Quick Search on a List

The **Quick Search** will allow the user to find items on a list.

1. Click on the *"Quick Search"* field located on the left of the List Bar and start typing any search criteria relevant to the list. This is a dynamic search field which will filter the list while typing.

Quick Search:	Type her	e	S results 🔸 🍸 🗟		
• Program	Grant #	Grant Name	Declared Date Cl	osed Date	
HMGP	9999	Test Grant	Jul 12, 2016		
PA	1791	Hurricane Ike	Sep 13, 2008		
PA	1709	Severe Storms, Tornadoes, and Flooding	Jun 29, 2007		
PA	1780	Hurricane Dolly	Jul 24, 2008		
	9999	Public Assistance Test Grant	Jan 18, 2017		

2. Once the search criteria is displayed, click on the item to be navigated.

Grants	;											
Save as Menu Preset Preset New Grant												
Quick Search:	Hurricane Harvey					2 results	• 🖉 🗿	8				
• Program	Grant #	Grant Name	Declared Date	Closed Date	Eligible Obligated	Applicants	Projects					
HMGP	4332	Texas Hurricane Harvey	Aug 25, 2017		\$0.00	1	0					
PA	4332	Texas Hurricane Harvey	Aug 25, 2017		\$671,105,489.97	1261	266					

3. The *"Quick Search"* item will display.

ane Harvey	(PA)	READ CRAY		
		More •		
Grant Details				
Name:	4332 Texas Hurricane Harvey			
Program:	Public Assistance			
Description:	8/25/17 Initial Declaration Individual Assistance (Assistance to individuals and households) Bee. Goliad. Show More			
Disaster Type:	Hurricane			
Liquidation Date:	Nov 23, 2021 The default is 90 days after Grant POP End Date which is Aug 25, 2021			
Size Threshold:	\$123,100.00			
Process Checklist				
 Initial Deckaration Deckarat-August 25, 2017 Inoident Period: August 23, 2017 - September 15, 2017 				
Application due date: Grant Management Active for 741 days Emergency Work De Permanent Work Des	February 4, 2018 adline: February 26, 2018			
	Grant Details Name: Program: Description: Disaster Type: Liquidation Date: Size Threshold: Process Checklist Occlared August 25 Indial Declaration Occlared August 25 Indial Declaration Application Proces Application Pr	Name: 4332 Texas Hurricane Harvey Program: Public Assistance Description: 8/25/17 Initial Declaration Individual Assistance (Assistance to Individuals and households) Bee, Gollad,		