

PROVINCIAL HEALTH SERVICES AUTHORITY

AND

BC Cancer Agency Branch
BC Centre for Disease Control and Prevention Society Branch
BC Mental Health Society Branch
BC Transplant Society Branch
Children's & Women's Health Centre of British Columbia Branch

MINUTES OF A PUBLIC MEETING (“MEETING”) OF THE BOARD OF DIRECTORS (THE “BOARD”) OF PROVINCIAL HEALTH SERVICES AUTHORITY (“PHSA”) HELD ON THURSDAY, DECEMBER 7, 2017 AT BCIT DOWNTOWN CAMPUS VANCOUVER, BC AT 9:55 A.M.

In Attendance:

Directors:	Tim Manning, Chair Suki Gill Sherry Ogasawara Al Ritchie	Lorianna Bennett Robert Kiesman Gary Pooni Sharon Stromdahl	Dr. Don Brooks Chief Clarence Louie Pauline Rafferty David Turchen
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Invited Guests: Dennis McCann, Patient Experience Representative
Dr. Adeera Levin, Executive Director Provincial Renal Agency;
Professor of Medicine, University of BC;
Head, Division of Nephrology UBC, OC.

Management:	Carl Roy Sandra MacKay Ron Quirk Cathy Prentice, Recorder	Tom Chan Theresa McCurry Susan Wannamaker	Linda Lupini Lynn Pelletier Donna Wilson
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CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:55 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

The Chair welcomed Ms. Donna Wilson, Vice President, People, Performance and Lower Mainland Consolidated Laboratories to her first PHSA Board of Directors meeting.

The Chair expressed condolences on the passing of Chief Leonard George, an elder and past Chief of the Tsleil-Waututh Nation and son of Chief Dan George.

AGENDA

Upon Motion, duly seconded, the Meeting agenda was approved as circulated.

PUBLIC PRESENTATION

There were no requests from the public to present to the Board.

WRITTEN QUESTIONS FROM THE PUBLIC

Two questions were submitted from the public.

Question 1:

To improve patients' access to health services, will PHSA reach out to the Canadian Association of Physician Assistants to start health authorities and the Health Ministry to introduce Physician Assistants into British Columbia's health system?

The Chair advised that the response to question one will be deferred to the February 22, 2018 Open

Meeting of the PHSA Board of Directors when it will be addressed.

Question 2:

How does or will PHSA board/executive inform and engage people across all BC regions about their health needs & specialized health services provided by PHSA?

The Chair noted this question speaks to communication and connectivity across the province. A few of examples were outlined as follows:

- PHSA is committed to a number of initiatives including Patient engagement;
- The Board will be initiating out-of-town board meetings in 2018 to engage with provincial communities;
- PHSA offers extensive information on the website;
- The public is encouraged to attend Open Meetings to hear about PHSA initiatives.

1.0 APPROVAL OF THE MINUTES

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the minutes of the open Board meeting held October 26, 2017 be approved.

2.0 PHSA PRESENTATIONS

2.1 Observations on the Patient Experience – A Patient’s Story

Ms. Susan Wannamaker, President, Children’s & Women’s Health Centre and Vice President PHSA, introduced Mr. Dennis McCann, who provided background on his pre and post kidney transplant journey.

Mr. McCann responded to comments and queries advising that home dialysis is a difficult and draining process. While Mr. McCann received a donor kidney in his sixth year of dialysis, he advised that, with thanks to increased public education, organ donations and transplants are more frequent and common now.

Mr. McCann was thanked by the Board for sharing his health journey at the Meeting and for being a critical advocate for a better health system.

2.2 BC Provincial Renal Agency Presentation

Ms. Susan Wannamaker, President Children’s & Women’s Health Centre and Vice President PHSA, introduced Dr. Adeera Levin, Executive Director Provincial Renal Agency; Professor of Medicine, University of BC, and Head, Division of Nephrology UBC, OC.

The BC Provincial Renal Agency (BCPRA) was established in 1997 as a virtual network designed to optimize kidney patients’ quality of life and health outcomes, and to support sound fiscal management and system sustainability. It is a model unique in Canada and internationally. The Agency mandate includes:

- Planning and monitoring the delivery of province-wide kidney care services;
- Developing province-wide clinical standards and guidelines;
- Developing funding models to support best health outcomes;
- Measuring and reporting on patient and system outcomes;
- Supporting knowledge development through research, continuous quality improvement and teaching.

The BCPRA funds and coordinates service delivery through the PHSA renal programs across the province. The Agency structure includes a range of clinical/modality specific provincial committees with multidisciplinary, cross-Health Authority representation.

Dr. Levin summarized the content of the Briefing Note and PowerPoint presentation contained in the Meeting materials.

Dr. Levin responded to queries as follows:

- Regarding primary care alignment with agency and home care, Dr. Levin advised the network of kidney care is linked into remote areas provincially via multidisciplinary services across Health Authorities.
- In looking to the future of BCPRA, Dr. Levin advised challenges for clinicians and researchers will be to access treatments and medications in real time, e.g., pragmatic and cluster trials.
- Regarding Clinical Systems Transformation (CST) interface with PROMIS (a renal and transplant information management system which provides both real-time clinical data and reporting on clinical, administrative and indicators at patient, program and population levels), Dr. Levin advised some electronic interfaces have been put in place and referred to scope of work and practice when accessing electronic records.

Dr. Levin stated BCPRA is accountable for the provincial life support renal budget (\$177.2 million in 2017/18) funding allocated by the BC Ministry of Health on a per patient/per year basis to BCPRA via PHSA. The agency has been recognized nationally and internationally for its innovative, activity-based funding model, which enables flexible, patient-focused, multidisciplinary care based on patient needs.

Dr. Levin was thanked for her very informative report.

3.0 BOARD COMMITTEE REPORTS:

3.1 Quality and Access Committee

Mr. Allan Ritchie, Chair, Quality & Access Committee, advised of one item for information.

Mr. Ritchie advised that the Committee received a comprehensive and detailed report from the BC Cancer Agency (BCCA) which included an update on quality and clinical activities at the six regional cancer centres. This was the first of five rotating Agency/Program reports that will be provided to the Committee on an annual basis. Following are highlights from the report:

- Cancer continues to be the leading cause of death in BC;
- Approximately one in two British Columbians will develop cancer in their lifetime;
- Aging and growing populations are predicted to increase cancer cases by 60% in the next 15 years;
- Clinical Systems Transformation and other data initiatives are critical to BCCA as a data driven organization;
- The challenge before the Board is to maintain and improve on existing levels of care in the context of increases in cancer cases and competing financial challenges.

Mr. Ritchie advised the summary provided to the Committee was very helpful and gave an in-depth view into BCCA. BCCA was commended for its tremendous dedication and outcomes.

3.2 Governance and Human Resources

Ms. Pauline Rafferty, Chair, Governance & Human Resources Committee, advised Ms. Donna Wilson, new PHSA Vice President, People, Performance and Lower Mainland Consolidated Laboratories was welcomed and introduced to the Governance and Human Resources Committee. Ms. Rafferty advised of two items for information and two for approval.

For information

- The Committee reviewed all recommendations provided by Watson Inc. from their Board evaluation and governance review process as well as those coming forward from the August Board Retreat. The Committee had a thorough discussion of all the recommendations and the Committee is in agreement with the vast majority. Ms. Sandra MacKay has now been tasked to develop a detailed Action Plan based on these recommendations, the Committee's feedback on the recommendations and other suggestions made during the Meeting. Ms. MacKay will present the action plan at the February 21, 2017 Committee Meeting. Once approved, the Plan will serve as a guide to ensure the excellent input from both processes is put into action.
- The Committee decided to defer review of the Board Reference Manual as this will be improved upon as part of the Action Plan.

For approval:

Terms of Reference for the position of Corporate Secretary

As a matter of new business put forward by the Chair, the Committee reviewed the proposed Terms of Reference setting out the role and responsibilities for the newly created role of Corporate Secretary.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the Terms of Reference for the position of Corporate Secretary as presented to the Meeting be approved.

Long Term Board Renewal Plan

Changes to the Board renewal policy were considered noting that the previous policy referred to an interview policy which was not consistent with actual practices. Proposed revisions to the policy are consistent with current practices but allow for interviews if the Committee so desires.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the Long Term Board Renewal Plan Policy, in the form presented to the Meeting, be approved.

3.3 Finance Committee

Mr. David Turchen, Chair, Finance Committee, advised of two items for information and one item for approval.

For information:

- The C&W Redevelopment Project Phase Two (the Teck Acute Care Centre) is complete and the hospital is operational. Phase Three design development is complete, construction drawings are underway, and the demolition contract has been awarded.
- Management provided a progress update on the Centre of Mental Health & Additions Project.

For Approval:

The PHSA Board of Directors approved the 2017/18 PHSA Capital Fund of \$36.0M in April 2017. The PHSA has since received \$4.3M of additional targeted capital funding.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the 2017/18 PHSA Capital Fund of \$40.3M, in the form presented to the Committee, be approved.

3.4 Audit Committee

Mr. Robert Kiesman, Chair, Audit Committee, advised of one item for information.

The Audit Committee approved the draft Price Waterhouse Coopers (PwC) BC Cancer Agency (BCCA) A-133 Audit Findings Report subject to no further changes to the report. The report did not identify any reportable audit findings. PwC will finalize the report upon receipt of the University of BC (UBC) A-133 Findings Report issued by KPMG. The UBC report is required by PwC to confirm findings on sub-grants issue from BCCA to UBC.

3.5 Research Committee

Ms. Lorianna Bennett, Chair, Research Committee advised of one item for information.

Women's Health Research Institute

The Research Committee received a presentation from Dr. Lori Brotto, Executive Director of

the Women's Health Research Institute (WHRI). WHRI operates both as the research arm of BC Women's Hospital and as a virtual research institute facilitating women's health research across the province. The following are highlights from the report:

- In the past year, WHRI has engaged with women's health researchers across the province to foster collaboration, met with colleagues at UNBC and SFU, hosted its second annual Women's Health Research Symposium, and co-hosted smaller symposia with colleagues at Fraser Health/SFU and Island Health/University of Victoria.
- WHRI is working with partners on a number of fronts to increase capacity for women's health research in BC.
- The Committee was particularly pleased to hear about WHRI efforts to ensure scientific knowledge is translated and implemented to achieve better health and outcomes. These efforts include providing training to its researchers, offering events directly to the public, and working with clinical services.

4.0 NEW BUSINESS

The Chair advised that immediately following this meeting, the directors will be receiving Cardio/Pulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) training from BCEHS staff.

5.0 CORRESPONDENCE

Correspondence was referenced for information.

6.0 NEXT MEETING – February 22, 2017 in Vancouver.

7.0 TERMINATION – The meeting terminated at 11:00 a.m.