Personnel Vetting Policy Index

The personnel vetting policy index contains documents that are fundamental to the Federal personnel vetting mission.

The Trusted Workforce 2.0 initiative established a new uniform policy framework that requires a review and update of existing policies and regulations to ensure alignment.

As new policies are issued and existing policies are revised, this policy repository will be updated to include them.

Policies

Document Title	Date	Description
Presidential Memo: Security Clearances	2/5/2008	Directs OPM, DoD, ODNI and OMB to establish and execute policies and procedures to reform security clearance, Federal employment suitability, and related determinations for the Executive Branch within a framework that maximizes efficiency and effectiveness while protecting the information collected from unauthorized use or disclosure.
<u>SEAD-1</u> : Security Executive Agent Authorities and Responsibilities	3/13/2012	Outlines authorities and responsibilities of the Security Executive Agent.
<u>SEAD-2</u> : Use of Polygraph in Support of Personnel Security Determinations for Initial or Continued Eligibility for Access to Classified Information or Eligibility to Hold a Sensitive Position	9/14/2014	Establishes policy and responsibilities associated with the use of polygraph exams for access to classified information.
<u>SEAD-5</u> : Collection, Use, and Retention of Publicly Available Social Media Information in Personnel Security Background Investigations and Adjudications	5/12/2016	Provides guidance for the collection, use and retention of publicly available social media information for initial and continued eligibility for access to classified information or eligibility to hold a sensitive position.
<u>SEAD-4</u> : National Security Adjudicative Guidelines	6/8/2017	Establishes national security adjudicative guidelines for determining eligibility for access to classified information and eligibility for a sensitive position.
<u>SEAD-3</u> : Reporting Requirements for Personnel with Access to Classified Information or Who Hold a Sensitive Position	6/12/2017	Defines reporting requirements for individuals with eligibility for access to classified information or eligibility to hold a sensitive position.
<u>SEAD-6</u> : Continuous Evaluation	1/12/2018	Establishes policy and requirements for the continuous evaluation of individuals who require eligibility for access to classified information or to occupy a national security position.
<u>SEAD-7</u> : Reciprocity of Background Investigations and Adjudications	11/9/2018	Establishes guidelines for reciprocal acceptance of eligibility for access to classified information and sensitive positions and reporting standards.
<u>SEAD-8</u> : Temporary Eligibility	5/18/2020	Establishes policy and requirements for authorizing temporary eligibility for access to classified information or temporary eligibility to occupy a sensitive position, or to a higher level.
SEAD-9: Whistleblower Protection	5/28/2022	Appellate review of retaliation regarding security clearance and access determinations.

Document Title	Date	Description
Joint Executive Agent Memo:	2/6/2020	Provides risk-based measures to clarify and adjust certain elements of
Transforming Personnel Vetting:		the 2012 Federal Investigative Standards; and introduces steps for
Measures to Expedite Reform and		agencies to prepare for TW 2.0 implementation.
Further Reduce the Federal		
Government's Background		
Investigation Inventory		
Cabinet Memorandum:	12/14/2021	Demonstrates the Administration's commitment to Federal
Transforming Federal Personnel		personnel vetting reform. Aligns to the President's direction in
Vetting		National Security Memorandum-3 (NSM-3), "Revitalizing America's
		Foreign Policy and National Security Workforce, Institutions, and
		Partnerships," to assess security clearance reform implementation,
		consider additional reforms to eliminate bias, and ensure efficient
		timelines for completion of security clearance investigations.
Federal Personnel Vetting Core	1/13/2021	Guides transformative efforts to reform the U.S. Government
Doctrine		personnel security vetting processes. Aligns, to the greatest extent
		practicable, the Federal workforce vetting processes to promote
		mobility, improve efficiencies and move towards an enhanced risk
		management approach.
Federal Personnel Vetting	2/10/2022	Provides opportunities for individual to stay informed and
Engagement Guidelines	-, -,	participate in the process by providing their own personal
<u> </u>		information and supporting the overall personnel vetting needs of
		the Federal Government.
Federal Personnel Vetting	2/10/2022	Describes the high-level outcomes for the Federal personnel vetting
Guidelines	_, 10, _0	risk management framework, how an individual is assessed against
		the characteristics of a trusted person, the successful outcomes for
		five personnel vetting scenarios, and the central elements of Federal
		personnel vetting.
Federal Personnel Vetting	2/10/2022	Provides fundamental performance management principles and
Performance Management	2, 10, 2022	defines desired outcomes for measuring the efficiency and
Guidelines		effectiveness of Federal personnel vetting programs in managing
<u>ourdennes</u>		both enterprise and human risk.
Federal Personnel Vetting	9/14/2022	Describes the minimum standards for the ongoing assessment of
Performance Management	<i>)</i> /1//2022	Federal personnel vetting policies and business processes to enable
<u>Standards</u>		effective, data-driven decision-making by policymakers, department
Standards		and agency heads, and program managers.
Federal Personnel Vetting	5/17/2022	Creates a risk-management approach to investigations that
Investigative Standards and	5/11/2022	maximizes uniformity across all Federal personnel vetting domains
Appendices (<i>To be posted soon</i>)		and focuses on the efficient collection of information needed to
rippendices (10 00 position soon)		make informed decisions on an individual's trustworthiness.
Federal Investigative Notice 22-01	6/30/2022	Announces final pricing for DCSA products and services for FY
reactar myestigative routee 22-01	0/ 50/ 2022	2023 and initial estimated prices for FY 2024.
Federal Investigative Notice 22-02	9/13/2022	Announces revised final pricing for DCSA products and services for
rederar mivesugative route 22-02	<i>)</i> /1 <i>)</i> /2022	FY 2023 and republishes estimated prices for FY 2024 originally
		announced in FIN 22-01.
Federal Investigative Notice 23-01	1/31/2023	Announces final pricing for DCSA products and services for FY
rederar mivestigative robuce 23-01	1/31/2023	2024.
Federal Investigative Notice 23-02	4/17/2023	Announces transition from e-QIP system to the National
<u>r caerar mivesugative motice 25-02</u>	1/11/2023	Background Investigation Services (NBIS) eApplication (eApp)
		system for completing and processing investigative forms.
Federal Investigations Notice 23-03	9/20/2023	Announces updated pricing for DCSA products and services for
<u>i cuciai invesuganons monec 23-05</u>	1/20/2023	FY24 and introduces prices for FY25 products and services effective
		October 1, 2024.

Document Title	Date	Description
Common Principles for Applying	7/19/2022	Provides the framework through which agencies render trust
Federal Personnel Vetting		determinations based on a thorough evaluation of an individual's
Adjudicative Standards		conduct and perceived indications of vulnerabilities.

Regulations

Document Title	Date	Description
5 CFR, Part 2: Appointment	9/14/1963	Describes requirements for appointment through the competitive
through the Competitive Service		service and related matters.
<u>5 CFR, Part 2.1</u> : Competitive examinations and eligible registers; suitability and fitness for civil service employment	9/14/1963	Establishes OPM's responsibilities for examinations and qualifications, suitability, and fitness standards for civil service employment
<u>5 CFR, Part 5.2(a)</u> : Investigation and evaluations	1/23/2017	Establishes the Director of OPM's responsibilities for investigations into the qualifications, suitability, and fitness of applicants for which the Director of OPM has standard-setting responsibilities. This includes position designations and prescribing standards for reciprocal acceptance by agencies of investigations and adjudications of suitability and fitness.
<u>5 CFR, Part 5.3(a)</u> : Enforcement	1/23/2017	Authorizes the Director of OPM to ensure enforcement of civil service laws, rules, and regulations, and all applicable Executive Orders by instructing agencies to take actions when OPM finds an employee is unsuitable, instructing agencies to take corrective actions necessary based on the results of evaluations and investigations, requiring heads of agencies to comply with the Director's specific instructions, and related instruction.
<u>5 CFR, Part 6.3(b)</u> : Method of filling excepted positions and status of incumbents	7/13/2018	Establishes that to the extent permitted by law and subject to the suitability and fitness requirements of the applicable Civil Service Rules and Regulations, appointments and position changes in the excepted service shall be made in accordance with such regulations and practices as the head of the agency concerned finds necessary.
<u>5 CFR, Part 736</u> : Personnel Investigations	4/23/1991	Establishes requirements for personnel investigations conducted by OPM, and for those conducted under delegated authority from OPM.
<u>5 CFR, Part 731</u> : Suitability	4/15/2008	Establishes criteria and procedures for making determinations of suitability and for taking suitability actions regarding employment in covered positions.
5 CFR, Part 752: Adverse Actions	12/4/2009	Describes requirements and procedures for taking adverse actions.
<u>5 CFR, Part 1400</u> : Designation of National Security Positions	6/5/2015	Clarifies requirements and procedures agencies should observe when designating, as national security positions, positions in the competitive service, positions in the excepted service where the incumbent can be noncompetitively converted to the competitive service, and Senior Executive Service (SES) positions held by career appointees in the SES within the Executive Branch.

Executive Orders

Document Title	Date	Description
Executive Order 10865: Safeguarding	2/20/1960	Establishes appeal rights and procedures for industry applicants
Classified Information Within Industry		determined ineligible for access to classified information.
Executive Order 12333: US Intelligence	12/4/1988	Establishes roles, responsibilities and guidance related to the
Activities		Intelligence Community and intelligence activities.
Executive Order 12829: National	1/6/1993	Establishes the National Industrial Security Program and outlines
Industrial Security Program		associated roles, responsibilities and requirements for operations
		and maintenance.
Executive Order 12968, as amended:	8/2/1995	Establishes a uniform Federal personnel security program for
Access to Classified Information		individuals considered for initial or continued eligibility for access
		to classified information or eligibility for a sensitive position.
Executive Order 13467, as amended:	6/30/2008	Establishes personnel vetting policy and procedures for vetting
Reforming Processes Related to	updated	individuals who work for or on behalf of the Federal
Suitability for Government Employment,		Government.
Fitness for Contractor Employees, and		
Eligibility for Access to Classified		
National Security Information		
Executive Order 13488, as amended:	1/16/2009	Establishes reinvestigation requirements for public trust positions
Granting Reciprocity on Excepted		and reciprocal acceptance of fitness determinations.
Service and Federal Contractor		
Employee Fitness and Reinvestigating		
Individuals in Positions of Public Trust		
Executive Order 13587: Structural	10/7/2011	Directs structural reforms to ensure responsible sharing and
Reforms to Improve the Security of		safeguarding of classified information on computer networks.
Classified Networks and the Responsible		
Sharing and Safeguarding of Classified		
Information		
Executive Order 13741: Amending	9/29/2016	Amends EO 13467 to establish the roles and responsibilities of
Executive Order 13467 To Establish the		the National Background Investigations Bureau and establish the
Roles and Responsibilities of the		Credentialing Executive Agent.
National Background Investigations		
Bureau and Related Matters		
Executive Order 13764: Amending the	1/17/2017	Amends EO 13488 and EO 13467 to modify language related to
Civil Service Rules, Executive Order		competitive service appointments and fitness standards and
13488, and Executive Order 13467 To		modernize the Executive Branch-wide governance structure.
Modernize the Executive Branch-Wide		
Governance Structure and Processes for		
Security Clearances, Suitability and		
Fitness for Employment, and		
Credentialing, and Related Matters		
Executive Order 13869: Transferring	4/24/2019	Transfers NBIB investigative functions, personnel and resources
Responsibility for Background		to DoD/DCSA; establishes DCSA roles and responsibilities, and
Investigations to the Department of		other amendments to Executive Order 13467.
Defense	() 0 5 / 0 0 0 0	
Executive Order 14035: Diversity,	6/25/2021	Advances equity within the Federal Government and strengthens
Equity, Inclusion, and Accessibility in		the Federal workforce by promoting diversity, equity, inclusion,
the Federal Workforce		and accessibility to cultivate a workforce that draws from the full
		diversity of the Nation.