My Home Page

The **Home** screen will give the user information, and the ability to navigate the system. The applicant that you represent will be displayed in the dark red area at the top of the page. If you represent multiple entities, the system will prompt you to *"Choose an Applicant."*

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Any Texas Town		Menu Bar		READ-ONLY
Create New Request 5	Submit New Reimbursement Re	equest		More •
Summary >	Applicant Details		• Apply for a Grant	•
Accounts	Unique Applicant ID:	2501	There are currently 11 Grants of wish to apply, please click the A	
🔏 Projects	FEIN #:	11111111	button below.	
📷 Payments	DUNS #: Account Count:	111222333 2 Accounts Open	Apply Now	
31 Quarterly Reports	Project Count:	8 Projects 6 Unobligated 2 Obligated - Large (All Open)		
Contacts	Quarterly Report Count:	No Active QRs (View All)		
Notes	Eligible Obligated:	1 Overdue Quarterly Report \$377,781.90		
Documents	Federal Obligated:	\$990,781.78 (262.26%) View Graph		
③ History	State Obligated:	\$24,192.84 (6.40%) View Graph		
	Local Share:	\$36,289.27 (-168.66%)		

- **Applicant Details:** Number of open accounts, project count, number of quarterly reports, and other financial information will be listed in this section. The items in red are hyperlinked. Click on any of those items to get additional information.
- Menu Bar: Will appear throughout the system.
- **Create New Request:** This button is used for a Data Update Request to remove a contact or update any incorrect data on your organization's profile (*Support Ticket will be created*).
- Submit New Reimbursement Request: Once you click on this button, you will be prompted to select the "Grant" and "Project" for the Reimbursement Request.

If you represent multiple applicants, you will be prompted to select an applicant in order to view the **Applicant Details** for the selected applicant, as displayed in the previous page.

ACCOUN	ts 🔻 🔧 projects 🔻	\$ FINANCES - Q	Ма	ria Salazar logged in as User 3 Te	st <mark>10</mark> ★ 1	LOGOUT) 🤫						
Choose an Applicant												
Save as Menu Preset												
Quick Search: 2 results • 🍸 🛐 📇												
▼ Name		FIPS #	Classification	County	PNP	Agency						
Any Texas County		111-TEST0-00	County	Sherman	N	N						
Any Texas Town		000-TEST0-00	City	Sherman	N	N						