

JOB VACANCY ANNOUNCEMENT

- Project Research Staff on Annual Salary System (Division of Science) –

1. Job Title: Project Research Staff (Postdoctoral Fellow), one position

2. Division and Location: Division of Science, National Astronomical Observatory of Japan (NAOJ), Mitaka, Tokyo 181-8588, Japan

3. Area of Expertise: astronomy and/or related fields

4. Job Description:

The Division of Science was established in April 2019 as a new division of NAOJ. It aims to develop new fields of growth in natural sciences for further advancement of astronomy by leveraging strategies. We invite applications for a project research staff (postdoc) who will conduct researches such as galactic astronomy, star formation, Zeeman observations, astrochemistry, or related topics, mainly with Dr. Fumitaka Nakamura, Dr. Ryohei Kawabe, Dr. Kotomi Taniguchi at Division of Science. A successful candidate is expected to work on installation and commissioning observations of a new 30-50GHz radio receiver (eQ receiver) which will be installed on the NRO 45-m telescope, fostering collaborative research projects on mm-cm wavelength astronomy especially among East Asia.

5. Term of Appointment:

(1) The successful candidate is expected to start the job as early as possible after the job offer has been accepted.

(2) The term of employment will be until August 31, 2023, including the probation period of six months. Annual performance review will be conducted. If the successful candidate had been employed as a National Institutes of Natural Sciences (NINS) employee after April 1, 2013, the term will be set so that the total accumulated period of employment does not exceed ten years. Any researcher who has been employed as a NAOJ Project Research Fellow for a total of five or more years is not eligible to apply for this position.

6. Minimum Educational Requirement:

The applicant must have a PhD degree or is expected to have it by the starting date.

7. Closing Date for Application: May 20 (Thu), 2021 12:00(noon) (Japan Standard Time)

8. Required Application Materials: (*To be prepared in English)

(1) Curriculum vitae,

(2) List of publications (Separate refereed and non-refereed papers and provide individual citation counts from ADS),

- (3) Summary of past research activities,
- (4) Outline of research plans,
- (5) Anticipated starting date of the job appointment,
- (6) Two reference letters.

Please ask your references to send directly to the submission e-mail address below, before the deadline. Applicants are responsible for ensuring that the letters are submitted before the application deadline.

9. Selection Process: Qualified candidates who will proceed into the final selection may be interviewed by the selection committee either via the internet or in person. The expense for the interview will not be covered by NAOJ.

10. How to Submit an Application:

(1) Applicants are required to apply via the NAOJ ownCloud on the web. Please inquire about the URL of the web site for uploading the application documents by email;

E-mail address: apply-DoS-prs20210520_AT_nao.ac.jp (replace _AT_ with @)

Subject of e-mail: "Application for Project Research Staff of Division of Science, NAOJ"

Once applicants are informed of the URL, please upload the application documents which should be converted to PDF (max 50MB each, 100MB in total, at most 10 files).

(2) References are required to send the letter by e-mail to;

E-mail address: apply-DoS-prs20210520_AT_nao.ac.jp (replace _AT_ with @)

Subject of e-mail: "Reference letter for Project Research Staff of Division of Science, NAOJ"

11. Contacts: If you have any question related to the job description, contact;

Dr. Fumitaka Nakamura, Division of Science, NAOJ

E-mail: fumitaka.nakamura_AT_nao.ac.jp (replace _AT_ with @)

If you have any question related to the other items, contact,

E-mail address: apply-DoS-prs20210520_AT_nao.ac.jp (replace _AT_ with @)

Subject of e-mail: "Question on Project Research Staff of Division of Science, NAOJ"

12. Remarks

- The project research staff will be employed under an annual salary system, and will receive a salary proportionate to the pay grades of a national university assistant professor or NAOJ Project Research Fellow (paid monthly in 12 equal payments). Commuting expenses (up to 55,000 JPY per month) will be provided. Bonus and retirement allowances are not provided.
- Eligible for enrollment in social insurance.
- Travel and relocation costs to NAOJ will be covered, subject to the travel regulations of NINS (details must be arranged with the administration office).

- Project research staffs are eligible to apply for the Grants-in-Aid for Scientific Research (KAKENHI).

- Policy for Equal Employment Opportunity: Abiding by the Equal Employment Opportunity Act for Men and Women, NAOJ is committed to the realization of a society with gender equality. If two candidates are deemed equal in their performance evaluation, NAOJ will take positive action to employ women. If you have taken a leave(s) such as for maternity, childcare, and/or family care, please indicate it in your curriculum vitae. We will consider it when assessing your performance. For details, see

<https://www2.nao.ac.jp/~open-info/danjokyodo/index.html>

- Smoking is prohibited on the premises excluding designated outdoor smoking areas.
- Information submitted in your application documents will not be used for any purpose other than the selection process and for contacting you with necessary notices in connection with the selection. Once the selection process is complete, we will securely dispose of all application documents and personal information, except for those submitted by the successful candidate.