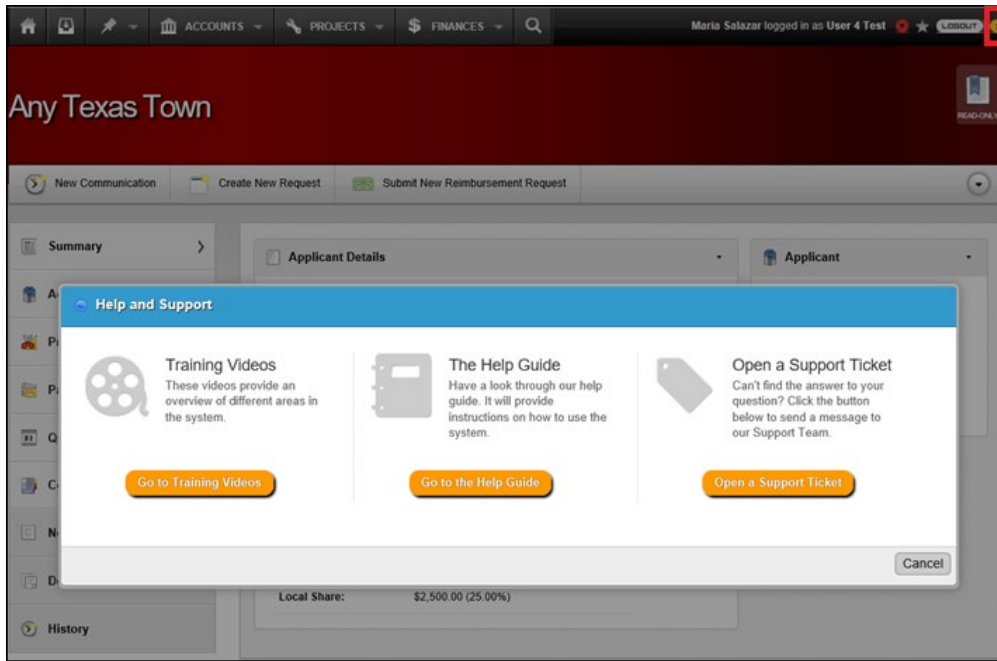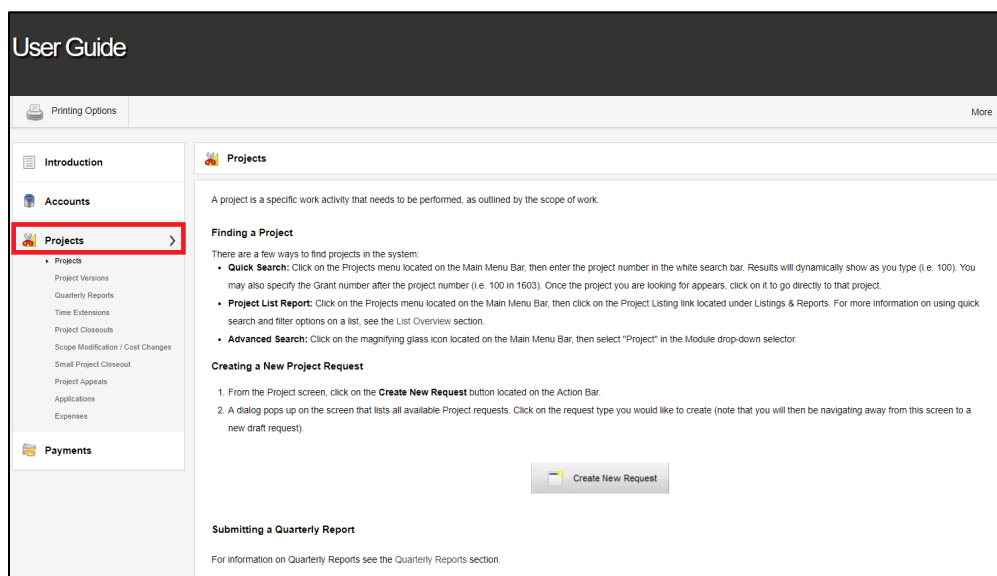# Help Button and Help Guide
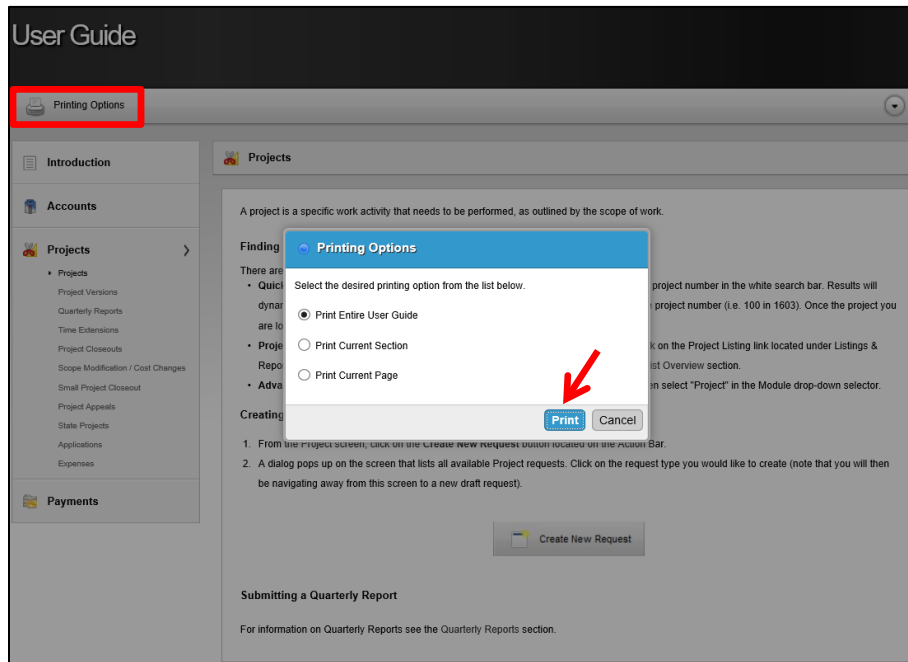
The **Help** button is a question mark ❓ located on the far right corner of the Menu Bar. Clicking on the **Help** button gives you the option to view **Training Videos**, access the **Help Guide,** or **Open a Support Ticket**.

- **The Help Guide** allows you to navigate to desired sections by using the tabs on the left of the User Guide.

Click the *"Printing Options"* button to view options. You can choose to print the entire Help/User Guide, current section, or current page. After making your selection, click the *"Print"* button.

- **Open a Support Ticket** allows you to create a new support ticket. Click on the Help button from the page for which you have an issue or need support.

  *Note: It is important to click the **Help** icon from the page that you need help, as the system records the URL of the current page for analysis purposes.*