

## **By laws**

**(adopted by the Extraordinary General Assembly during the electronic vote of September 15, 2022)**

### ARTICLE 1 – Dues

Ordinary members of CIMPA residing in a developing country, according to the definition of the "Commission for developing countries" of the International Mathematical Union, may be exempted from paying dues by decision of the Governing Board. They are informed of this decision at the same time as their membership is accepted. Any changes in the list of developing countries are communicated to the relevant members in the letter of notification of dues for the following year.

Ordinary members eligible for and wishing to be exempted from paying dues are required to send a request by e-mail each year to the office of the Director of CIMPA after receiving the notification of dues. If they have not expressed this wish, neither for the current year nor for the previous year, by the time members are invited to attend the General Assembly, they are considered to have resigned on 31 December of the year preceding the invitation to the General Assembly. In all cases, the relevant persons may lodge an appeal before the General Assembly.

### ARTICLE 2 – Invitation to the General Assembly

The General Assembly is convened by e-mail at least one month beforehand by the President of CIMPA, as a rule at the President's initiative, or at the request of one fifth of the members of the association. If the request originates from one fifth of the members of the association, it is sent to the President of CIMPA by e-mail by one of the requesters and copied to all the other requesters. The President of CIMPA convenes the General Assembly no later than two months after receipt of the e-mail request.

Questions may be added to the agenda by the Governing Board at the request of members of the association. If one tenth of the members of the association request the inclusion of an item, this inclusion is compulsory. These requests are sent to the President by e-mail by one of the requesters and copied to all the other requesters. The requests are sent at any time and at least three weeks before the General Assembly.

The agenda and links to documents needed for deliberations are communicated by e-mail at least fifteen days before the General Assembly.

Any other topics, which are not put to the vote, are collected at the beginning of the meeting.

### ARTICLE 3 – Invitation to a Governing Board meeting

The Governing Board is convened by e-mail at least fifteen days beforehand by the President of CIMPA and as a rule at the President's initiative. It may be convened at the request of a quarter of the members of the Governing Board, or at the request of one-fifth of the members of the association. These requests are sent to

the President by e-mail by one of the requesters and copied to all the other requesters. The President of CIMPA convenes the Governing Board no later than two months after receipt of the e-mail request.

The invitation includes the agenda and the links to the documents needed for deliberations.

#### ARTICLE 4 – Invitation to a Steering Council meeting

The Steering Council is convened by e-mail at least fifteen days beforehand at the initiative of the President of CIMPA.

The invitation includes the agenda and the links to the documents needed for the deliberations.

#### ARTICLE 5 – Confidentiality

The members of the Governing Board, Steering Council, Scientific Council and any person invited to attend the meetings of these boards or councils are bound to discretion with regard to information of a confidential nature and information presented as such by their President or Chair.

#### ARTICLE 6 – Election of individual members to the Governing Board

Any ordinary member of CIMPA, other than a legal person, may be a candidate for the Governing Board as an individual member. A call for candidates is issued by e-mail at least two months before the General Assembly. Potential candidates send a curriculum vitae and cover letter by e-mail to the Director's office at least three weeks before the General Assembly.

#### ARTICLE 7 – Minutes

The minutes of the meetings are taken by the Secretary General and signed by the Secretary General and by the President or Chair. They are submitted for approval at the next meeting and archived online.

#### ARTICLE 8 – Online meetings

At the initiative of their President or Chair and unless opposed by one quarter of the current members of the relevant body, the General Assembly, the Governing Board, the Steering Council and the Scientific Council may meet online.

Each member receives a link by e-mail to a free, multi-platform videoconferencing system. At the beginning of the meeting, remote members connect by providing their name and, if applicable, their capacity as representative of a legal person. If applicable, they are informed of the list of members physically present. The videoconferencing system allows everyone to participate in debates and in votes by show of hands.

The quorum is calculated at the beginning of the meeting from the list of persons present in person or remotely.

A secret ballot vote may be held only if it is scheduled on the agenda. Remote members vote via a server located outside of CIMPA that uses an anonymous encrypted procedure, and votes are counted using a shared

decryption key. Any proxy votes held by remote members are not valid for a secret ballot. The electronic vote may be open prior to the date and time of the body's assembly. The electronic vote closes fifteen minutes after the end of discussions. The electoral commission is composed of at least three persons appointed by the Executive Committee. Votes are counted as soon as the vote is closed, and the results are communicated immediately.

ARTICLE 9 – Deliberations held by sharing written messages electronically.

At the initiative of their President or Chair and unless opposed by one quarter of the current members of the relevant body, the General Assembly, the Governing Board, the Steering Council and the Scientific Council may deliberate by sharing written messages electronically.

These deliberations are organised by any method that allows written messages to be sent via electronic means of online conversation or messaging. Comments made by each of the members are immediately communicated to all the other participating members or are accessible to them to ensure that all members can reply to these comments during the time provided for deliberations and to guarantee the collegial nature of the deliberations.

The President or Chair of the body informs the other members that these deliberations are held via electronic means. This notification complies with the rules applicable to invitations to the meetings of the relevant body. It includes the agenda, the time allotted for debating by sharing written messages via electronic means, which may not be less than three working days, and the date and time on which the vote is closed. Voting is subject to the same rules regarding the sharing of information among all participating members as deliberations. Proxy voting is not permitted.

ARTICLE 10 – Scientific Officers

The Scientific Officers are mathematicians, physicists or computer scientists, who help to implement the scientific activities of CIMPA. In particular, they ensure the proper functioning of CIMPA Schools and advise their organizers. Their knowledge of the field and their expertise may be requested for other scientific activities of the association. The Executive Director may, after deliberation with the Executive Committee, appoint up to 15 Scientific Officers. The Scientific Officers may not receive any remuneration for the tasks entrusted to them.

ARTICLE 11 – Reimbursement of expenses

Members of the Governing Board, Steering Council or Scientific Council may be reimbursed for expenses incurred in connection with the duties or missions entrusted to them on the presentation of receipts and under the conditions authorised by the Governing Board.

ARTICLE 12 – Representatives of Member States

The representatives of Member States at the General Assembly and on the Governing Board are:

- for Germany: one representative from the German Ministry for Education and Research (BMBF),

- for Spain: one representative from the "Secretaría de Estado de Investigación, Desarrollo e Innovación" of the Ministerio de Economía y Competitividad.
- for France: two representatives from the Ministère de l'enseignement supérieur et de la recherche (MESRI), namely the Délégation aux Affaires Européennes et Internationales (DAEI) and the Direction générale de la recherche et de l'innovation (DGRI),
- for Norway: one representative from the Ministry of Education and Research.

ARTICLE 13 – Institutional members of the Steering Council

To date, these members are:

- Académie des sciences (France)
- Comisión Nacional Española de Cooperación con la UNESCO (Spain)
- Comité Español de Matemáticas (CEMAT) (Spain)
- Commission Française pour l'Unesco (France)
- Deutsche Mathematiker-Vereinigung (DMV) (Germany)
- Deutsches Elektronen-Synchrotron (DESY) (Germany)
- Gesellschaft für Angewandte Mathematik und Mechanik (GAMM) (Germany)
- Institut de la Recherche en Informatique et en Automatique (INRIA) (France)
- Institut des Sciences Mathématiques et de leurs Interactions (INSMI-CNRS) (France)
- Norwegian Mathematical Society (Norway), 2 seats
- Real Sociedad Matemática Española (RSME) (Spain)
- Sociedad de Estadística e Investigación Operativa (SEIO) (Spain)
- Sociedad Española de Matemática Aplicada (SEMA) (Spain)
- Societat Catalana de Matemàtiques (SCM) (Spain)
- Société de Mathématiques Appliquées et Industrielles (SMAI) (France)
- Société Française de Statistique (France)
- Société Mathématique de France (SMF) (France)
- Société mathématique suisse (SMS) (Switzerland)
- Université de Neuchâtel (Switzerland)

ARTICLE 14 – Three-party agreement between France, UNESCO and CIMPA



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In accordance with the agreements between UNESCO and CIMPA, the member states of UNESCO and the associate members of UNESCO who wish to take part in the activities of CIMPA send a written request to CIMPA. The President informs the agreement parties that this request has been duly received.