

OFFICE OF THE UNIVERSITY REGISTRAR

One Shields Avenue, 3100 Dutton Hall
Davis, CA 95616-8692 | <https://registrar.ucdavis.edu/>
Office: 530-752-3639 | Fax: 530-752-6906

Diplomas are available four months after the end of the term. Notify the [Office of the University Registrar](#) of any changes to your address. If there are any outstanding balances on your account, your diploma is *held* until your bill is paid. For more information about your hold, contact Student Accounting at 530-752-3646.

Graduate & Undergraduate. Complete and return this form to ouenrollment@ucdavis.edu.

See *Payment Options*, below, & for further information, see [Document Fee](#).

Diploma Mailing Fees

Undergraduate/Graduate Diplomas*

Domestic mail \$0
International mail \$0

Professional (Law, Medicine, Veterinary Medicine) Diplomas

Domestic mail \$9.00
International mail \$14.50

*[All Graduate School of Management Programs](#)

Domestic mail \$5.50
International mail \$14.00

Personal Information

Student ID Number _____ Preferred Email Address _____

Name _____ Birth Date _____

Name Requested on Diploma _____

Mailing Address for Diploma _____

City/State/Zip _____ Phone _____

Degree Information

- A.B. M.A. Graduation date: Spring (June) Spring Semester (May)
 B.S. M.S. Fall (December) Summer (September)
 B.A.S. Ph.D. Winter (March) Year _____
 M.B.A Other

Authorization

I certify that I am the above named person and the information I have provided is accurate.

Student Signature _____ Date _____

Payment Options

Credit Card Option. Credit card payments must be paid [online](#). Once paid, email your completed form and copy of your payment receipt confirmation to ouenrollment@ucdavis.edu.

In-Person Option. Pay by cash, check or money order payable to *UC Regents*; include your student ID number.

Mail-In Option. Pay through USPS mail by check or money order payable to *UC Regents*; include your student ID number, and then mail to UC Davis Payment Lockbox, PO Box 743168, Los Angeles, CA 90074-3168.

Paid by: Check # _____ Money Order