

**MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE  
BOARD OF DIRECTORS (THE “BOARD”) OF THE  
PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”)  
HELD ON THURSDAY, NOVEMBER 23, 2023  
AT 9:00 AM**

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<b>Directors:</b>	Tim Manning, Chair Bill Chan Dianne Doyle Piotr Majkowski	Dr. Ken Bassett Joanne Gislason Gloria Ann Morgan Sandra Martin Harris	Julia Dillabough Richard Short Gary Caroline
<b>Regrets:</b>	Donisa Bernardo	Gary Pooni	
<b>Guests:</b>	Knowledge Keeper Shane Pointe	Dr. Laura Arbour Dr. Ellen Chesney	Dr. Wyeth Wasserman
<b>Management:</b>	Dr. David Byres Joe Gallagher Scott MacNair Zulie Sachedina Susan Wannamaker Dr. Maureen O’Donnell	Laurie Dawkins Sue Good Shannon Malovec Dr. Jat Sandhu Leanne Heppell Natasha Prodan-Bhalla	Lexie Flatt Michael Lord Dr. Maureen O’Donnell Dr. Sean Virani Donna Nordmann (recorder)
<b>HAMAC Chair:</b>	Dr. Eric Webber		
<b>Regrets:</b>	Kendra McPherson		

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**1.0 CALL TO ORDER**

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 am. It was established that a quorum of the Board was present. Ms. Donna Nordmann was appointed recording secretary of the Meeting.

**2.0 LAND ACKNOWLEDGEMENT**

The Chair provided the land acknowledgement.

**3.0 INDIGENOUS WELCOME**

Knowledge Keeper Shane Pointe commenced the meeting with an Indigenous Welcome.

**4.0 CHAIR ADDRESS TO THE PUBLIC**

The Chair provided an address to the public.

Mr. Manning reported on New/strengthened services – the strengthened Cancer Plan and the new Health Improvement Network (HIN) for Pain Care BC. Mr. Manning thanked all health-care staff across the province who have taken the fall immunization and encouraged those who were preparing to take them.

**5.0 QUESTIONS FROM THE PUBLIC**

Mr. Manning acknowledged that there were no questions received from the public via email.

**6.0 AGENDA APPROVAL AND CONFLICT OF INTEREST**

6.1 The Chair requested the Directors to approve the November 23, 2023 agenda.

Motion:

***Upon motion, duly seconded,*** the meeting agenda was approved as circulated.

6.2 The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

## 7.0 APPROVAL OF SEPTEMBER 21, 2023 PUBLIC BOARD OF DIRECTOR MEETING MINUTES

### Motion:

**Upon motion, duly seconded,** the following resolution was approved:

**BE IT RESOLVED THAT** the minutes of the Public Board meeting held on September 21, 2023 be approved.

## 8.0 PRESENTATION:

### **Care, Research, Education: PHSAs Role as One of Canada's Largest Academic Health Science Organizations:**

Dr. Maureen O'Donnell, Dr. Ellen Chesney gave an update on PHSAs role as an Academic Health Science Organization and Dr. Laura Arbour and Dr. Wyeth Wasserman gave an overview on Silent Genomes Project and answered questions raised by the Board.

## 9.0 COMMITTEE REPORTS

### 9.1 Cultural Safety & Humility Committee

Ms. Sandra Martin Harris, in her capacity as Chair of the Cultural Safety & Humility Committee advised of the deliberations of the committee and as a result of such deliberations there were no (0) items for approval and four (4) items for information:

#### **Matters for Board Information**

#### i) **Sharing of Indigenous Patient Partner Experiences**

A report was provided by Indigenous Health and Cultural Safety and Quality & Safety that explained how Indigenous people are selected to share their experiences and that steps are being taken to ensure that their stories are intentional, they are supported, and their experiences in conveying these stories are culturally safe.

#### ii) **Advocacy for Indigenous Patients and the role of Indigenous Patient Navigators**

A report was provided by the PHSAs Indigenous Patient Navigators (IPNs). There are 18 IPNs across PHSAs in BC Cancer, BC Women's and Children's Hospital, BC Emergency Health Services, BC Mental Health & Substance Abuse Services and Indigenous Health. The IPNs play pivotal roles at PHSAs to eradicate Indigenous-specific racism, embed Indigenous cultural safety and humility, and improve the health and wellness of Indigenous peoples as well as providing direct and non-direct care.

This report outlined the number of challenges the IPNs face as well as exemplified their successes.

#### iii) **Update on PHSAs Indigenous-specific anti-Racism Complaints Processes**

An update was provided by Quality & Safety on Indigenous-specific racism and discrimination (ISRD) reporting and review process for addressing harm to Indigenous patients and families. The ISRD reporting and review process has been revised to include the Coast Salish Teachings and a draft detailed protocol has been developed.

The PHSAs Thee Eat and Indigenous-specific Racism and Discrimination Response Committee has been created and is led by Indigenous Thought Leadership.

Next steps will be to continue engagement, determine resources required for support, develop communication and education and create an evaluation process.

#### iv) **PHSA Board Indigenous-specific anti-Racism Action Plan – Discussion on 2024-25 Plan**

An update was provided by Indigenous Health & Cultural Safety on the priorities and general actions for each PHSAs Board Committee. The Board will discuss the process it chooses, education and training commitments. PHSAs will be accredited in Spring 2024 on its development, implementation, and monitoring of the Action Plan in accordance with the Health

Services Organization (HSO) Governance Standard.

## 9.2 Quality and Safety

Mr. Tim Manning, in his capacity as Chair of the Quality & Safety Committee advised of the deliberations of the committee. As a result of such deliberations there was one (1) item for approval and no (0) items for information:

### Matters for Board Approval

#### i) **Medical Staff Appointments**

The Committee received the Medical Staff privileging reports from the Local Medical Advisory Committees (“LMACs”) at BC Cancer, C&W, BCMHSUS and the Health Authority Medical Advisory Committee (“HAMAC”).

**The Quality and Safety Committee** recommends to the PHSA Board of Directors the approval of the Medical Staff Privileges Reports, namely the:

- i. BC Cancer Medical Staff Privileging Reports; and
- ii. BC Centre for Disease Control Privileging Reports; and
- iii. BC Children’s Hospital and Sunny Hill Child Health Centre and BC Women’s Hospital & Health Centre Medical Staff Privileging Reports; and
- iv. BC Mental Health and Substance Use Services Privileging Reports

## 9.3 People and Governance Committee

Ms. Joanna Gislason, in her capacity as Chair of the People and Governance Committee advised of the deliberations of the committee and as a result of such deliberations there are five (5) items for approval and no (0) items for information.

### Matters for Board Approval

#### i) **Policy Updates**

The Committee conducted reviews of annual policies and guidelines for the Board. Amendments to the policies were presented in the meeting materials.

Motion:

**Upon motion, duly seconded**, the following resolution was approved:

**BE IT RESOLVED THAT** the People & Governance Committee recommends to the PHSA Board the approval of the following Board Governance Policy and Guidelines, in the form presented to the meeting:

- 9.1 President & CEO Terms of Reference
- 9.2 Board Evaluation Policy
- 9.3 Recruitment Selection and Appointment of CEO
- 9.4 Board Record Retention Policy
- 9.5 Long Term Board Renewal Plan

## 9.4 Research and Academic Development Committee

Dr. Ken Bassett, in his capacity as Chair, Research and Academic Development Committee, advised of the deliberations of the committee and as a result of such deliberations there is one (1) item for approval and one (1) item for information:

### Matters for Board Approval

**1) PHSA Research Misconduct Policy**

The PHSA Research Misconduct Policy has undergone fulsome review with the engagement of internal and external research partners.

The review confirmed that the policy continues to meet compliance requirements of the National Institutes of Health which necessitated its creation and continues to align with policies of the University of British Columbia and other key academic partners.

While there are no substantive changes to the policy, some minor revisions are recommended to comply with policy office standards, and to reflect recommendations of internal and external stakeholders.

Motion:

**Upon motion, duly seconded**, the following resolution was approved:

**BE IT RESOLVED THAT** the Research and Academic Development Committee recommends to the PHSA Board approval of the PHSA Research Misconduct Policy as amended.

**Matters for Board Information**

**1) Research and Academic Development Annual Metrics Reports**

The Research and Academic Development Committee reviewed with great interest the integrated annual report summarizing research and student education metrics which was discussed by our earlier presenter. We also greatly enjoyed receiving presentations from researchers related to all of our programs and research institutes regarding the compelling benefits to patients and the health system being realized through their efforts. There is much to celebrate in these reports and the positive results that continue to be realized related to our board-approved indicator frameworks for research and student education.

Mr. Manning reported that it was Dr. Ken Bassett's last board meeting and report out for the committee, Dr. Bassett has been on the board for the last 6 years and thanked him for his leadership and commitment to be a director of the PHSA board.

**9.5 Audit Committee**

Mr. Tim Manning, in his capacity as Chair of the Audit Committee advised of the deliberations of the committee and as a result of such deliberations there were no (0) items for approval and no (0) items for information.

**9.6 Finance Committee**

Mr. Bill Chan, in his capacity as Chair of the Finance Committee advised of the deliberations of the committee and as a result of such deliberations there were no (0) items for approval and no (0) items for information.

**10.0 NEXT MEETING**

The next PHSA Board of Director's meeting is scheduled for Thursday, February 29, 2023. Mr. Manning wished everyone a happy holiday season and appreciated health care staff who will be working over the holiday season and thanked them and the executive team for all their hard work and dedication.

**11.0 ADJOURNMENT**

Meeting was adjourned at 10:04 AM.