



**MINUTES OF MEETING**  
**THURSDAY, OCTOBER 19, 2023, 4:00 PM**  
**311 W. WOODARD STREET, DENISON, TEXAS**

**MEMBERS PRESENT:** Jared Johnson, Teresa Adams, Mark Kuneman and Charlie Pool

**MEMBERS ABSENT:** Tom Akins

**STAFF PRESENT:** Tony Kaai, CEcD – President, Tiffany Barney – Vice President of Operations, Nichole Tucker – Economic Development and Workforce Coordinator

**MEETING WAS CALLED TO ORDER BY CHAIRMAN JARED JOHNSON AT 4:02 PM, AND IT WAS RECOGNIZED A QUORUM WAS PRESENT.**

- I. CONSIDER APPROVAL OF THE REGULAR CALLED MEETING MINUTES HELD SEPTEMBER 21, 2023:** Reviewed by members. Mark Kuneman motioned to approve the regular meeting minutes. Charlie Pool seconded and the motion was unanimously approved.
- II. CONSIDER APPROVAL OF THE SEPTEMBER 2023 FINANCIAL REPORTS:** Discussed between Board members and staff. Mark Kuneman moved to approve the financial reports as submitted by Veronica Davis. Teresa Adams seconded and the motion was unanimously approved.
- III. CONSIDER APPROVAL OF ADDING CHARLES POOL AS A SIGNER ON DDA'S BANK ACCOUNTS AND REMOVE BRETT EVANS AS A SIGNER.** Reviewed by Board members. Teresa Adams moved to approve adding Charles Pool as a signer on DDA's bank accounts and removing Brett Evans, past chairman, as a signer. Mark Kuneman seconded and the motion was unanimously approved.
- IV. CONSIDER APPROVAL OF REVISED EMPLOYEE HANDBOOK FOR DDA EMPLOYEES.** Reviewed by Board members and discussed between Board members and staff. Teresa Adams moved to accept the revised Employee Handbook as presented. Mark Kuneman seconded and the motion was unanimously approved.
- V. CONSIDER APPROVAL OF UNIMPROVED PROPERTY CONTRACT TO SELL REAL PROPERTY LOCATED AT FOUNDATION BUSINESS PARK.** Reviewed by Board members and discussed between Board members and staff. Mark Kuneman moved to approve the Unimproved Property Contract. Charlie Pool seconded, provided staff obtain more information about the Buyer, and the motion was unanimously approved.
- VI. CONSIDER APPROVAL OF MORTON STREET PROPERTY PURCHASE CONTRACT GUIDELINES.** Reviewed by Board members and discussed between Board members and staff. Mark Kuneman moved to accept the Morton Street property purchase contract guidelines as presented. Teresa Adams seconded and the motion was unanimously approved.
- VII. REVIEW MONTHLY INVESTMENT REPORT:** Presented by DDA staff members. No action needed.

**VIII. REVIEW MONTHLY STAFF REPORTS:** Presented by DDA staff members. No action needed.


**IX. EXECUTIVE SESSION:** The DDA board did not meet in executive session. No action needed.

**THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 4:51 PM.**



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Mark Kuneman, Vice-Chairman



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Date Approved