegates voting in favor, but failed for a lack of 2/3 only because the World Board had a block of 18 who voted against the motion. The Seventh Concept states that, "All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes." We have Alternate Delegates who are a part of the body yet are not allowed to fully participate in its decision-making processes, if full participation is intended to mean the right to vote. Current conference guidelines do not allow World Board members to vote in old business. Therefore, we feel the Seventh Concept should not be used as an argument against limiting the World Board to one collective vote in new business. Retaining a single vote for the World Board will keep intact the leadership that the board and the fellowship desire while balancing out the weight and representation each vote at the WSC carries.

World Board: As the rationale for the motion states, Board members bring a unique perspective to matters affecting NA as a whole. We do not believe it serves the Conference or the Fellowship to limit their participation. Being on the Board means continual, intense focus on the needs of NA worldwide. Board members spend hundreds or even thousands of hours during a Conference cycle overseeing projects, traveling to service bodies around the world, and talking to delegates and other members about their concerns and issues.

Board members come from a place of global consciousness and strategic thinking, but those experiences affect each of them differently. They do not, as a matter of regular practice, vote in a bloc, nor did they do so during the vote referenced in the rationale—though, given the lack of a roll-call vote on the motion in question, there is no record of how each participant voted.

Board members do not vote at all during old business, which is when items in the *Conference Agenda Report* are decided. The Board does vote, however, in new business and election sessions at the WSC. Allowing each participant—delegates and Board members alike—an equal part in decision making during these sessions is in line with our Seventh Concept: "All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes." World Board members are elected by the Conference and should fully participate in discussing and voting on new ideas during the Conference week.

Policy Affected: The following sections of *A Guide to World Services in NA* would be affected by the adoption of this motion:

GWSNA, p 7:

The Meeting of the World Service Conference

For the purposes of decision making, conference participants are defined as regional delegates and World Board members. Regional delegates vote and make motions or proposals in all business sessions at the conference. World Board members vote only in election and new business sessions but may make motions or proposals in all sessions. The executive director of the World Service Office does not have a vote or the ability to make motions or proposals at the conference meeting. [Note: The chart on page 8 lists the different business sessions at the conference and what types of items (proposals or motions) are decided on in each.]

GWSNA, p 18:

World Board External Guidelines

Membership

These conference-elected members will have equal participation rights, including voting on the Board and at the World Service Conference.

GWSNA, p 63:

WSC Rules of Order

Voting

8. Regional Delegates and World Board members are eligible to vote on New Business motions.

Motion 14: That the World Board or members of the World Board no longer make motions or proposals for decision at the WSC. The World Board may still forward ideas or work that regional delegates may present as a motion or proposal to the WSC for a decision.

Intent: To remove the ability of the World Board and World Board Members to make motions or proposals in old business or new business at the WSC.

Maker: Mid-Atlantic Region

Financial Impact: The potential financial impact of this motion is not possible to calculate.

Rationale by Region: To remove the governing ability of the World Board which is in direct conflict with Concept 12.

Aside from the budget, the duties and responsibilities listed in *A Guide to World Service* do not require the World board to make motions. As a result of WB motions in the CAT in 2008 concerning the SSP, the fellowship has wasted many hours and much money on a service system that the fellowship did not ask for or want as their service structure. All this time and money has resulted in very few areas and regions actually using the proposed service system.

The budget, new literature, project plans, etc., can be prepared by the world board, as is their responsibility, and placed in the CAR or CAT as their work. Any RD can motion to pass these items on the floor of the WSC. Members

wishing to make motions, present proposals, or anything else as such have a procedure we must follow from home group through areas and regions. To allow the world board to present actionable items without following protocol allows the service structure we have created to be sidestepped. The board will still have the ability to fully participate in all aspects of the WSC as any other member of the fellowship.

World Board: If this motion were to pass, we have no idea how the Board would even function or how we would offer work to the Fellowship. Making motions is not governing; making a motion or proposal is framing a question for the Fellowship and Conference to decide. We have, in fact, been asked in the past to write motions or proposals for material we present in the CAT in order to make it easier for delegates to understand the material and discuss it with their regions. We do not tell the WSC what to do; we execute the decisions the World Service Conference makes, and we trust the process. We believe the Conference will make decisions that benefit NA as a whole.

Presenting a draft of a Traditions workbook in this *CAR* is, in fact, making a proposal for decision at the WSC. So is framing a budget or project plans for Conference decision, or most of what we offer. Regardless of who is listed as the presenter, creating the work and forwarding it to the Fellowship is presenting a proposal for decision. To make a motion about the work is simply clearly framing the issue to be decided by group conscience.

Policy Affected: The following sections of *A Guide to World Services in NA* and the *Fellowship Intellectual Property Trust Operational Rules* would be affected by the adoption of this motion:

GWSNA, p 7:

The Meeting of the World Service Conference

For the purposes of decision making, conference participants are defined as regional delegates and World Board members. Regional delegates vote and make motions or proposals in all business sessions at the conference. World Board members vote only in election and new business sessions but may make motions or proposals in all sessions.

GWSNA, p 9:

Consensus-Based Decision Making

The purpose of the old business session at the conference is to consider the motions contained in the *Conference Agenda Report*. Items that appear in the *Conference Agenda Report* are ideally the result of lengthy discussion and input at the previous conference and throughout the conference cycle.

GWSNA, p 12:

The Work Cycle Between Conferences

Many ideas that are received that fall under routine services or don't require conference action may be acted on without developing a conference project; others may require the Board to submit a proposal to the WSC before proceeding.

GWSNA, p 14:**The Conference Agenda Report (CAR)**

The *Conference Agenda Report* includes items for fellowship discussion and decision, including reports, proposals, and motions from the World Board and any motions submitted from regions.

GWSNA, p 29:**Guidelines for the NA World Services Budget**

New project proposals can be forwarded from the Fellowship and from the Board itself. (See the Ideas for World Service Projects Submission Form in Addendum B.) One of the duties of the World Board is to develop project plans, which include budgets and timelines for all prospective non-routine World Services projects. The World Board reports to the conference on all ideas that they receive and chooses to propose some of those ideas to the conference for further discussion and eventual prioritization. The Board decides which items they believe are desirable, practical, and achievable, and develops project plans for these items. These are forwarded to conference participants prior to the WSC for eventual prioritization at the conference. No project proposal will be considered for prioritization or action during the same WSC as it was originally proposed.

GWSNA, p 38:**Approval Process for Recovery Literature****C. WSC Approval**

1. The conference shall not vote on any proposals to change existing Fellowship-approved NA recovery literature unless such changes have appeared in the *Conference Agenda Report*.

GWSNA, p 61:**WSC Rules**

5. Every main motion must be presented in writing on a WSC motion form. Motions and their intents should be stated in a clear and concise manner. The names of the members proposing and seconding the motion must be listed on the form. Motions presented by the world board do not require a second. Motions must be submitted before the maker speaks to the motion.

GWSNA, p 63:**Voting**

6. Motions included in the *Conference Agenda Report*, and any amendments to those motions, are considered in the Old Business session. All other items are considered in the New Business session. An adopted amendment that significantly alters an Old Business motion could move the amended motion to the New Business session.

FIPT OPERATIONAL RULES

Section 3: Addition, revision, or deletion of properties from the Trust by the Trustor

The Trustor may add properties to the Trust, delete properties from the Trust, or revise the content or nature of Trust Properties by the following means:

1. Proposals must be distributed to the NA groups via their regional delegates no less than ninety days prior to the biennial meeting of the World Service Conference at which the proposals will be considered.
2. For such a proposal to be approved, two-thirds of the regional delegates recorded as present in the WSC roll call immediately prior to the vote must vote "yes" to the proposal.

2016 Conference Agenda Report Tally Sheet

We have created this tally sheet for you to collect responses on the *Conference Agenda Report* motions and survey. The *CAR* along with summary videos are available for download from the Conference web page: www.na.org/conference. In addition to the motions and survey, the *CAR* contains essays on the *Fellowship Intellectual Property Trust*, the future of zones and the WSC, and the service system. We encourage you to familiarize yourself with all of the content. Also, along with the *CAR*, we released a packet of material related to the role of zones and the future of the World Service Conference. That material is all available online as well at www.na.org/future.

#1	Maker: World Board To approve the book contained in Addendum A, "Guiding Principles: The Spirit of Our Traditions," as Fellowship-approved recovery literature.	Yes	No	Abs
#2	Maker: World Board To approve the following changes to the World Board External Guidelines contained in <i>A Guide to World Services in NA (GWSNA)</i> : <ul style="list-style-type: none"> To change the size of the Board from up to 18 members to up to 15 members. To remove the obligation for staggered terms if more than eight (8) members are elected at one time. To change the limitation from two consecutive terms to two terms in a lifetime. 	Yes	No	Abs
#3	Maker: Eastern New York Region That the NA World Board develop a project plan which includes a budget and timeline to create an informational pamphlet specifically about mental illness and recovery for consideration at the 2018 World Service Conference.	Yes	No	Abs
#4	Maker: Show Me Region That all future approved World Board Minutes be posted on na.org for download.	Yes	No	Abs
#5	Maker: Show Me Region That all Financial Reporting for the World Convention of Narcotics Anonymous be provided in a detailed line item format and not in a summary as is currently available. This report will be posted on na.org and be downloadable.	Yes	No	Abs
#6	Maker: San Diego Imperial Region That all face to face World Board meetings be open to any NA member on a space available basis; unless the topic(s) being discussed are required by law to be confidential.	Yes	No	Abs
#7	Maker: San Diego Imperial Region That if there continues to be a WSC Participants Discussion Board on NA.org that it be made accessible to non WSC participants; only for viewing, not posting.	Yes	No	Abs

#8	<p>Maker: OK Region</p> <p>To direct NAWS to produce a low-cost paperback English version of the Basic Text which contains only the first ten chapters called "Our Program".</p>	Yes	No	Abs
#9	<p>Maker: Western Russia Region</p> <p>To direct the World Board to post a PDF version of all approved English and translated Basic Texts on na.org for free download.</p>	Yes	No	Abs
#10	<p>Maker: Western Russia Region</p> <p>To hold every other WSC outside of the US and to begin this rotation with WSC 2020 to be held in Moscow, Russia</p>	Yes	No	Abs
#11	<p>Maker: Western Russia Region</p> <p>To allow a delegate from any Zonal Forum who requests it to be seated at the WSC as a non-voting participant. The expense of attendance will be the responsibility of the Zonal Forum and not the WSC.</p>	Yes	No	Abs
#12	<p>Maker: Western Russia Region</p> <p>That Narcotics Anonymous World Services add the following "What is NA Service" card as part of the Group Readings offered by the World Service Office.</p> <p>What is NA Service?</p> <p>This is a very important integrant of our recovery, this is how our gratitude speaks, yet this is a way to carry the message of recovery to those addicts who still suffer. We usually begin being of service in NA making coffee/tea or cleaning our rooms after meetings. As we get some experience serving at the group level, many of us try ourselves out at a different point of service structure, for instance, - area or region.</p> <p>Being of service in NA is for any of us. True service can be expressed by simple words quoted from the Basic Text: «True service is "doing the right things for the right reasons"» .</p> <p>Being of service at a group level helps to strengthen the very foundation of our recovery because it could probably be the first time when we something for others without seeking to profit, expecting nothing in return. Serving at a group is another motive that helps us to attend meetings regularly. And our experience tells us that those who keep coming back regularly stay clean.</p> <p>Being of service in NA is our gratitude to the Fellowship of Narcotics Anonymous for a new clean life. Many of us always wanted to be "a part of something". Service in NA indeed gives us a chance to become a part of a fellowship that saves our lives and helps addicts all over the world to stay clean and follow the way of recovery.</p>	Yes	No	Abs
#13	<p>Makers: South Florida, Michigan, and Mid-Atlantic Regions</p> <p>Each World Board member votes only in Elections and may make motions in all sessions. The World Board has one collective vote (made by the Chairperson of the World Board) in new business sessions.</p>	Yes	No	Abs
#14	<p>Maker: Mid Atlantic Region</p> <p>That the World Board or members of the World Board no longer make motions or proposals for decision at the WSC. The World Board may still forward ideas or work that regional delegates may present as a motion or proposal to the WSC for a decision.</p>	Yes	No	Abs

Literature Survey Results Summary

Book-length Recovery Material – Pick Two

New book about sponsorship	
New step writing guide (not to replace but as a possible companion piece to the current <i>Step Working Guides</i>)	
Daily meditation book featuring a spiritual principle a day	
Daily meditation book based on <i>Living Clean</i>	
Service and recovery	
Revise current <i>Step Working Guides</i>	
Revise current <i>Sponsorship</i> book	
Collection of stories from early members in NA communities around the world	
History of NA	
Miracles continue to happen – pictures and stories about the growth of NA around the world	
Other (please specify)	

Booklet- or Pamphlet-length Recovery Material – Pick Two

Application of the Concepts	
Service and recovery	
Indigenous people in recovery	
Older members in recovery	
Revise the current <i>Sponsorship</i> IP	
Create a new sponsorship booklet	
Women in recovery	
LGBT members in recovery	
What is Twelfth Step work? With how-to suggestions	
Quick responses to ten frequent reasons people may resist NA (focused to new or potential members)	
Our Eleventh Step in action	
Practicing these principles in all our affairs	
Carrying a clear NA message	
Mental health	
Revisions to <i>The Loner</i>	
Revise <i>PI and the NA Member</i>	
Revise <i>H&I and the NA Member</i>	
Other (please specify)	

Service Material—Pick Two

Revise <i>A Guide to Local Service</i>	
Revise <i>H&I Handbook</i>	
Sponsorship behind the walls	

Events and conventions handbook (new – there is nothing in inventory)	
Group service tools/toolbox (e.g., sample group formats, group support forum basics...)	
Local/Area service tools/toolbox (e.g., GSR orientation, planning assembly tools, trusted servant training tools, project forms...)	
Regional service tools/toolbox (eg., trusted servant training tools, regional assembly tools, project forms...)	
Role of regional delegates	
A guide for interactions with drug courts	
Information for creating legal entities and service offices and their relationships with the service body they serve	
Treasurers basics	
Facilitation basics	
CBDM basics	
Service and technology	
Revise <i>Planning Basics</i>	
FD/PR tools	
Other (please specify)	

Ideas for Upcoming Fellowship Issue Discussions—Pick Two

How to use “Guiding Principles: The Spirit of Our Traditions” with a session for each tradition and the ability to choose which to discuss	
The First Tradition and NA unity	
How can we continue to provide services to our Fellowship and at the same time decrease our reliance on funds from literature, events, and conventions?	
Fellowship development	
NA unity, the <i>FIPT</i> , and reprinting NA literature	
Service in NA	
Atmosphere of recovery in service and how we treat each other	
Retaining members	
Who is missing from inner city/urban meetings?	
Outreach/Rural recovery	
The conference cycle and staying engaged and involved	
<i>Disruptive and Violent Behavior</i> (putting the service pamphlet through the recovery IP process)	
Applying our principles to technology and social media	
Other (please specify)	

Glossary

Biennial

Occurring every two years. (Biannual means occurring twice a year.)

Candidate Profile Reports (CPRs)

A packet containing information (individual reports) on each candidate nominated by the Human Resource Panel for consideration for election by the WSC. These reports are intended to assist conference participants in their evaluations of candidates.

CBDM

Consensus-based decision making. Consensus refers to the consent of the group, meaning the willingness on the part of all members of a group to move forward with a decision. The conference uses a form of CBDM that is based on respect for all persons involved in the decision being considered, but does not necessarily mean the final decision is unanimous.

Conference Agenda Report (CAR)

A publication that consists of business and issues that will be considered during the biennial WSC meeting. The CAR is released a minimum of 150 days prior to the opening of the Conference, with translated versions released a minimum of 120 days prior. The CAR, in all the languages in which it is published, is available at no charge on the Web at www.na.org/conference.

Conference Approval Track (CAT)

A term used to describe items sent to conference participants 90 days prior to the World Service Conference. Included are any proposals for seating of regions, the draft budget and project plans for the upcoming conference cycle, and material being presented for consideration under the service-material approval process.

Conference-approved

There are three different approval tracks for NA material: Conference-approved, Fellowship-approved, and World Board-approved. Conference-approved material includes NA handbooks and service booklets that tend to convey NA's fundamental ideas about certain areas of service. These pieces may or may not have been sent out for review and input according to the specifics of the project plan presented to the WSC. Conference-approved material is included in the Conference Approval Track material for approval at the upcoming WSC, unless the Board decides there is enough interest to include the material in the *Conference Agenda Report*. Both Conference-approved and World Board-approved material are intended to show how to implement or put into practice the principles established by core NA philosophy and Fellowship-approved literature.

Conference Cycle

The two years between conferences. For the current conference cycle, that refers to the two fiscal years running from 1 July 2014 to 30 June 2016.

Conference Participants

For the purposes of decision-making, conference participants are defined as regional delegates and World Board members. Only delegates vote on old business items that have appeared in the *Conference Agenda Report*.

Conference Report

This report is sent to WSC participants shortly before the World Service Conference to help them prepare for the WSC. Regional reports are distributed or posted online along with the *Conference Report*, and delegates and regions may also have articles published..

Environmental Scan

An environmental scan is part of a strategic planning process. In NAWS every two years, preliminary to the creation of our strategic plan, we look at internal and external factors that might influence the work we are able to accomplish or that we wish to take on or prioritize.

Fellowship-approved

As explained in GWSNA: “All NA recovery material is Fellowship-approved. This means that it is developed by NA World Services, sent out to the Fellowship for review and input, and ultimately sent out for approval by the Fellowship in the *Conference Agenda Report*.... This applies to all recovery books, recovery booklets, and recovery pamphlets as well as material that establishes or changes philosophical position or NA principles.”

Fellowship Development

We engage in a large variety of activities that are directed to members and/or designed to help NA communities in their efforts to carry the message and to further our primary purpose and vision. This includes, but is certainly not limited to, producing publications like *The NA Way* and *Reaching Out*, putting on and helping with Fellowship workshops, participating in public relations activities, answering emails and calls from members, and providing free or reduced-cost literature for communities in need. We refer to all of this activity as fellowship development, since that is its purpose.

Fellowship Intellectual Property Trust (FIPT)

A legal trust that serves as custodian for NA's recovery literature and logos (trademarks). The FIPT's purpose is to ensure that NA's property is held in trust for all of NA and kept safe for members yet to come, in keeping with our primary purpose. The document creating the *FIPT* is called a *trust instrument*; it explains how NA's literature and trademarks are managed and protected for the benefit of the fellowship as a whole. Approved by the fellowship in April 1993.

Group Support Forum (GSF)

A discussion-oriented body focused on the needs of the group. Group support forums are open to all members and oriented toward group issues, orientation, and training.

Guide to Local Services in Narcotics Anonymous, A (GLS)

A service handbook, approved in 1997, intended to serve as a resource for NA groups, areas, regions, and their subcommittees in establishing and providing local services.

Guide to World Services in Narcotics Anonymous, A (GWSNA)

A compilation of policy decisions that have been approved by the World Service Conference, including WSC guidelines. The name was changed from *A Temporary Working Guide to Our World Service Structure (TWGWSS)* in 2002. TWGSS, its precursor, was first published in 1983 as the temporary successor to the *NA Service Manual* (a.k.a. *The NA Tree*), which in turn was first published in 1976.

Human Resource Panel (HRP)

Provides the World Service Conference with a list of qualified candidates for election to the World Board, the Human Resource Panel, and the WSC Cofacilitator positions. Is also responsible to administer the World Pool. Consists of four members elected by the WSC.

IP

Acronym for informational pamphlet.

Issue Discussion Topics

Specific topics that concern the fellowship as a whole, to be discussed by the fellowship during the conference cycle.

Local Service Board (LSB)

The local service board is overseen by the local service conference, and administers the work prioritized by the LSC. LSBs usually meet monthly. They present a budget and project plans to the LSC for approval and they coordinate the service work of the committees, workgroups, and coordinators. They also facilitate and prepare the agendas for the LSC meetings, including the annual planning assembly.

Local Service Conference (LSC))

A strategic, service-oriented planning conference. LSCs deliver services through a mixture of project-based workgroups, ongoing services performed by committees, and services organized by coordinators, depending on local need. They utilize consensus-based decision making.

NA Way Magazine, The

Published quarterly, *The NA Way Magazine* currently offers articles about service, recovery-oriented stories, and entertainment, as well as a calendar of international NA events. Available by request in English, French, German, Japanese, Portuguese, Russian, and Spanish and posted at www.na.org.

NAWS

Refers to Narcotics Anonymous World Services, the legal name for World Services.

NAWS News

A newsletter sent out by the World Board after each board meeting reporting on their current activities. Published in English, French, German, Portuguese, Spanish, and Swedish. Sent to all conference participants, registered areas, and regions and posted at www.na.org.

Planning our Future

A series of discussions at WSC 2014 focused on the future of the World Service Conference and how we can ensure the Conference best meets the needs of NA now and in the years to come. Those discussions gave rise to a workgroup and in turn, to a packet of material released with the *2016 Conference Agenda Report*. For more information, see www.na.org/future.

Project Plan

Developed by the World Board for all prospective, non-routine World Service projects. Includes the proposed scope of the project, budget, and timeline. Included in the Conference Approval Track material as part of the budget and approved by delegates at each Conference.

Public Relations

Creating and maintaining relationships with members, potential members, and the general public, including professionals, families, and loved ones in an effort to more effectively carry the message of recovery.

RBZs

Candidates for nomination to World Service positions who have been put forward by regions, the World Board, or zones. These potential candidates are interviewed by the Human Resources Panel separate from and after any initial blind screening process.

Reaching Out

A quarterly World Services publication to help incarcerated addicts connect to the NA program and to enhance H&I efforts.

Regional Assembly

A gathering of group service representatives (GSRs) and regional committee members (RCMs), conducted by the RSC, to discuss regional issues and those affecting NA worldwide, usually in preparation for the biennial WSC meeting. The regional delegate is sometimes elected at the assembly.

Regional Delegate (RD)

Attends the WSC as a voting participant from an NA region (or equivalent service body). Is responsible to help communicate between the region and World Services throughout the conference cycle.

Regional Service Committee (RSC)

A body that draws together the combined service experience of a number of adjoining areas for mutual support of and service to those areas. Composed of RCMs, the regional delegate, alternate delegate, and others as needed.

Service System

The service system in NA consists of four main components: people, processes, resources, and structure. The Service System Project was created to take an overall view at how to improve local services and address some of the long-standing challenges in service delivery. For more information see the project page: www.na.org/servicesystem.

Service System Proposals

A series of documents produced by the World Board that include ideas and recommendations for changes or innovations to the NA service system. The service system essays from the 2012 and 2014 *Conference Agenda Reports* offer an explanation of the main ideas from the project, along with background information on the project itself.

Service Pamphlets (SPs)

Pamphlets intended for use as a resource for groups and service bodies covering some topics related to service in NA. These pamphlets are developed, released for a 90-day delegate review, and approved by the World Board, who can also revise them if the need arises. They are the Board's best attempt at collecting some of the more successful practices in our Fellowship in dealing with sensitive or difficult topics.

Strategic Plan

A long-term strategy for World Services to provide new or improved services and support that facilitates the continuation and growth of Narcotics Anonymous worldwide. The project plans stem from the objectives in the strategic plan.

Straw Poll (see also Vote)

A non-binding vote conducted to gauge the general sentiment of the conference toward a particular topic or idea. Often motions or proposals are straw polled more than once during the business discussion sessions. Straw polls are also used during the closing session of the conference to ensure that the conference has a common understanding of the week's decisions and discussions.

Twelve Concepts for NA Service

Fundamental NA principles guiding our groups, boards, and committees in service affairs. Fellowship-approved in 1992; published with essays and study questions as a self-titled booklet.

Vision for NA Service

A view of view of what our services are striving to accomplish that serves to guide and inspire us. Approved unanimously by WSC 2010 after being included in that year's *Conference Agenda Report*.

Vote

A vote happens when the body makes a decision on an item. Motions are voted on during formal business. Proposals are voted on during the sessions that come immediately before formal business.

Webinars

Virtual meetings or workshops. Sometimes webinars consist of a presentation followed by questions and answers. Sometimes they are more interactive, in which case, we refer to them as "web meetings." World Services hosts web meetings related to PR, H&I, service offices, inmate step writing committees, conventions, and communities implementing the service system ideas. Virtual workgroups also meet through web meetings, and the Board holds webinars for conference participants.

Workgroups

Small working bodies responsible to the World Board, created for a specific purpose.

World Board

The World Board is the service board of the World Service Conference. The Board provides support to the Fellowship of Narcotics Anonymous in the fellowship's effort to carry the message of NA. Oversees the activities of NA World Services, including our primary service center, the World Service Office. The Board also holds in trust for the NA Fellowship the rights for all its physical and intellectual properties (which include literature, logos, trademarks, and copyrights) in accordance with the will of the fellowship as expressed through the WSC.

World Board-approved

Service-related informational pamphlets and tools approved and published by the World Board after a 90-day delegate review period. This material contains practical experience gathered from the fellowship about how to apply some of the principles contained in NA Fellowship and Conference-approved material.

World Pool

A pool of members' service resumes (World Pool Information Forms) demonstrating a variety of recovery- and service-related experience as well as any skills necessary for the successful completion of world-level assignments. All NA members with over five years clean are eligible and encouraged to complete the information form.

World Service Conference (WSC)

The conference is not an entity; it is an event—the coming together of the NA Fellowship from around the globe. Every two years regional delegates, the members of the World Board, and the executive director of the World Service Office meet to discuss questions of significance to the Fellowship of Narcotics Anonymous. The World Service Conference is the one point in our structure where the voice of NA as a whole can be heard regarding issues and concerns affecting our worldwide fellowship. The Conference is a vehicle for

Fellowship communication and unity: a forum where our common welfare is itself the business of the meeting.

World Service Office (WSO)

The name of the physical location of the primary worldwide service center for NA World Services. The headquarters is located in Chatsworth (Los Angeles), California, USA, with branch facilities in Ontario, Belgium, Iran, and India. The WSO prints, stocks, and sells NA Fellowship- and Conference-approved literature, service handbooks, and other materials; provides support for NA groups and communities; and serves as a clearinghouse for information about NA. “The basic purposes of our world services are communication, coordination, information, and guidance. “ (GWSNA, pg. 2)

WSC Cofacilitator(s)

Two individuals who preside over the business and pre-business discussion sessions of the World Service Conference. Elected by the World Service Conference.

Zonal Forums

Service-oriented sharing and/or business sessions comprised of multiple regions that provide means by which NA communities can communicate, cooperate, and grow with one another.

Addendum B

Recovery Literature & Service Material List

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Item	Approval Type			Copyright Date	Revision Date
	FA	CA	BA		
Basic Text, 5th Edition	X			12-Feb-91	2008 discontinued
Basic Text, 6th Edition	X			18-Oct-08	
Just for Today	X			13-Oct-92	
It Works: How and Why	X			10-Aug-00	
An Introductory Guide to NA	X			13-Oct-92	
White Booklet	X			13-Jan-78	1984, 1986, 1992
The Group Booklet	X ¹			13-Nov-00	
12 Concepts for NA Service	X ¹			20-Jul-92	
Behind the Walls	X			08-Dec-04	
In Times of Illness	X			20-Jul-92	2010
Working Step Four in NA	X			20-Jul-92	
The NA Step Working Guides	X			06-Jun-00	Published Nov 1998
Sponsorship	X			08-Dec-04	
Living Clean: The Journey Continues	X			10-Sep-12	
IP #1 Who, What, How, and Why	X			25-Oct-85	1986
IP #2 The Group (IP)	X			25-Oct-85	1989
IP #5 Another Look	X			25-Oct-85	1992
IP #6 Recovery & Relapse	X			25-Oct-85	1986
IP #7 Am I an Addict?	X			05-Mar-84	1989
IP #8 Just for Today (IP)	X			12-Dec-86	
IP #9 Living the Program	X			05-Mar-84	
IP #11 Sponsorship	X			05-Mar-84	2004
IP #12 The Triangle of Self-Obsession	X			12-Dec-86	
IP #13 Youth and Recovery	X			05-Mar-84	2008 discontinued
IP #13 By Young Addicts for Young Addicts	X			18-Oct-08	
IP #14 One Addict's Experience...	X			05-Mar-84	1992
IP #15 PI and the NA Member	X			20-Jul-92	
IP #16 For the Newcomer	X			12-Dec-86	
IP #17 For those in Treatment	X			20-Jul-92	
IP #19 Self-Acceptance	X			21-Jul-86	
IP #20 H&I Service and the NA member	X			16-Sep-86	2001
IP #21 The Loner	X			16-Sep-86	
IP #22 Welcome to NA	X			16-Sep-86	1989
IP #23 Staying Clean on the Outside	X			21-Apr-87	1989
IP# 24 Money Matters: Self-Support in NA	X			09-Aug-10	
IP #24 Hey What's the Basket For?	X			21-Apr-87	2010 discontinued
IP #25 Self-Support: Principles and Practice	X			06-Jun-00	2010 discontinued
IP #26 Accessibility for Those with Additional Needs	X			30-Jun-00	
IP #27 For Parents or Guardians of Young People in NA	X			18-Oct-08	
IP# 28 Funding NA Services		**X ¹		09-Aug-10	
IP#29 An Introduction to NA Meetings	X			21-Nov-14	
An Introduction to NA Meetings, SP			X ²		2014 discontinued
Group Business Meetings, SP			X ²	13-Nov-07	
Group Trusted Servants: Roles and Responsibilities, SP			X ²	13-Nov-07	
Disruptive and Violent Behavior, SP			X ²	13-Nov-07	
Principles and Leadership in NA Service, SP			X ²	02-Apr-09	
Social Media and Our Guiding Principles, SP			X ²	22-May-12	
NA Groups and Medication, SP			X ²	13-Nov-07	
PR Basics			X ²	09-Aug-10	
H&I Basics			X ²	09-Aug-10	
Translations Basics			X ²		
Planning Basics			X ²	03-Aug-11	

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Item	Approval Type			Copyright Date	Revision Date
	FA	CA	BA		
Information about NA			X ²	22-Jan-07	2008
Membership Survey			X ²	22-Jan-07	2008
NA: A Resource in Your Community		**X ¹		20-Jul-92	
Hospitals & Institutions Handbook		X ²		26-Nov-86	1987, 1989
A Guide to World Services in NA		X ²		04-Sep-02	2014
A Guide to Local Services in NA		X ²		1989	1997, 2002
Public Relations Handbook		X ²	X ²	22-Jan-07	13-Nov-07
Literature Committee Handbook		X ²		05-Mar-84	1986, 1987
Handbook for NA Newsletters		X ²		05-Mar-84	1986
A Guide to Phoneline Service		X ²		07-Oct-86	
Treasurer's Handbook		X ²		25-Oct-85	2003
Group Treasurer's Workbook <i>Part of the Treasurer's Handbook</i>					
Outreach Resource Information		X ²		30-Jun-00	
Institutional Group Guide		X ²		30-Jun-00	
Additional Needs Resource Information		X ²		30-Jun-00	

** Statistics and local information for these items can be amended with notification to the WSO. The "Fellowship approved" (FA) seal identifies recovery literature, the "Conference approved" (CA) seal identifies service material, and "Board approved" (BA) seal identifies service material

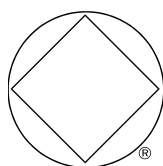
¹ Non adaptable

² Adaptable



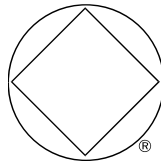
The Twelve Steps of Narcotics Anonymous

1. We admitted that we were powerless over our addiction, that our lives had become unmanageable.
2. We came to believe that a Power greater than ourselves could restore us to sanity.
3. We made a decision to turn our will and our lives over to the care of God *as we understood Him*.
4. We made a searching and fearless moral inventory of ourselves.
5. We admitted to God, to ourselves, and to another human being the exact nature of our wrongs.
6. We were entirely ready to have God remove all these defects of character.
7. We humbly asked Him to remove our shortcomings.
8. We made a list of all persons we had harmed, and became willing to make amends to them all.
9. We made direct amends to such people wherever possible, except when to do so would injure them or others.
10. We continued to take personal inventory and when we were wrong promptly admitted it.
11. We sought through prayer and meditation to improve our conscious contact with God *as we understood Him*, praying only for knowledge of His will for us and the power to carry that out.
12. Having had a spiritual awakening as a result of these steps, we tried to carry this message to addicts, and to practice these principles in all our affairs.



The Twelve Traditions of Narcotics Anonymous

1. Our common welfare should come first; personal recovery depends on NA unity.
2. For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for membership is a desire to stop using.
4. Each group should be autonomous except in matters affecting other groups or NA as a whole.
5. Each group has but one primary purpose—to carry the message to the addict who still suffers.
6. An NA group ought never endorse, finance, or lend the NA name to any related facility or outside enterprise, lest problems of money, property, or prestige divert us from our primary purpose.
7. Every NA group ought to be fully self-supporting, declining outside contributions.
8. Narcotics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
9. NA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.
10. Narcotics Anonymous has no opinion on outside issues; hence the NA name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films.
12. Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles before personalities.



Twelve Concepts for NA Service

1. To fulfill our fellowship's primary purpose, the NA groups have joined together to create a structure which develops, coordinates, and maintains services on behalf of NA as a whole.
2. The final responsibility and authority for NA services rests with the NA groups.
3. The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.
4. Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.
5. For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.
6. Group conscience is the spiritual means by which we invite a loving God to influence our decisions.
7. All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes.
8. Our service structure depends on the integrity and effectiveness of our communications.
9. All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes.
10. Any member of a service body can petition that body for the redress of a personal grievance, without fear of reprisal.
11. NA funds are to be used to further our primary purpose, and must be managed responsibly.
12. In keeping with the spiritual nature of Narcotics Anonymous, our structure should always be one of service, never of government.