

## Policy

1. The conferring of emeritus status is done in recognition of excellence in contributions to UW-River Falls. It is not granted automatically upon retirement.
2. The attainment of emeritus status is for faculty and academic staff.
3. The conferring of emeritus status is based on a minimum of 15 years of service at UW-River Falls and on the quality of the service given.
4. The individual must be retired from UW-River Falls.
5. Exceptions to these criteria are possible if there is significant support or circumstances.

## Authority

The University responsibility for this policy lies with the Chancellor and Provost.

The UW-River Falls Chancellor issues this policy in accordance with the Administrative Policy process.

The Vice Chancellor for Finance and Administration is responsible for the administration of this policy.

To request an exception to this policy, mailto: [administrative-policy@uwrf.edu](mailto:administrative-policy@uwrf.edu).

## Sanctions and Appeals Process

Failure to adhere to the provisions of this policy may result in appropriate disciplinary action as provided under existing procedures applicable to students, faculty, and staff, or civil or criminal prosecution.

## Procedure

1. The academic unit or department nominates the prospective person.
2. The Dean or Supervisor comments on the recommendation and, if approves, forwards the nomination to the Provost. The Provost reviews and, if approves, forwards the communication to the Chancellor for final approval.
3. The Chancellor awards emeriti status based on the recommendations of the academic unit or department, the Dean and the Provost.
4. Upon final approval, a letter will be sent from the Chancellor to the individual indicating the privileges which come with emeriti status. Appropriate departments will be copied on this letter (Campus Card Office, Parking, IT, etc.).

NOTE: The benefits and privileges identified in 2.0 may be revoked or adjusted by Administration upon periodic review. Any changes in benefits and privileges will be clearly communicated to the University community.

## **University Responsibilities**

Chancellor

Provost

## **Department/Unit Responsibilities**

Dean or Supervisor

## **Background**

Benefits/privileges bestowed on the individual achieving emeriti status will be reviewed periodically.

Currently, they include:

1. A complimentary parking permit, upon request.
2. A campus ID with all the privileges it confers, including use of Chalmer Davee Library, access to Knowles and discounts for other Falcon Center facilities.
3. The retention of an e-mail address at UW-River Falls.
4. The right to participate in all-University social affairs and other functions.
5. Falcon Features – your UWRF email address is opted-in for receiving the online publication via email.
6. Complimentary tickets to University Theatre performances, upon request.
7. Complimentary tickets to UWRF Music Program performances, upon request.

## **Contact**

To direct questions about this policy, mailto: [administrative-policy@uwrf.edu](mailto:administrative-policy@uwrf.edu).