

Electronic Funds Transfer

ACH Authorization Form

Please complete this form and send it to the following address:

Stanford University
Development Services
P.O. Box 20466
Stanford, CA 94309-0466

Alternatively, fax this form to our secure fax, (650) 723-0020

Questions? Please contact Development Services at secure-development-services@lists.stanford.edu or call (650) 725-4360, Option 3.

Transfers are initiated on or before the 15th of each month.

Donor Information

FIRST NAME MIDDLE NAME LAST NAME

ADDRESS LINE 1

ADDRESS LINE 2

CITY

STATE / PROVINCE ZIP / POSTAL CODE COUNTRY

PHONE NUMBER HOME BUSINESS MOBILE

EMAIL HOME BUSINESS SAA

FAX NUMBER (OPTIONAL)

ACCOUNT NUMBER

BANK ROUTING NUMBER

SIGNATURE DATE

Authorization remains in effect until revoked in writing.

Gift Information

Recurring Gift Amount \$ _____

- per month (\$10 minimum)
- per quarter (\$25 minimum)

GIFT DESIGNATION

ADDITIONAL INFORMATION ABOUT THIS GIFT (OPTIONAL)

Share gift credit with my spouse/partner,

SPOUSE/PARTNER FULL NAME

Keep my gift anonymous

Where to Find Your Routing and Account Numbers

⦿ 1 2 3 4 5 6 7 8 9 ⦿ 000 1 2 3 4 5 6 7 8 9
ROUTING NUMBER ACCOUNT NUMBER

On a bank check, the routing number is the first 9-digit number. The account number is the second string of digits and is 10–12 digits. This information can also be found on your online banking portal.