



SOUTH AFRICAN MEDICAL ASSOCIATION	
SAMA Privacy Policy	Ver. 2022.01
Original	Issued: 2022
Frequency of Review	Two years
Responsible Officer(s)	Chief Executive Officer

1. Purpose

This Privacy Policy governs the manner in which SAMA, treats personal information collected electronically when you are on SAMA's online platforms.

SAMA respects your privacy and your personal information and for this reason, SAMA takes all reasonable measures, in accordance with this Policy, to protect your personal information and to keep it confidential.

SAMA is committed to protecting the integrity, confidentiality and privacy of the personal information you submit. Online registration automatically collects website usage of information from you when you register.

2. Collection of Data

SAMA's renewal and registration process requires a valid HPCSA number, ID, address and password. In the normal course of business activities, SAMA will collect personal information, including sensitive information.

Personal information may include a practitioner name, residential and or business address, date of birth, contact details, occupation, and professional memberships. Sensitive information includes details of an individual's racial or ethnic origin.

3. Security of Personal Information

SAMA takes reasonable steps to ensure the security of personal information that it holds, regardless of the form in which that information is held. This will include taking reasonable steps to prevent the misuse or loss of this information, or unauthorised disclosure, access to, or modification of this information.

Where the information is held in electronic form, access will be controlled by user logins and passwords, and restriction of access only to persons who need to have that access in the course of the Association's business activities.

4. Cookies

When you visit SAMA's Online registration platform, the web server temporarily records the following information for system security purposes: the domain name or IP address of the computer or device requesting access and the access date. We may save some information in the form of cookies on your device. A cookie is a piece of information that a website can send to your browser and save on your system. Cookies do not give us access to your system or your personal data.

Please note that standard browser settings allow the use of cookies. If you do not want to allow the use of cookies, you can disable this option in your browser. Cookies are exclusively used to tailor our website to your preferences.

5. Use and transfer of Personal Data

SAMA uses the collected data for administration purposes and solely for that purpose.

SAMA ensures safekeeping of data and will only disclose data to official agencies if required by law.

SAMA employees are required to keep strict confidentiality of collected data.

6. Third Party

SAMA will commission other service providers who support the Association to a binding with our privacy policies as far as they may be required to have access to our members' personal information to perform such services.

Our website (www.samedical.org) may contain links to or from other sites. While we try to link only to sites that share our high standards and respect for privacy, SAMA is not responsible for the content or the security or privacy practices employed by other sites. We recommend that you always read the privacy and security statements on such sites.

7. Amendments of Information

The SAMA web site owner reserves the right to amend the terms and conditions of this Privacy Policy at any time.

This Privacy Policy forms part of the Terms and conditions of use of this web site. If you do not agree with this Policy, then you may not use or register on this online web site or platform.

While the web site owner will attempt to flag changes to this Policy as and when implemented, members remain at all times responsible for ensuring that they are aware of the current terms of this Policy whenever accessing this web site.

8. Contacts

Please direct any questions, suggestions or specific requests to change, freeze or delete personal information:

Email: members@samedical.org

Physical Address:

Block F Castle Walk Corporate Park, Nossob Street, Erasmuskloof Ext3, Pretoria, 0181, South Africa

Telephone:

(+27) 12 4812000, (+27) 12 481 2071, (+27) 86 634 9656 (Fax)