

# DELAWARE EDUCATOR LIBRARY CARD APPLICATION

PLEASE PRINT CLEARLY

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Please choose a four digit Personal Identification Number (PIN) to be used for gaining access to your library's digital services.

**Choose any FOUR digit number:** PIN: \_\_\_\_\_

Birthdate (Month/Day/Year): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I am a (circle): School Librarian      K-12 Teacher      K-12 Homeschool Teacher

School District: \_\_\_\_\_

## Contact Information

Main Telephone: \_\_\_\_\_ Notify via (circle one): phone      email      text

**Home Mailing Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**School Name:** \_\_\_\_\_ **Administrator's name:** \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School Telephone: \_\_\_\_\_

## **I would like to receive text messages on my mobile phone for (check all that apply):**

\_\_\_\_\_ Overdue Notices – reminder of an item's due date and notice if an item is overdue

\_\_\_\_\_ Hold/Pickup Notices – notice that an item you requested is available for pick up

\_\_\_\_\_ Bill Notices – notice that your account has accrued a fine

\_\_\_\_\_ Manual Messages – an alert that there is a problem with your account

\_\_\_\_\_ User Announcements – a message alerting you to important library news or events

Library messages are provided as a courtesy service only. Patron is responsible for the timely return of item(s) that are borrowed using your card or any card for which you are responsible. You can access your account at our website or by calling a Delaware Library System branch.

Phone Number for text messages: \_\_\_\_\_

**Initial:** \_\_\_\_\_ **I agree to pay all charges for lost or damaged items checked out on this card and to observe all library policies. I further agree to report a lost card or change of contact information immediately.**

**Signature:** \_\_\_\_\_

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- Material Request service is available at participating libraries.
- Limitations may be imposed at the discretion of the Library

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### **For Staff Use Only**

Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_

ID Used: \_\_\_\_\_ Barcode: \_\_\_\_\_