

The Office of Capital Improvements (OCI) is sending this e-mail to provide you with an update regarding the award of Capital Fund formula grant funds pursuant to the American Recovery and Reinvestment Act of 2009 (the Recovery Act). The email of 2/25/09 provided important information regarding the schedule for signing ACC amendments and highlighted changes to the ACC amendment reflecting specific provisions of the Recovery Act. The email also discussed the Dun and Bradstreet Universal Numbering System (DUNS). This email provides updated guidance on DUNS numbers.

PHAs are required to have a DUNS number in order to receive this Capital Fund grant. For PHAs that do not have a DUNS number, instructions for obtaining a DUNS number can be found at: [www.hud.gov/offices/adm/grants/nofa09/earlyregistration.pdf](http://www.hud.gov/offices/adm/grants/nofa09/earlyregistration.pdf) on p. 74181.

It is important for PHAs that do not currently have a DUNS to follow the instructions to obtain a DUNS number and to register it with the Central Contractor Registration (CCR). PHAs without a DUNS number must still sign and transmit their ACC amendments to HUD by March 9, 2009, but will not have access to their Recovery Act Capital Funds grant until their DUNS number has been registered with the CCR and HUD has confirmed the number with the CCR.

PHAs SHOULD NOT submit their DUNS numbers to HUD by email (**This is a change to an earlier instruction**). HUD will verify the DUNS number directly with the CCR.

PHAs can obtain a DUNS number by calling the toll free number 866-705-5711 option 4 for grant applicants. PHAs in Alaska and Puerto Rico can call 800-234-3867.

The approximate time to get a DUNS number is 10 to 15 minutes, and there is no charge for it. PHAs may also obtain a DUNS number by accessing the Dun and Bradstreet website at: <http://fedgov.dnb.com/webform> to obtain a number. The approximate time to create the number online is 1 business day. After obtaining a DUNS number, PHAs should wait 24 to 48 hours to register with the CCR so that its DUNS number has time to become activated in the Dun and Bradstreet records database.

PHAs are again reminded to check the [Office of Capital Improvements](#) web page frequently to obtain updated information on Recovery Act funding. The OCI will continue to provide PHAs with important information by e-mail as well. PHAs that have questions about Recovery Act Capital Fund Formula grants should submit them via e-mail to the [PIHOCI@HUD.GOV](mailto:PIHOCI@HUD.GOV) e-mail account.