

To be completed by an authorized representative of the competent administration of the home institution (Head of Human Resources Department or equivalent)

Home institution (*full name*):

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Address:

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Name and title of the Expert's supervisor at the home institution:

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Contact details of the Expert's supervisor at the home institution (*e.g. phone number, email*):

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The Expert will join CERN in the framework of the collaboration agreement KN.....

The home institution certifies that it will ensure continued compliance by the Expert with conditions 1 to 3, set out above.

The home institution also certifies that, throughout the duration of the contract of association, it will:

- ensure strict compliance with the obligations set out in the "[Handbook on key legal responsibilities of scientific institutions in respect of their personnel at CERN](#)".
- pay a regular salary to the Expert;
- provide, and pay for, health and accident insurance cover to the Expert, including protection against occupational illnesses and accidents, which provides adequate cover in Switzerland and France, as well as any countries visited on duty travel. If, for any reason, the home institution is unable to provide the Expert with such cover, it remains responsible for ensuring that the Expert obtains it themselves and for paying associated costs;
- provide retirement and disability pension insurance cover for the Expert;
- be responsible for the Expert's job definition, employment contract, performance assessment, career development.

The home institution will provide proof of the Expert's employment and insurance coverage upon request by CERN.

The home institution will inform CERN of any changes in the foregoing and understands that such changes may result in termination of the Expert's contract of association with CERN.

Date:

Signature:

Name (*in block capitals*):

Stamp:

Title at home institution:

The HID is valid for six months after the date of its signature; however, in case of contract modification or contract extension, a new HID will be requested.