

PRE-PAID BANK CARD OPTION

All Georgia Tech employees are required to receive payroll payments by direct deposit ([Board of Regents Direct Deposit Policy](#)).

Exceptions are:

- Federal Work Study Program employees, and
- employees who can provide evidence that they are prohibited from opening a U.S. bank account.

If you are prohibited from opening a U.S. bank account or your bank does not provide direct deposit services, please search online for “pre-paid bank card.”

1. Select one with the options to set up direct deposit with your employer and access your funds using local ATM machines.
2. Be sure to read the instructions for the pre-paid bank card carefully to understand the rules and regulations.

Please note: Georgia Tech is not responsible for pre-paid card services or issues.

Thank you,

Georgia Tech Payroll