

# Ocean Site Admin Getting Started - Quick Guide

THIS QUICK GUIDE GIVES OCEAN SITE ADMIN THE STEPS TO CREATE THEIR OCEAN USER ACCOUNT, OCEAN SITE AND COMPLETE THE API REQUEST FORM.

## Complete the Getting Started Guide (User Account, Site & API Access request)

The [Sending Getting Started Guide](#) or [Receiving Getting Started Guide](#) will help guide setup in preparation for eReferral activation. It provides instructions for signing up for a user account, creating a site and submitting an EMR Integration Request form.

When completing the Getting Started Guide you will complete the following steps:

- Create your user account and verify your email.
- On first sign-in, review and agree to the Ocean License Agreement by clicking **I Agree** on the bottom right.
- You will be presented with the Ocean Privacy Primer. Please review and select **I Understand** to proceed.
- Create a [Shared Encryption Key](#) (SEK) for your site. [Best practices for storing your SEK](#) are to store in Cloud Connect, your mobile device/password manager as well as keeping a printed copy in a safe place for future reference. Your SEK cannot be recovered by support and if lost requires a reset.
- Complete your EMR Integration Request form.

Please be sure to add the “PHSA Support (site 13871)” [as your designated Support Site](#) at this step.