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Access Requirement Form

Part 1: Application Process

This is the process by which bookable access facilities can be requested:

- Purchase the tickets you require, minus the PA Ticket or the disabled child's ticket
- Obtain a ticket reference number
- Send us your completed Access Requirement Form (only valid with a ticket reference number) and any supporting evidence.
- We will endeavour to respond within 2 weeks to confirm your requests
- We will then send you a confirmation email, and further arrival instructions

Submitting your form

Email your completed form to: access@carfest.org

If you have any questions about this process or require support to complete this form, please contact 07951 316746.

Submitting supporting documents

When submitting documents to support your application, we ask that you:

- Scan/take a photo of evidence and attach it with your form if emailing

If you are unable to send via email, please post to:

Carfest Access Team
C/O 5 Coral Close
Romford
RM6 5EH

Part 2: Personal Details

Ticket Reference Number:

Name on the booking:

Email of booker:

Tel:

Car Registration:

Name of disabled customer:

*Age group of disabled customer: 0-5 6-16 17+

*If applying for a free Essential Companion ticket for a disabled adult, an adult ticket of the same type will be allocated.

However, if the disabled customer is a child, a free child's ticket will be allocated.

Carfest do not provide refunds. Do not purchase tickets for Essential Companions or disabled children.

Part 3. Attendance at the Festival

Ticket Type

Standard Premium

Day Ticket Customers

Please let us know which day(s) you will be attending the festival:

Friday

Saturday

Sunday

Please let us know how many additional people will be coming with you:

1 2 3 4

How many of these people will be under 17:

1 2 3 4

Part 4. Access Provision Request

Please check the box next to the access provision you are requesting. You may select more than one.

- A Free Ticket for a Personal Assistant/Essential Companion
- Free disabled child's ticket
- Viewing Platform Access*
- Family enclosure Access*
- Access to a hoist for toileting/changing (Changing Places Unit)
- Access to accessible toilets
- Use of a fridge for storage of medication
- Powered-wheelchair/scooter/medical machinery charging point

Day Tickets holders of Blue Badges are able to park in the Blue Badge Carpark without a Parking Pass.

*Please note that viewing platform/enclosure access spaces are allocated on a first-come, first-served basis. By ticking the above boxes, you are indicating that you would like to utilise these provisions, but we cannot guarantee access to everyone.

Assistance Dogs with recognised certification are welcome on site but must be pre agreed with the Access Team.

Not animals will be allowed on site that have not been pre-approved and have a been provided with a valid ticket.

I wish to bring an assistance dog and have attached the following evidence

Part 5. Information / Evidence

Evidence is required for all of the above requests.

Photographic ID from the disabled guest will be required before wristbands are issued.

1. Documents taken into account

A photocopy / scan of one of the following documents (dated within the past 12 months if DLA, PIP or Attendance Allowance). Please check the box next to the evidence you wish to submit:

Front page of DLA or PIP award

Front page of Attendance Allowance award

The Access Card from Nimbus *Enter Number here:*

Front page of War Disablement Pension

Certificate of visual impairment (CVI)

Recognised Assistance Dog ID card

None of the above (see below)

2. Statement (with option to send alternative evidence)

We recognise that the evidence above is not definitive. If you do not have any of the above evidence but wish to apply for the above access facilities, use the space below to state why you require them:

Please email copies of any additional evidence that supports your application if you have any, or contact us to discuss your application. Your application will be judged on a case-by-case basis.

Part 6. Other information

Please inform us if you have any additional access requirements.

We shall make every effort to make reasonable adjustments to meet your needs

Please note that all collected data will automatically be deleted after the event. We will not share your data with any third-party organisations. However, we do verify evidence submitted.

If any of your access requirements change prior to the event please be sure to inform us at the earliest opportunity so that we can do our best to ensure these needs are met.