Menu Bar

- **Home**: The Home icon navigates to the Home page.

- **My Inbox**: This is like your email. A round icon will appear on the **My Inbox** menu located on the Main Menu bar if a new item is received in your inbox and will indicate the count of unread new items.

- **Saved Presets** *(Thumb Tack)*: Allows the user to customize their menu.

- **Accounts Tab** *(Applicant + Disaster = Account)*: The Accounts Tab allows the user to navigate all account related requests, forms, listings, and reports. The white Quick Search field can also be used to type in any account related data, such as FIPS number or Applicant Name, and will display results dynamically below the Quick Search field.

- **Projects Tab**: The Projects Tab allows the user to navigate to all project related requests, forms, listings and reports. The white Quick Search field can also be used to type in any project related data, such as Project Number or Project Title, and will display results dynamically below the Quick Search field.

- **Finances Tab**: The Finances Tab allows the user to navigate to all payment related requests, forms, listings and reports. The white Quick Search field can also be used to type in any payment related data, such as Transaction Number or Voucher Number, and will display results dynamically below the Quick Search field.

- **Search** *(Magnify Glass)*: A quick search or advanced search can be performed from here. The advanced search allows for system-wide searches with several filter options or search criteria.

- **User Profile**: Clicking on your name will take you to the contact details page where user information can be edited depending on your level of permissions.

- **My Favorites** *(Star)*: Click on star to find the favorites you set.

- **Help Button** ⑦ : Clicking on the Help icon will give you the option to view the **Help Guide**, or **Open a Support Ticket**.